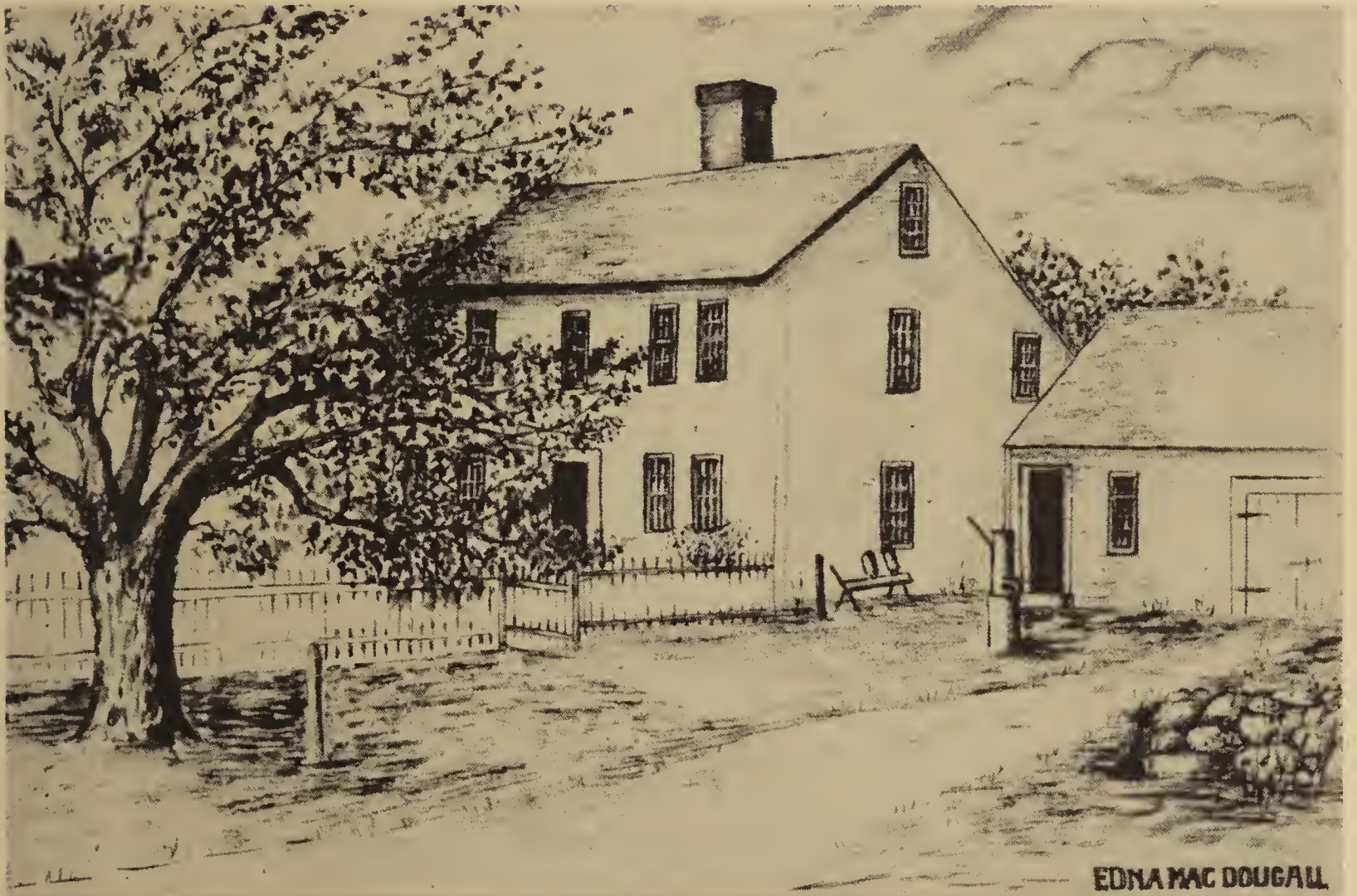


TOWN OF WESTFORD



1990 ANNUAL TOWN REPORT

TOWN CALENDAR

Meeting notices are posted on the bulletin boards located just inside the front door on the first floor of Town Hall.

APPEALS, BOARD OF	As posted
ASSESSORS, BOARD OF	As posted
CAPITAL OUTLAY COMMITTEE	As posted
CEMETERY COMMISSION	1st Monday of the month, 6:00 PM
CONSERVATION COMMISSION	2nd & 4th Wednesday of month, 7:30 PM
COUNCIL ON AGING	3rd Wednesday of month, 4:00 PM
FAIR HOUSING COMMITTEE	As posted
FINANCE COMMITTEE	As posted
HEALTH, BOARD OF	2nd & 4th Monday of month, 7:00 PM
HOUSING AUTHORITY	2nd Thursday of the month, 7:00 PM Elderly Housing Community Building
NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE	2nd Tuesday of the month, 7:30 PM School, Littleton Road, Westford
PERSONNEL BOARD	As posted
PLANNING BOARD	1st & 3rd Thurs. of month 7:00 PM
RECREATION COMMISSION	1st & 3rd Monday of month 7:00 PM
ROUDENBUSH COMMUNITY CENTER COMMITTEE	As posted Roudenbush Community Center
SCHOOL COMMITTEE	Every other Monday of the month starting the 2nd Monday in August, 7:30 PM, at Westford Academy
SELECTMEN, BOARD OF	1st & 3rd Tuesday of month 7:30 PM J.V. Fletcher Library Main Meeting Room
TRUSTEES, J.V. FLETCHER	1st Tuesday of the month, 7:30 PM, at the Library
WATER COMMISSIONERS	2nd & 4th Tues. of month 7:30 PM Water Dept. Office Forge Village Road
OTHER BOARDS, COMMITTEES	As posted

TOWN OF WESTFORD



ANNUAL REPORTS

For the Year Ending December 31, 1990

ANNUAL TOWN ELECTION to be held Tuesday, May 7, 1991

ANNUAL TOWN MEETING to be held Saturday, May 11, 1991

FRONT COVER

BY EDNA MAC DOUGALL

Home of Col. John Robinson, (1735-1805), Robinson Road, Westford, MA. He is Westford's National Hero, having been in charge of the Provincial Troops at the North Bridge in Concord on April 19, 1775. Edna MacDougall sketched this picture after she was 85 years of age. This home was destroyed by fire in 1937.

IN MEMORIAM



BILL STONE

1928 - 1991



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<https://archive.org/details/townofwestfordan1990west>

OFFICERS OF THE TOWN OF WESTFORD

BOARD OF ASSESSORS

Rod Young	Term expires May, 1991
David C. Stusse	Term expires May, 1992
Kevin Burke	Term expires May, 1993

BOARD OF HEALTH

Charles Menzie	Term expires May, 1991
Michael P. Ingalls	Term expires May, 1992
Charles Colburn, M.D.	Term expires May, 1993
Jeffrey Johnston	Term expires May, 1993
Louis E. Ashley	Term expires May, 1992

HOUSING AUTHORITY

Geoffrey D. Hall	Term expires May, 1993
Robert Ferreira	Term expires May, 1992
William S. McKenna	Term expires May, 1991
Alfred Wilson	Term expires May, 1995

J.V. FLETCHER LIBRARY TRUSTEES

Denali Delmar	Term expires May, 1993
Susan Astle	Term expires May, 1991
Richard Joy	Term expires May, 1991
Nancy Russo	Term expires May, 1992
Dorothy Swanson	Term expires May, 1992
Richard Kenyon	Term expires May, 1993

MODERATOR

William Kavanagh, Jr.	Term expires May, 1993
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PLANNING BOARD

Denis T. Teague	Term expires May, 1994
Peter Fletcher	Term expires May, 1993
William Harman	Term expires May, 1995
Joseph Guthrie	Term expires May, 1991
Thomas Mossdrop	Term expires May, 1992

SCHOOL COMMITTEE

Robert E. McCusker	Term expires May, 1992
Harry Manuel	Term expires May, 1991
Madonna McKenzie	Term expires May, 1991
Cathy Lane	Term expires May, 1992
Gilbert Brown	Term expires May, 1993
Linnea Flint	Term expires May, 1993
Judith Culver	Term expires May, 1991

BOARD OF SELECTMEN

Jerry G. Berkowitz	Term expires May, 1993
Hal R. Schreiber	Term expires May, 1993
Robert C. Herrmann	Term expires May, 1991
James L. Healy, Jr.	Term expires May, 1992
William D. Connell, Jr.	Term expires May, 1992

TOWN MANAGER

Robert J. Halpin

AFFIRMATIVE ACTION OFFICER

Elaine McKenna

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy, Sr. Term expires June, 1991

BURIAL AGENT

Elaine McKenna Term expires June, 1991

BOARD OF APPEALS

John Cadigan, Chairman	Term expires June, 1992
Roger Hall	Term expires June, 1993
Ronald H. Johnson	Term expires June, 1994
Robert Tierney	Term expires June, 1995
Willis E. Buckingham	Term expires June, 1991
Ellen D. Doucette, Alternate	Term expires June, 1991
Jay Enis, Alternate	Term expires June, 1991

BOARD OF HEALTH

Kevin Johnston, Sanitarian
Sandra Collins, Town Nurse

BUILDING DEPARTMENT

Leo T. Daly, Building Commissioner	Term expires June, 1991
Donald E. Kinney, Ass't. Bldg. Comm.	Term expires June, 1991
Robert Matley, Plumbing Inspector	Term expires June, 1991
Edward Grondine, Ass't. Plumbing Insp.	Term expires June, 1991
Chester Cook, Gas Inspector	Term expires June, 1991
Kenneth Kleynen, Ass't. Gas Inspector	Term expires June, 1991
Dennis P. Kane, Wire Inspector	Term expires June, 1991
Dennis P. Kane, Jr., Ass't. Wire Insp.	Term expires June, 1991
Robert Matley, Pump & Well Inspector	Term expires June, 1991

AFFORDABLE HOUSING COMMITTEE

Steve Boudreau	Term expires June, 1992
Nancy LeGacy	Term expires June, 1992
Peter Fletcher	Term expires June, 1992
Geoff Hall	Term expires June, 1992
Thomas Mossdrop	Term expires June, 1992
Gail Sawosik	Term expires June, 1992
Phyllis Stewart, Chairman	Term expires June, 1992
Robert LeGacy	Term expires June, 1992
Tom Paul	Term expires June, 1992
Jody Grimolizzi, non-voting	Term expires June, 1992
David G. Huntley	Term expires June, 1992

CABLE TV COMMITTEE

Kenneth Dwyer	Term expires June, 1993
Hajo Koester, Chairman	Term expires June, 1993
John Kavanagh	Term expires June, 1992
Don Bradanese	Term expires June, 1991
Jan Spealman	Term expires June, 1992
William Ewers	Term expires June, 1991
Terry M. Stader	Term expires June, 1991

CARETAKER, WHITNEY PLAYGROUND, TOWN COMMON, MONUMENTS

George Wyman	Term expires June, 1991
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CEMETERY COMMISSIONERS

Brian Vaughn	Term expires May, 1991
Mike Durand	Term expires May, 1992
Barbara Greenslade	Term expires May, 1993
Paul Baxendale, Superintendent	

COMMUNITY TEAMWORK, INC. (Bd. of Directors)

Helena Crocker, Sel.'s Rep.	Term expires June, 1991
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CONSERVATION COMMISSION

Patricia Loring, Vice-Chairman	Term expires June, 1992
William McClellan	Term expires June, 1991
Tom Paul	Term expires June, 1992
Chester Cook	Term expires June, 1993
Mary Morton	Term expires June, 1993
Richard S. Emmet	Term expires June, 1992
William W. Beck, Sr., Chairman	Term expires June, 1991

COUNCIL ON AGING

Helena Crocker	Term expires June, 1991
Veronica Sullivan	Term expires June, 1991
Cecilia Healy	Term expires June, 1992
Earl Woodbury	Term expires June, 1993
Mary Smith	Term expires June, 1992

DEVELOPMENT & INDUSTRIAL COMMISSION

Nicholas Basinas	Term expires June, 1995
Mark Scolnick, Co-Chairman	Term expires June, 1993
J. Frank Strauss, Co-Chairman	Term expires June, 1994
Paul Davies	Term expires June, 1991

DOG OFFICER/BY-LAW ENFORCEMENT OFFICER

George Fletcher	Term expires June, 1991
Carlton Rooks, Assistant	Term expires June, 1991

DREW DEVELOPMENT TEAM

Bert Russo, Chairman	Term expires June, 1991
David Earl	Term expires June, 1991
Bill Harman	Term expires June, 1991
Jack Wrobel	Term expires June, 1991
Ronald Sandholm	Term expires June, 1991

ELDER SERVICES DIRECTOR

Helen Dudick	Term expires June, 1991
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EMERGENCY MANAGEMENT DIRECTOR

Francis Mulligan	Term expires June, 1991
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FAIR HOUSING COMMITTEE

Geoffrey Hall	Term expires June, 1992
Peter Fletcher	Term expires June, 1992
Tom Mosscrop	Term expires June, 1992
Christine Pude	Term expires June, 1992
Marilyn Frank	Term expires June, 1992
Beverly Woods	Term expires June, 1992
Rev. Richard Pittenger	Term expires June, 1992
Catherine Allen	Term expires June, 1992

FAIRVIEW CEMETERY GAZEBO RESTORATION COMMITTEE

Barbara Greenslade	Term expires June, 1992
Charlotte Scott	Term expires June, 1992
Gordon Seavey	Term expires June, 1992

FENCE VIEWER

Charles VanLandeghem Term expires June, 1991

FIELD DRIVER

Arnold Wilder Term expires June, 1991
Frank Vennard Term expires June, 1991

FINANCE COMMITTEE

Michael P. Carlson Term expires Sept., 1991
Paul Grant Term expires Sept., 1992
John Mates Term expires Sept., 1992
Wally Bakke, Chairman Term expires Sept., 1993
Bobbi Giese Term expires Sept., 1991
Mary Caless Term expires Sept., 1991
Bette Hook Term expires Sept., 1993

FINANCE DIRECTOR

Frank Messer

FIRE CHIEF

George Rogers Term expires June, 1991

GREYSTONE POND PLANNING ADVISORY COMMITTEE

Jerry Berkowitz Term expires June, 1991
Peter Fletcher Term expires June, 1991
Patricia Loring Term expires June, 1991
Jeff Johnston Term expires June, 1991
Leslie Thomas, Co-Chairman Term expires June, 1991
Bert Russo Term expires June, 1991
Karl Fagans Term expires June, 1991
Paul Murray Term expires June, 1991
Walter Lisien Term expires June, 1991
Richard Pollak, Co-Chairman Term expires June, 1991
Janice Maienzia Term expires June, 1991
Anita Pollak, Alternate Term expires June, 1991
Robert Herrmann, Alternate Term expires June, 1991

HIGHWAY SUPERINTENDENT

George Wyman Term expires June, 1991

HISTORICAL COMMISSION

Lloyd G. Blanchard	Term expires June, 1992
Sally Benedict	Term expires June, 1992
Bernice Picking	Term expires June, 1991
Alex Belida	Term expires June, 1991
Bette Hook, non-voting	Term expires June, 1991
Robert S. Jefferies, Chairman	Term expires June, 1992
Ruth McDonald	Term expires June, 1992
Roland Pendlebury	Term expires June, 1991

LAKE MANAGEMENT COMMITTEE

Andy Pauker	Term expires June, 1992
Harry Horn, Chairman	Term expires June, 1992
Richard Wilcinski	Term expires June, 1992
Russell Boucher	Term expires June, 1992
Daniel Doherty	Term expires June, 1992
Lorraine Coyne	Term expires June, 1992
Bob Dooley	Term expires June, 1992

J. V. FLETCHER LIBRARY

Ellen Rainville, Director

LOCAL ARTS COUNCIL

Andrew Kusmin, Chairman	Term expires June, 1991
Jan Rice	Term expires June, 1992
Caroline Fisher	Term expires June, 1991
Joy Courcy	Term expires June, 1992
Geraldine Beck	Term expires June, 1992
Robert Nicoson	Term expires June, 1992
Patti Mason	Term expires June, 1991
Clara Kennedy	Term expires June, 1991

LOWELL REGIONAL TRANSIT AUTHORITY

Sandra Savage	Term expires June, 1991
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MEASURER OF WOOD & BARK

Ken Greeno	Term expires June, 1991
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MIDDLESEX COUNTY ADVISORY COMMITTEE

James Healy, Jr., Selectmen's Rep.	Term expires June, 1991
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MIDDLESEX COUNTY CORRECTIONS ADVISORY COMMITTEE

Elaine McKenna	Term expires June, 1991
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SUPERINTENDENT, MOTH DEPARTMENT

Ken Greeno

Term expires June, 1991

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott

Term expires April, 1992

Joseph Howells

Term expires April, 1993

Kevin Finnegan, Alternate

Term expires April, 1992

Joan O'Brien

Term expires April, 1991

NORTHEAST SOLID WASTE COMMITTEE (NESWC)

Robert Halpin

Term expires June, 1991

REPRESENTATIVE TO N.M.A.C.

Robert Herrmann, Selectmen's Rep.

Term expires June, 1991

Steven Boudreau, Alternate

Term expires June, 1991

Peter Fletcher, Planning Board Rep.

Term expires June, 1991

PARKERVILLE SCHOOL COMMITTEE

Warren Carson

Term expires June, 1992

Roger Plaisted

Term expires June, 1992

Mary Jane Plaisted, Chairperson

Term expires June, 1992

June Kennedy

Term expires June, 1992

Mary Ellen Bakken

Term expires June, 1992

Jennie Johnson

Term expires June, 1992

Cathi Jo Dearth

Term expires June, 1992

Lawrence Dearth

Term expires June, 1992

PARKING CLERK

Elaine McKenna

Term expires June, 1991

PLANNING BOARD

William Turner, Coordinator

RECREATION COMMISSION

Larry Cormier

Term expires June, 1992

Russell Carlson

Term expires June, 1992

Larry Checchi

Term expires June, 1993

Robert Conley, Chairman

Term expires June, 1991

Judith Ramirez

Term expires June, 1991

Jack Burnham

Term expires June, 1991

Brian McDonald

Term expires June, 1993

RECREATION DIRECTOR

Joanne Sheehan

REGISTRARS OF VOTERS, REPUBLICAN

Wilbert Vaughn	Term expires March, 1991
Beverly Dearth	Term expires March, 1993

REGISTRAR OF VOTERS, DEMOCRAT

Carmine Tocci	Term expires March, 1992
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REGISTRAR CLERK, EX OFFICIO

Elaine McKenna	Term expires June, 1991
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ROUDENBUSH COMMUNITY CENTER COMMITTEE

Janice Ruell, Director	
John Viera	Term expires June, 1993
Christine Robbins	Term expires June, 1993
Marcia Cady Dana	Term expires June, 1992
Ellen Harde	Term expires June, 1991
Emily Teller	Term expires June, 1992
Peggy Baranowski	Term expires June, 1993
Timothy Butler	Term expires June, 1991
John Mangan, Chairman	Term expires June, 1992
Truda Wilson	Term expires June, 1991
Stella Snyder	Term expires June, 1993

SCHOOL BUILDING REUSE COMMITTEE

Helena Crocker	Term expires June, 1991
Mary Smith	Term expires June, 1991
Patricia Loring	Term expires June, 1991
Timothy Butler	Term expires June, 1991
Dennis Kane	Term expires June, 1991
Judy Ramirez	Term expires June, 1991

PERMANENT SCHOOL BUILDING COMMITTEE

George Murray	Term expires June, 1993
Harry Manuel	Term expires June, 1993
Robert Herrmann	Term expires June, 1993
Robert Jefferies	Term expires June, 1993
Paul Davies	Term expires June, 1993
Paul Alphen	Term expires June, 1993
Ron Golay	Term expires June, 1993
Roddy Palmer	Term expires June, 1993
Robert Smith	Term expires June, 1993
Paul Morse	Term expires June, 1993
Karl Fagans, Chairman	Term expires June, 1993
Robert McCusker	Term expires June, 1993

SCHOOL DEPARTMENT

Dr. John Crisafulli, Superintendent

SEALER OF WEIGHTS AND MEASURES

George Fletcher	Term expires June, 1991
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SEWAGE ADVISORY COMMITTEE

Robert Jefferies	Term expires June, 1992
Robert Ferreira	Term expires June, 1992
Mike Ingalls	Term expires June, 1992
Jeff Rider	Term expires June, 1992
David Adams	Term expires June, 1992
Michael Pacella	Term expires June, 1992
Judith Culver	Term expires June, 1992
Deems A. Buell, Chairman	Term expires June, 1992
Denali Delmar	Term expires June, 1992

SIDEWALKS AND PATHWAYS STUDY COMMITTEE

Dorothy Natoli	Term expires June, 1992
Barbara Thornley, Chairman	Term expires June, 1992
Gloria Black	Term expires June, 1992

SIGN BY-LAW REVIEW COMMITTEE

Leo Daly	Term expires June, 1991
Robert Halpin	Term expires June, 1991
Peter Fletcher	Term expires June, 1991
James Healy, Jr., Chairman	Term expires June, 1991
Paul Alphen	Term expires June, 1991

SOLID WASTE ADVISORY COMMITTEE

Robert Tierney	Term expires June, 1991
Roger LaChance	Term expires June, 1991
Stephen Young	Term expires June, 1991
Ellen Harde, Chairman	Term expires June, 1991
Gerry DiBello	Term expires June, 1991
Barbara Melvin	Term expires June, 1991
Bert Mayer	Term expires June, 1991
Elizabeth Michaud	Term expires June, 1991
Ann F. Eno	Term expires June, 1991

SPECIAL FINANCIAL PLANNING COMMITTEE

David Stusse	Term expires June, 1991
Frank Messer	Term expires June, 1991
Dorothy Swanson	Term expires June, 1991
Robert Halpin	Term expires June, 1991
Judith Culver	Term expires June, 1991
Madonna McKenzie	Term expires June, 1991
Wally Bakke	Term expires June, 1991
Mary Caless	Term expires June, 1991
Jerry Berkowitz	Term expires June, 1991
James Healy, Jr.	Term expires June, 1991

STREET NUMBERING COMMITTEE

Norman Nesmith	Term expires June, 1991
Wilbert Vaughn	Term expires June, 1991
Leo Daly	Term expires June, 1991
Ray Peachey	Term expires June, 1991
Richard Rochon	Term expires June, 1991

TAX POSSESSION, SALE COMMITTEE

Norman K. Nesmith	Term expires Sept., 1990
Justin McCarthy	Term expires Sept., 1991
Bill MacMillan	Term expires Sept., 1992

TOWN AIDE

Helena Crocker	Term expires June, 1991
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TOWN CLERK

Elaine McKenna	Term expires May, 1993
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TOWN COUNSEL

John L. Connell, Jr.	Term expires June, 1991
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TREASURER-COLLECTOR

Paula Brule	Term expires May, 1992
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TREE WARDEN

Kenneth Greeno	Term expires May, 1992
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VETERAN'S AGENT

Helena Crocker Term expires June, 1991

VETERAN'S SERVICES DIRECTOR

Jerry Berkowitz Term expires June, 1991

VETERAN'S GRAVES OFFICER

James L. Healy, Sr. Term expires June, 1991

WATER COMMISSIONERS

Richard J. Barrett, Jr. Term expires May, 1993

Hervey J. Cote Term expires May, 1991

Jeffrey S. Rider Term expires May, 1992

Harold Fletcher, Supt.

CHIEF OF POLICE
Joseph R. Connell

LIEUTENANTS
Robert M. Welch, Jr.
Edward A. Cossette

SERGEANTS

David W. Hogg	Edward P. Rochon
Terence J. Kane	Joseph J. Roy
Timothy L. Pomerleau	John Tzkiopoulos

PATROL OFFICERS

John D. Caron	Mary Ann O'Connell
Hervey P. Cote	Raymond V. Peachey
William F. Duggan	Michael J. Perciballi
George E. Higgins	Michael C. Perron
Michael J. Jelley	Walter R. Shea
George W. MacGregor, Jr.	Kevin P. Sullivan
Scott J. Mack	Stephen F. Timothy
Joseph T. Murray	Joseph A. Walker

CRIMINAL BUREAU

David S. Connell	Thomas M. McEnaney
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INTERMITTENTS

John E. Auger	Stephen M. Mack
Richard J. Barrett, Jr.	Victor F. Neal
Joseph R. Connell, Jr.	Daniel J. O'Donnell
Christopher T. Doolin	Dawn M. O'Donnell
Michael L. Lord	Joseph A. Shields
William G. Luppold	Steven C. Waldron

David M. Welch

AUXILIARY/TRAFFIC CONTROL OFFICERS

David J. Bettencourt	Joseph H. Doolin
David J. Bradanese	Joseph Eracleo
Kevin M. Brooks	Daniel P. Gill
Barbara Buchanan	Mary E. Hill
Edmond D. Bussiere	William Lyons
William L. Cahill	Peter J. Peladeau
Scott A. Cannella	William N. Porter
Sheila M. Curley	Amy Therrien
Brian E. Daly	Timothy H. Whitcomb

TRAFFIC SUPERVISORS

Barbara Buchanan	Donna M. McCafferty
Sheila M. Curley	Lorraine A. Priest
Mary E. Hill	Mary R. Souza

DOG OFFICER
George S. Fletcher

CONSTABLES
William MacMillan
Walter McAvoy

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen is pleased to submit its report for the calendar year ending December 31, 1990, a year of change and challenge for the entire Westford community.

At the Annual Town Election on May 1, 1990 voters approved a change in Westford's Town government by adopting a new Town Charter establishing a Town Meeting/Selectmen/Town Manager form of government by a margin of 3,245 to 2,006. The product of almost six years of discussion, analysis, and consensus building on the part of the Town Management Study Committee, the new charter had been approved by the 1989 Annual Town Meeting and it was placed on the town election ballot for final approval. The new charter maintains the Town's long standing commitment to citizen based government while providing a formal administrative structure intended to provide greater responsiveness and efficiency in the delivery of town services. Another added feature to Westford's form of Town government was the inclusion of a provision allowing the recall of elected officials. It is only through the long hours and efforts of all of the numerous volunteers who have served on the Town Management Study Committee that this fundamental change in Town government could have received such a strong endorsement on the ballot. The Board offers its thanks to all who participated in that effort but in particular to Rick Bahnick, committee chairperson, as well as Sam Frank, Ellen Harde, Richard Walthers, Frank Jeray, Madonna McKenzie, Jerry Berkowitz and Fred Radcliffe who had the good sense to pick up the pieces after an earlier rejection of the charter in 1988 and continue the dialogue with town officials and departments effected by the change. Their efforts will long be remembered.

Upon approval of the new charter the Board appointed a Town Manager Screening Committee consisting of members of the earlier study committee, the Board of Selectmen, Finance Committee, and Personnel Board to undertake the recruitment and screening of candidates for Town Manager, the most visible of the changes in Town government. This process began in late June and culminated in October when the Board voted to appoint Robert Halpin, who had served as the Town's Executive Secretary since 1985, as the Town's first Town Manager. As reported to the Board by the screening committee Bob enjoyed a high degree of support among town officials and department heads based on his performance as Executive Secretary and the majority of the Board concluded that he was the most qualified among the finalists presented to the Selectmen. The Board quickly came to terms with Mr. Halpin and has signed a contract which sets forth compensation and benefits for the Town Manager through June 30, 1993. The Board now looks forward to working with the Town Manager to fulfill the potential of the new charter in a manner which remains true to the vision and goals of the study committee.

The selection of the Town Manager having been made, the Board and other town officials and departments have turned their attention to the growing fiscal crisis facing the Town. The recent recession has adversely effected the Town's ability to increase the revenues the Town had experienced during the high growth years of the eighties due to the decrease in construction in Westford. The Town had been well poised to weather this downturn inasmuch as earlier Boards of Selectmen and Finance Committees had developed a very healthy level of financial reserves as a hedge against this very type of downturn. What the Town could not have projected or forseen, however, was the almost immediate withdrawal of state financial support in the form of state revenue sharing which had largely been responsible for the success of Proposition 2 and 1/2 in Massachusetts. Had the state government responded to its budget crisis by level funding state aid to communities such as Westford, we would have faced a difficult but manageable situation. Instead, state revenue sharing to Westford has been cut from \$4.7 to \$3.7 million in the current fiscal year with additional reductions of an additional \$400,000 projected for the upcoming fiscal year. Since state law limits the amount and types of revenue which local government can raise locally, our ability to provide the local government services desired by town residents has been severely undercut by these reductions at the state level. A local referendum in May 1990 which sought to levy additional property tax revenues in Westford did not pass. As a result the Town's budget was balanced by applying most of our financial reserves and the level funding of all town budgets at prior year levels. This austerity budget resulted in the elimination of approximately thirty (30) full-time equivalent positions in the School Department, the laying off of three (3) police officers in the Westford Police Department, a reduction of hours at the J. V. Fletcher Library, the elimination through attrition of several clerical positions within various administrative offices, and numerous other belt tightening measures. Every Town department played a key role in responding to tighter budgets and their cooperation and response to fiscal austerity was outstanding.

The Town was finally successful in its eight year effort to signalize the intersection of Boston Rd. and Littleton Rd. Through the use of an impact fee contribution from the Gutterez Co., which developed the Westford Technology Park on Rt. 110, the Town had completed the design of the intersection in November of 1988; however, the state government's budget crisis and related capital spending freeze had threatened implementation of the project. The Town responded by authorizing a bond which advanced what would have ordinarily been the state government's 25% share of this federal aid project. As a result the project was put out to bid at a time when virtually no other state construction projects were planned and the bid for the project came in approximately \$300,000 below earlier projections. The Board is now working aggressively with Lt. Governor Cellucci, State Senator Durand and State Representative Geoff Hall to obtain reimbursement of the 25% which the Town advanced. Meanwhile, the traffic signals are operating temporarily and the project will be completed in the spring of 1991.

We were also successful in bringing our three year confrontation with owners of the Nabnasset Pond Dam to a near resolution. The Bank of New England had foreclosed upon the property in Chelmsford, which owns the water rights and dam associated with the Nabnasset Pond, and the bank in turn agreed to convey all of its 83% interest in the water rights and dam to the Town together with a donation of \$70,000 to repair the defective control structure. This \$70,000 donation was received in late December just days before the Bank of New England itself foundered and was taken over by the FDIC. We are pleased therefor to say that the engineering firm selected to design the new control structure has begun work and we expect the construction plans to be completed and put to bid in the spring. There are several other minor shares of ownership which remain to be acquired, however, Town Counsel is confident that we will shortly have 100% ownership in the water rights and that life along the lake will return to normalcy after three years of alternating flooding and draining of the lake by the previous owners of the dam.

The 1990 Town Elections saw former Assessor and Finance Committee Member Hal Schreiber elected to the Board as well as the return of Jerry Berkowitz to his second three year term. Steven Boudreau served out his term as Chairman of the Board but was not successful in his re-election. The Board voted to appoint Steve as a continuing representative from Westford on the Northern Middlesex Council of Governments, on which Board he is serving for a second year as Chairperson. We thank Steve for his enthusiasm and contributions while on the Board.

Not since the days of Felix Perrault has Westford sent one of her own to the Massachusetts House of Representatives; Geoffrey Hall was elected and is now a member of the General Court. The Board extends its warmest sentiments and wishes Mr. Hall every success.

The Northern Middlesex Council of Governments holds great promise in lowering the costs of local government services through innovative interlocal agreements with other Towns in the area. In the year ahead Westford will join several other area communities in sharing the services of a civil engineer in hopes of lowering the costs of engaging consultants to review development plans and similar projects. We hope, through the cooperation of the Planning Board, Board of Health and Conservation Commission, to save approximately \$20,000 through this approach in the upcoming fiscal year.

The proposed mixed use development on the former Fletcher Granite Co. property north of Rt. 40 continues to be a high priority planning item on the Board's agenda. 1990 saw the release of an extensive Master Plan Assessment by the proponents of this enormous development and the Town's Greystone Pond Planning Advisory Committee was instrumental in coordinating a response to the state government's Environmental Impact Report process on behalf of the numerous town boards and departments. The Town has rarely ever had the opportunity to respond to such a project as Greystone Pond in such a coordinated and informed manner and both the advisory committee and the numerous officials who assisted it deserve great credit.

Ground was broken at the site the new middle school off West St. during the fall and construction is well under way. The Annual Town Meeting voted to dedicate the new middle school in honor of former Superintendent of Schools, Lloyd G. Blanchard. Mr. Blanchard was instrumental in bringing the middle school concept to Westford as well as make a personal contribution to our local education system which continues to be seen today. It was only fitting that the Town honor his accomplishments in this way.

Westford's Solid Waste Advisory Committee has remained extremely active in promoting a greater public awareness of the true costs of disposing of solid waste and advocating source reduction and recycling as a viable alternative to conventional (and expensive) solid waste disposal facilities. The committee's efforts to promote recycling of newspapers at the state DPW facility and the Nabnasset Elementary School on the third Saturday of each month and of leaves and lawn clippings at Laughton's Nursey have had a very favorable impact on our tipping fees at our regional solid waste incinerator. The committee has also continued to improve upon a successful curbside recycling program and continues to seek ways to improve the public's participation in this recycling program.

The Westford Fire Fighters Association raised approximately twelve thousand dollars from private sources to pay for the purchase and installation of two semi-automatic defibrillators. The ambulance crew has already had the opportunity to make use of this new technology which helps restore the heartbeat to a normal rhythm when cardiac problems occur.

A report such as this does not begin to cover all of the contributions which volunteers and citizens make to Westford town government. We continue to be blessed with residents who become involved in making our decisions as responsive as possible to community needs and preferences. Your involvement in town government, whether at town meeting, on a committee or through any of the Town's civic groups is an essential ingredient in making Westford the special community it is. The Board wishes to thank the many people who have assisted it in the year just past.

The Town said goodbye to Priscilla Chapin and William Stone. Harold Fletcher announced his retirement.

Lastly, the Board extends its thanks to the Town Manager, to Mary Blane and Elaine McKenna, and to each of the Town's elective officers, committees, department heads and employees for their efforts during this year of change and challenge.

Respectfully submitted,

Robert C. Herrmann, Chairperson
James Healy, Jr., Vice Chairperson
William Connell, Jr., Clerk
Jerry Berkowitz
Hal Schreiber

Board of Selectmen
Town of Westford

REPORT OF THE TOWN MANAGER

It is my distinct pleasure to make my first report for the calendar year as your Town Manager here in Westford. My appointment as Westford's first Town Manager under the Town's newly adopted charter in October 1990 is not only a large step forward in my personal career but a major professional challenge and responsibility given the financial crisis facing the Town due to the recession and declining state support for local government services. I look forward to the opportunity to repay the good will and cooperation, which residents and fellow town officials have demonstrated during my five years as Executive Secretary, in the years ahead.

The Council/Manager form of municipal government, in which shape Westford's charter has been modeled, grew out of the progressive reform movement of the early twentieth century in which civic leaders and reformers sought to instill the private sector business values of efficiency and economy in practice in government. The legislative role was vested in the council, while the authority to execute programs was vested in the manager, who was free to administer the organization free from political pressures and interference.

A lot has changed over the ensuing sixty to seventy years and while the Council/Manager form of municipal government remains the most common form of local government in the United States it has adjusted and evolved remarkably well given the changing relationships and expectations between people and their governments. In particular we have seen a tremendous decentralization in government activity over the past twenty years as the federal government transferred programs and regulations to state governments and the increased demand for government to be responsive to community needs and preferences has in turn caused state governments to increasingly turn to local government as the principal provider of essential government services: education, police, fire, highway and public health and community services.

Westford's new charter reflects both this call for greater efficiency of administration while meeting citizen's demands for greater responsiveness. The Charter retains the open Town Meeting as the most direct vehicle for citizen input and control of their government and services. It retains an elected Board of Selectmen as the chief policy making board. It created a Town Manager to assure that the policies and preferences expressed through Town Meeting and the Board of Selectmen are carried out by a highly motivated and capable group of department heads and employees in a cost effective, efficient and accountable manner.

I view this change in government and my appointment as a great responsibility. It is also an opportunity to positively effect the quality of town government and community life in Westford for years to come. My goals as Town Manager, therefor, can be expressed as follows:

to play an active and constructive role in the implementation of the new charter which assures that the full benefit of the manager form of government and expectations of the community in endorsing this change of government are realized;

to be an aggressive leader within the town government and wider community to assure that the Selectmen and community leaders are aware of the challenges and needs facing such a dynamic community as Westford and are able to make the best possible decisions on its behalf;

to implement management control and cost containment measures to assure the highest degree of efficiency in municipal expenditures;

to enhance a Town government organization which currently reflects a high commitment to the values of good government and community service among its volunteers, department heads and employees and to build on these values of community service as the main yardstick for measuring results and assuring responsiveness;

to create an atmosphere in which Town government governs and serves its people with a clear vision of Westford's future and the steps, actions and resources which are required to get there;

to create administrative support systems for town department heads which assure efficiency and managerial control on the one hand but which encourages innovation and decision making at levels which are closest to our customer: town residents.

In closing, I appreciate the many expressions of support and encouragement that I have received from residents, employees and town officials. I fully expect to return that support with the highest degree of professionalism and dedication to community service I can provide in the years ahead.

Respectfully submitted,

Robert J. Halpin,
Town Manager

REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars conducted the Annual Listing which resulted in a population of 16,467 and was used for the Resident's Book, the Jury List, and updating of the voting list.

Registration sessions were held before all meetings and elections, totals were as follows after the November State Election:

Democrats:	2,949
Republicans:	1,892
Independents:	4,937

The Board also held sessions to certify signatures on Nomination Papers and for certification of ballot question petitions.

Respectfully submitted:

Board of Registrars
Wilbert L. Vaughn, Ch.
Beverly Dearth
Carmine Tocci
Elaine V. McKenna

TOWN OF WESTFORD
TOWN ELECTION MAY 1, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
TOTAL VOTE	1,540	1,299	1,214	1,466	5,519
BOARD OF SELECTMEN (2 for 3 yrs.)					
Jerry G. Berkowitz	908	691	566	866	3,031
Steven C. Boudreau	675	524	514	604	2,317
Roy L. Chaisson	313	335	366	334	1,348
Hal R. Schreiber	799	702	667	744	2,912
Write Ins	4	4	6	1	15
Blanks	381	342	309	383	1,415
BOARD OF ASSESSORS (1 for 3 yrs.)					
Kevin A. Burke	1,108	906	852	1,084	3,950
Write Ins	4	8	7	5	24
Blanks	428	385	355	377	1,545
SCHOOL COMMITTEE (2 for 3 yrs.)					
Gilbert Brown	1,025	822	773	982	3,602
Linea Flint	1,056	834	766	1,000	3,656
Write Ins	14	14	19	8	55
Blanks	985	928	870	942	3,725
BOARD OF HEALTH (2 for 3 yrs.)					
Charles G. Colburn	866	700	673	871	3,110
Jeffrey M. Johnston	793	688	619	740	2,840
Veronica L. Otto	620	479	438	547	2,084
Write Ins	3	3	19	1	26
Blanks	798	728	679	773	2,978
PLANNING BOARD (1 for 5 yrs.)					
William H. Harman	1,099	895	844	1,072	3,910
Write Ins	6	9	7	8	30
Blanks	435	395	363	386	1,579
HOUSING AUTHORITY (1 for 5 yrs.)					
Alfred W. Wilson	1,061	873	832	1,028	3,794
Write Ins	4	8	5	2	19
Blanks	475	418	377	436	1,706

TOWN OF WESTFORD
TOWN ELECTION MAY 1, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
LIBRARY TRUSTEES (2 for 3 yrs.)					
Richard E. Kenyon	1,022	738	722	935	3,417
Denali Delmar	656	553	510	618	2,337
Shaun R. Driscoll	568	486	457	541	2,052
Write Ins	1	2	5	1	9
Blanks	833	819	734	837	3,223
CEMETERY COMMISSION (1 for 3 yrs.)					
Jackson B. Carson	447	346	486	396	1,675
Barbara Greenslade	712	714	485	744	2,655
Write Ins	1	3	4	2	10
Blanks	380	236	239	324	1,179
WATER COMMISSION (1 for 3 yrs.)					
Richard Barrett, Jr.	1,131	925	849	1,071	3,976
Write Ins	6	2	3	5	16
Blanks	403	372	362	390	1,527
MODERATOR (1 for 3 yrs.)					
William Kavanagh, Jr.	1,194	954	874	1,102	4,124
Write Ins	6	11	13	10	40
Blanks	340	334	327	354	1,355
TOWN CLERK (1 for 3 yrs.)					
Elaine V. McKenna	1,242	1,055	981	1,202	4,480
Write Ins	2	2	5	5	14
Blanks	296	242	228	259	1,025

TOWN OF WESTFORD
TOWN ELECTION MAY 1, 1990

PREC. 1 PREC. 2 PREC. 3 PREC. 4 TOTAL

QUESTION 1. Shall the Town of Westford be allowed to assess an additional \$981,169.00 in real estate and personal property taxes for the purpose of:

Patrol Officers-Wages	95,000.00
Fire Dispatcher-Wages	20,000.00
Fire Fighter/EMT-Wages	40,000.00
School Department	614,169.00
Nashoba Valley Tech HS	30,000.00
Highway Dept.- Wages	21,000.00
Highway Road Resurfacing Materials	40,000.00
Town Rd (Bridge Safety Rails, Mowing)	15,000.00
Domestic Hazardous Waste Collection	35,000.00
Board Of Health	6,000.00
Library	25,000.00
Group Health Insurance Premiums	40,000.00

for the fiscal year July first, Nineteen Hundred and Ninety.

Yes	791	453	417	652	2,313
No	728	806	774	782	3,090
Blanks	21	40	23	32	116

QUESTION 2. Shall this Town accept Chapter 480 of the Acts of 1989, entitled "An Act establishing a Board of Selectmen-Town Manager Form of Administration in the Town of Westford", which was passed by the Legislature on November 1, 1989 being the same wording as Article 5 passed by a majority vote of the Adjourned Annual Town Meeting on May 11, 1989.

SUMMARY: If accepted, the act would:

Provide for the CONTINUATION OF AN OPEN TOWN MEETING FORM OF GOVERNMENT in its present form;

Provide that the VOTERS WOULD CONTINUE TO ELECT the Board of Selectmen, Planning Board, Moderator, Housing Authority, School Committee, Board of Assessors, Library Trustees and Board of Health;

Provide that the SELECTMEN WOULD CONTINUE TO APPOINT a Town Counsel, the Conservation Commission and Board of Appeals.

TOWN OF WESTFORD
TOWN ELECTION MAY 1, 1990

PREC. 1 PREC. 2 PREC. 3 PREC. 4 TOTAL

Establish the OFFICE OF TOWN MANAGER appointed by the Board of Selectmen who would be the chief administrative officer of the town with responsibility for the daily management of the town; who would appoint the Police Chief and Fire Chief (subject to the confirmation of the Board of Selectmen) and all other department heads and officers and employees for whom no other method of selection is set forth in the Act, with authority to fix the compensation of all employees and officers appointed by him or her within the limits of town meeting appropriation and applicable collective bargaining agreements; and who would have authority to reorganize existing town departments, offices, boards, commissions or committees appointed by him or her subject to approval of the Board of Selectmen.

Provide that INCUMBENTS SERVING IN ELECTED POSITIONS WHICH BECOME APPOINTED under this Act (Town Clerk, Treasurer/Tax Collector, Cemetery Commissioners, Tree Warden and Water Commissioners) shall continue to serve for the balance of the terms for which they were elected.

Yes	1,044	648	637	916	3,245
No	439	570	511	486	2,006
Blanks	57	81	66	64	268

QUESTION 3. (NON BINDING, POLICY ADVISORY QUESTION)

Should the state share 40% of its revenue from growth taxes, (income, state and corporate income) with towns and cities on a continuing and consistent basis to help support basic local services such as public safety, public health and education?

SUMMARY: State law presently required that forty percent (40%) of all increased state revenue from so-called growth taxes be distributed to local governments for local services. Because growth revenues during most of the 1980's exceeded the estimated amounts upon which local aid distributions were based actual distributions have never exceeded 33%. In the current fiscal year authorized state spending increased by approximately \$600 million while that portion authorized for local aid was decreased by approximately \$250 million, reflecting continued erosion of the forty percent formula for local aid by the state government.

A yes vote on this question is an expression of support for sharing 40% of increased state revenues from existing taxes. A No vote expresses non-support or opposition to such a formula.

Yes	1,245	939	911	1,167	4,262
No	182	249	211	200	842
Blanks	113	111	92	99	415

TOWN OF WESTFORD
TOWN ELECTION MAY 1, 1990

PREC. 1 PREC. 2 PREC. 3 PREC. 4 TOTAL

QUESTION 4. (NON BINDING, POLICY ADVISORY QUESTION)

Should the Town of Westford require possession of written permission to discharge firearms on Town owned land or on private property?

SUMMARY:

While hunting is permissible in this state, a Town can adopt a by-law which prohibits the use of firearms even though enforcement of the by-law may restrict hunting. The Town presently has a by-law which permits the discharge of firearms on certain Town owned land and on private property with the verbal consent of the land owner.

This non-binding question asks whether the Town by-law should be amended so as to require that the consent of the land owner be in writing.

Yes	1,188	788	821	1,099	3,896
No	286	437	328	308	1,359
Blank	66	74	65	59	264

TOWN OF WESTFORD
DEMOCRATIC STATE PRIMARY
SEPTEMBER 18, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
TOTAL VOTE	724	779	689	750	2942
SENATOR IN CONGRESS					
Blanks	254	249	199	219	921
John F. Kerry	462	515	473	505	1955
Write Ins	8	15	17	26	66
GOVERNOR					
Blanks	30	26	21	22	99
Francis X. Bellotti	212	284	227	275	998
Evelyn F. Murphy	18	19	13	11	61
John Silber	460	445	424	440	1769
Write Ins	4	5	4	2	15
LIEUTENANT GOVERNOR					
Blanks	113	108	99	95	415
Marjorie O. Claprood	326	363	333	342	1364
William B. Golden	139	146	127	160	572
Nicholas A. Paleologos	146	159	125	150	580
Write Ins	0	3	5	3	11
ATTORNEY GENERAL					
Blanks	47	45	30	31	153
James M. Shannon	254	346	302	286	1188
L. Scott Harshbarger	422	385	355	431	1593
Write Ins	1	3	2	2	8
SECRETARY OF STATE					
Blanks	301	310	220	265	1096
Michael Joseph Connolly	416	457	455	473	1801
Write Ins	7	12	14	12	45
TREASURER					
Blanks	87	83	70	71	311
William Francis Galvin	363	434	377	369	1543
George Keverian	135	153	118	157	563
Dick Kraus	133	105	122	147	507
Write Ins	6	4	2	6	18

TOWN OF WESTFORD
DEMOCRATIC STATE PRIMARY
SEPTEMBER 18, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
AUDITOR					
Blanks	315	299	231	266	1111
A. Joseph DeNucci	402	471	447	472	1792
Write Ins	7	9	11	12	39
REPRESENTATIVE IN CONGRESS					
Blanks	258	260	202	237	957
Chester G. Atkins	459	503	466	490	1918
Write Ins	7	16	21	23	67
COUNCILLOR					
Blanks	162	152	117	153	584
Robert B. Kennedy	388	461	440	401	1690
Edward F. Flood	173	163	128	195	659
Write Ins	1	3	4	1	9
SENATOR IN GENERAL COURT					
Blanks	335	321	254	307	1217
Robert A. Durand	385	451	423	429	1688
Write Ins	4	7	12	14	37
REPRESENTATIVE IN GENERAL COURT					
Blanks	70	53	49	54	226
Paul J. Glavey	158	146	214	166	684
Geoffrey D. Hall	494	580	423	529	2026
Write Ins	2	0	3	1	6
DISTRICT ATTORNEY					
Blanks	145	129	120	156	550
Joseph K. Mackey	169	206	176	172	723
Thomas F. Reilly	311	325	274	298	1208
George W. Spartichino	97	114	114	119	444
Write Ins	2	5	5	5	17
REGISTER OF PROBATE					
Blanks	206	205	169	208	788
Thomas J. Larkin	338	340	327	333	1338
Joseph L. Bradley	178	230	191	207	806
Write Ins	2	4	2	2	10

TOWN OF WESTFORD
DEMOCRATIC STATE PRIMARY
SEPTEMBER 18, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
COUNTY TREASURER					
Blanks	247	221	200	260	928
James E. Fahey, Jr.	230	284	248	258	1020
Warren McManus	110	121	99	86	416
Kevin J. Palmer	133	149	138	140	560
Write Ins	4	4	4	6	18
COUNTY COMMISSIONER					
Blanks	217	210	193	240	860
Bill Schmidt	148	147	139	146	580
Barbara J. Auger Collins	142	148	136	144	570
William J. Eckland	53	76	65	55	249
Francois X. Flaherty	105	134	105	101	445
William S. McFarland	55	61	48	59	223
Write Ins	4	3	3	5	15

TOWN OF WESTFORD
REPUBLICAN STATE PRIMARY
SEPTEMBER 18, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
TOTAL VOTE	696	452	521	676	2345
SENATOR IN CONGRESS					
Blanks	74	47	47	68	236
Daniel W. Daly	149	115	121	154	539
Jim Rappaport	470	289	352	454	1565
Write Ins	3	1	1	0	5
GOVERNOR					
Blanks	3	6	7	14	30
Steven D. Pierce	224	171	207	203	805
William F. Weld	467	273	304	457	1501
Write Ins	2	2	3	2	9
LIETUENANT GOVERNOR					
Blanks	58	43	35	57	193
Argeo Paul Cellucci	446	283	341	440	1510
Peter G. Torkildsen	191	125	144	179	639
Write Ins	1	1	1	0	3
ATTORNEY GENERAL					
Blanks	104	73	65	90	332
Guy A. Carbone	206	130	135	171	642
William C. Sawyer	385	247	319	414	1365
Write Ins	1	2	2	1	6
SECRETARY OF STATE					
Blanks	203	134	141	194	672
Paul McCarthy	491	318	376	481	1666
Write Ins	2	0	4	1	7
TREASURER					
Blanks	143	92	92	140	467
Joseph D. Malone	551	359	426	535	1871
Write Ins	2	1	3	1	7

TOWN OF WESTFORD
REPUBLICAN STATE PRIMARY
SEPTEMBER 18, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
AUDITOR					
Blanks	230	145	159	212	746
Douglas J. Murray	463	307	359	462	1591
Write Ins	3	0	3	2	8
REPRESENTATIVE IN CONGRESS					
Blanks	65	42	35	75	217
Donal T. Coleman	89	63	98	85	335
John F. MacGovern	542	345	387	514	1788
Write Ins	0	2	1	2	5
COUNCILLOR					
Blanks	235	142	157	212	746
Thomas F. Healy	458	308	362	463	1591
Write Ins	3	2	2	1	8
SENATOR IN GENERAL COURT					
Blanks	190	126	134	186	636
William M. Monnie	384	225	271	369	1249
Mark A. Steminski	120	100	112	120	452
Write Ins	2	1	4	1	8
REPRESENTATIVE IN GENERAL COURT					
Blanks	37	36	25	49	147
Kenneth J. Dwyer	302	249	246	310	1107
Michael H. Pickowicz	356	164	247	316	1083
Write Ins	1	3	3	1	8
DISTRICT ATTORNEY					
Blanks	605	398	452	584	2039
Write Ins	91	54	69	92	306
REGISTER OF PROBATE					
Blanks	253	168	183	244	848
Donna M. Lambert	441	284	333	430	1488
Write Ins	2	0	5	2	9

TOWN OF WESTFORD
 REPUBLICAN STATE PRIMARY
 SEPTEMBER 18, 1990

	PREC. 1	PREC. 2	PREC. 3	PREC. 4	TOTAL
COUNTY TREASURER					
Blanks	264	174	187	249	874
Walter Fish	430	278	329	425	1462
Write Ins	2	0	5	2	9
COUNTY COMMISSIONER					
Blanks	610	397	451	593	2051
Write Ins	86	55	70	83	294

STATE ELECTION
NOVEMBER 6, 1990

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Total Ballots Cast	2148	1920	1835	2227	8130

SENATOR IN CONGRESS

Blanks	81	55	105	77	318
John F. Kerry	943	966	816	1057	3782
Jim Rappaport	1124	891	910	1091	4016
All Others	0	8	4	2	14

GOVERNOR & LIEUTENANT GOVERNOR

Blanks	47	39	73	58	217
Silber & Clapprood	672	778	678	761	2889
Weld & Cellucci	1377	1030	1035	1351	4793
Umina & DeBerry	48	68	46	55	217
All Others	4	5	3	2	14

ATTORNEY GENERAL

Blanks	105	105	129	103	442
L. Scott Harshbarger	1067	1013	943	1126	4149
William C. Sawyer	976	801	762	998	3537
All Others	0	1	1	0	2

SECRETARY OF STATE

Blanks	172	177	199	179	727
Michael Joseph Connolly	639	627	565	689	2520
Paul McCarthy	1025	825	806	1046	3702
Barbara F. Ahearn	311	289	265	313	1178
All Others	1	2	0	0	3

TREASURER

Blanks	107	111	137	117	472
William Francis Galvin	460	565	494	568	2087
Joseph D. Malone	1449	1126	1084	1418	5077
C. David Nash	130	117	120	123	490
All Others	2	1	0	1	4

AUDITOR

Blanks	198	181	224	203	806
A. Joseph DeNucci	757	759	669	809	2994
Douglas J. Murray	1020	797	783	1014	3614
Steven K. Sherman	173	182	159	201	715
All Others	0	1	0	0	1

STATE ELECTION
NOVEMBER 6, 1990

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Total Ballots Cast	2148	1920	1835	2227	8130

REPRESENTATIVE IN CONGRESS

Blanks	62	79	103	87	331
Chester G. Atkins	882	855	776	978	3491
John F. MacGovern	1204	986	956	1162	4308
All Others	0	0	0	0	0

COUNCILLOR

Blanks	241	223	234	236	934
Robert B. Kennedy	630	743	649	641	2663
Thomas F. Healy	1277	953	952	1347	4529
All Others	0	1	0	3	4

SENATOR IN GENERAL COURT

Blanks	279	261	264	229	1033
Robert A. Durand	701	825	747	777	3050
William M. Monnie	1167	833	824	1220	4044
All Others	1	1	0	1	3

REPRESENTATIVE IN GENERAL COURT

Blanks	94	86	117	106	403
Geoffrey D. Hall	1185	1211	1046	1299	4741
Michael H. Pickowicz	868	623	669	821	2981
All Others	1	0	3	1	5

DISTRICT ATTORNEY

Blanks	982	790	770	929	3471
Thomas F. Reilly	1164	1125	1062	1294	4645
All Others	2	5	3	4	14

REGISTER OF PROBATE

Blanks	377	332	378	364	1451
Donna M. Lambert	1175	939	855	1207	4176
Thomas J. Larkin	596	647	602	655	2500
All Others	0	2	0	1	3

COUNTY TREASURER

Blanks	383	358	396	376	1513
James E. Fahey, Jr.	581	656	567	648	2452
Walter Fish	1183	905	872	1202	4162
All Others	1	1	0	1	3

STATE ELECTION
NOVEMBER 6, 1990

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Total Ballots Cast	2148	1920	1835	2227	8130
COUNTY COMMISSIONER					
Blanks	1042	834	810	984	3670
Francis X. Flaherty	1101	1078	1022	1239	4440
All Others	5	8	3	4	20
QUESTION ONE					
Blanks	95	78	113	88	374
Yes	1793	1517	1426	1839	6575
No	260	325	296	300	1181
QUESTION TWO					
Blanks	58	59	85	61	263
Yes	1001	983	941	1121	4046
No	1089	878	809	1045	3821
QUESTION THREE					
Blanks	33	34	52	32	151
Yes	1069	888	887	1082	3926
No	1046	998	896	1113	4053
QUESTION FOUR					
Blanks	126	121	115	118	480
Yes	1128	992	988	1184	4292
No	894	807	732	925	3358
QUESTION FIVE					
Blanks	125	139	174	133	571
Yes	1389	1215	1202	1394	5200
No	634	566	459	700	2359
QUESTION SIX					
Blanks	114	142	168	146	570
Yes	1112	964	919	1137	4132
No	922	814	748	944	3428
QUESTION SEVEN					
Blanks	421	352	341	405	1519
Yes	925	807	819	937	3488
No	802	761	675	885	3123

ROBERT A. DURAND/WILLIAM M. MONNIE RECOUNT
DECEMBER 6, 1990

	PR. 1	PR. 2	PR. 3	PR. 4	TOTAL
DURAND	713	835	768	783	3099
MONNIE	1174	838	857	1262	4131
ALL OTHERS	1	1	0	0	2
BLANKS	261	246	210	217	934
TOTALS	2149	1920	1835	2262	8166

TOWN OF WESTFORD
ANNUAL TOWN MEETING
MAY 5, 1990

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, May 5, 1990, called to commence at 10:00 AM the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 10:00 AM.

ARTICLE 1. It was voted unanimously that the reports of the Town Officers and Committees be accepted as printed in the 1989 Annual Town Report.

ARTICLE 2. It was voted that the salaries and compensation of all elected officials of the Town be established for the fiscal year ending June 30, 1991 as follows:

	FY 91 -----
Board of Assessors, Members	\$ 500
Cemetery Commissioners	200
Board of Health, Members	250
Selectmen	
Chairperson	1,100
Members	900
Town Clerk	30,068
Treasurer/Collector	28,433
Tree Warden	1,000
Water Commissioners	400

(Selectmen Approved)
(Finance Committee Approved)

ARTICLE 3. It was voted that the Town will amend the Consolidated Classification Plan, Compensation Plan of the Town as follows, effective July 1, 1990 as follows:

A. By amending Section 3(a), Classification and Pay Plan, by replacing the existing minimum and maximum salaries with those listed below, effective July 1, 1990.

ANN. TWN. MTG. 5-5-90

POSITION*	MINIMUM	MAXIMUM
Principal Assessor/Appraiser (Assistant Assessor)	27,500	41,200
Asst. Executive Secretary	21,950	31,330
Selectmen's Admin, Sec.**	9.56	14.36
Building Commissioner	23,190	34,790
Community Center Director	25,270	37,860
Elder Services Coordinator	20,000	30,000
Finance Director	37,500	52,500
Fire Chief	29,590	51,380
Highway Supt.	29,380	44,100
Library Director	27,040	40,560
Library Asst. Director	22,580	33,870
Senior Librarian	20,250	30,380
Senior Page**	5.50	6.25
Library Page**	4.25	4.75
Planning/Consv. Comm. Coord.	19,030	28,550
Police Lieutenant	31,200	46,800
Recreation Director	19,030	28,550
Sanitarian	22,410	33,590
Asst. Sanitarian	16,480	24,70
Town Engineer	32,500	47,500
Town Nurse**	12.07	18.10
Water Superintendent	27,610	41,390

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Call Fire Fighters/EMT'S**	10.90
Call Fire Lieutenant**	11.25
Call Fire Captains**	11.55
Call Fire Deputy Chief**	11.90
Senior Aide**	5.81
Traffic Control Officers**	11.18

* All Salaries are Per Annum except where noted
** Per Hour

B. By adding the following new section:

Notwithstanding the merit pay guidelines established by the Personnel Board, merit pay increases for exempt personnel shall not be allowed where such increase would cause the base salary to exceed the established maximum base salary for that position set forth above.

(Finance Committee Approved)

ARTICLE 4. It was voted that the Town raise and appropriate the sums necessary for the Operation and Maintenance of Town Departments for the fiscal year July 1, 1990 through June 30, 1991 as set forth below and that such sums be expended for such purposes under the direction of the respective officers, boards or committees; provided, however, that \$85,000 be transferred from Fund Balance-Landfill Construction Grant Account.

1220.12	Selectmen Salaries	\$0.00	
1220.40	Selectmen Expense	7,700.00	
1221.41	Town Manager Implement.	3,000.00	
1221.40	Town Management Study	0.00	
	SUBTOTAL		10,700.00
1230.13	Exec. Secretary Salary	53,761.00	
1230.14	Asst. Exec. Secretary Salary	30,123.00	
1231.40	Misc. Comm. Exp.	500.00	
1230.15	Clerical Wages	24,782.00	
1230.40	Exec. Secretary Expenses	8,000.00	
1230.41	Composite Town Map	0.00	
	SUBTOTAL		117,166.00
1310.15	Finance Comm. Clerical	0.00	
1310.40	Expenses	560.00	
1311.40	Reserve Fund	85,000.00	
	SUBTOTAL		85,560.00

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1330.13	Finance Director Salary	45,000.00	
1330.15	Cler./Acct. Wage/Sal.	25,000.00	
1330.40	Expenses	2,200.00	
1330.41	C.P.A. Consulting	0.00	
1331.40	Annual Audit	16,500.00	
	SUBTOTAL		88,700.00
1410.12	Assessors' Salaries	0.00	
1310.13	Asst. Assessor Salary	40,891.00	
1410.15	Clerical Wages	53,625.00	
1410.36	Temp. Clerical Support	5,664.00	
1410.40	Expenses	21,455.00	
1410.41	Microfiche	0.00	
1411.11	CLT Software Maintenance	0.00	
1420.40	Temp. Assessing Support	10,000.00	
	SUBTOTAL		131,635.00
1450.12	Treasurer/Collector Salary	28,432.00	
1450.15	Clerical Wages	55,575.00	
1450.40	Expenses	18,200.00	
1450.43	Banking Services/Interest	3,000.00	
	SUBTOTAL		105,207.00
1510.29	Town Counsel Salary	37,743.00	
1510.40	Expenses	12,000.00	
	SUBTOTAL		49,743.00
1520.15	Personnel Board Wages	0.00	
1520.40	Expenses	250.00	
1530.40	Centrex Telephone	15,500.00	
1540.40	Labor Counsel Fees	10,000.00	
1550.40	Data Processing	27,000.00	
	SUBTOTAL		52,750.00
1610.12	Town Clerk Salary	30,068.00	
1610.15	Clerical Wages	20,580.00	
1610.40	Expenses	1,190.00	
1611.12	Recording Fees	375.00	
1620.18	Election Wages	5,370.00	
1620.40	Election Expenses	4,500.00	
1630.13	Registrar Salary	3,750.00	
1630.14	Street List Salary	7,500.00	
1631.12	Town Clerk/Registrar Salary	450.00	
	SUBTOTAL		73,783.00

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1710.13	Con. Comm. Coord. Salary	13,964.00	
1710.15	Clerical Wages	0.00	
1710.40	Expenses	4,712.00	
1712.40	Consultants	24,000.00	
1710.41	Stone Monuments	0.00	
1710.41	Land Acquistion Expense	500.00	
	SUBTOTAL		43,176.00
1750.13	Planning Coordinator Salary	13,964.00	
1750.14	Town Engineer Salary	0.00	
1750.15	Clerical Wages	0.00	
1750.40	Expenses	5,217.00	
1750.41	Minutes	3,600.00	
1752.40	Consultants	34,400.00	
1752.41	Planning Studies	15,000.00	
1752.81	Typewriter	0.00	
	SUBTOTAL		72,181.00
1760.15	ZBA Clerical Wages	2,600.00	
1760.40	Expenses	4,400.00	
1761.15	Afford. Housing Comm. Wages	0.00	
1761.40	Expenses	720.00	
	SUBTOTAL		7,720.00
1830.40	Capital Outlay Committee	0.00	
1831.40	School Building Committee	0.00	
1840.15	CATV Comm. Clerical Wages	675.00	
1840.40	CATV Expenses	210.00	
	SUBTOTAL		885.00
1920.13	Maint. Supervisor Salary	0.00	
1920.16	Custodian Wages	10,072.00	
1920.40	Expenses	22,920.00	
1920.83	Replace Copier	0.00	
1920.84	Replace WP Printer	4,500.00	
1920.85	New DecMate WP	0.00	
1920.81	Snowblower	0.00	
1920.82	Tape Recorder	0.00	
1923.40	Police/Fire Comp. Expense	24,280.00	
1923.81	Exhaust Fan	2,000.00	
1923.82	Replace Boiler	0.00	
1950.40	Town Reports	10,000.00	
	SUBTOTAL		73,772.00

TOTAL PART I: GENERAL GOVERNMENT			912,978.00
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PART II
PUBLIC SAFETY

POLICE DEPARTMENT

2100.13	Police Chief Salary	69,033.00	
2100.14	Lieutenant Salaries	89,610.00	
2100.15	Clerical Wages	90,687.00	
2100.16	Custodian Wages	6,998.00	
2100.40	Administrative Expenses	83,211.00	
2100.42	Out of State Travel	1,250.00	
2101.22	Sergeants Wages	220,657.00	
2101.23	Patrol Officer Wages	558,940.00	
2101.26	Matron Wages	2,063.00	
2101.30	Overtime	136,616.00	
2101.31	Shift Differentials	17,666.00	
2101.32	Career Incentives	1,000.00	
2101.33	Court Appearance	37,348.00	
2101.34	Extra Details	10,764.00	
2101.35	Training	21,519.00	
2101.40	Operations Expense	86,960.00	
2101.43	Hepatitis Innoculations	0.00	
2101.81	CAPITAL - Telerecorder	0.00	
2101.83	CAPITAL - Breathalyzer	0.00	
2101.84	CAPITAL - 9mm Weapons	0.00	
2101.85	CAPITAL - Replace Chief's Car	0.00	
2101.82	CAPITAL - Replace Cruisers	0.00	
2102.25	Dispatcher Wages - Police	99,445.00	
2103.24	Traffic Super. Wages	23,427.00	
2103.40	Street Markings	15,000.00	
2103.41	Street Markings-Sides	0.00	
	SUBTOTAL		1,572,194.00

FIRE DEPARTMENT

2200.13	Chief Salary	54,908.00	
2200.85	Dispatchers	0.00	
2200.37	Fire fighter/EMT Wages	473,113.00	
2200.40	Operating Expenses	38,545.00	
2200.41	R and M Engine	0.00	
2200.81	Three (3) Scott Air Packs	4,200.00	
2200.82	Pick-Up Truck	0.00	
2200.83	New Hose	0.00	
2200.84	Replace Portable Radio	0.00	
	SUBTOTAL		570,766.00

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INSPECTION DEPARTMENT

2410.13	Building Comm. Salary	34,790.00	
2410.15	Clerical Wages	17,918.00	
2410.19	Inspector Fees	35,150.00	
2410.40	Expenses	8,585.00	
	SUBTOTAL		96,443.00
2440.14	Sealer Weights/Measures Slary	1,600.00	
2440.40	Expenses	150.00	
	SUBTOTAL		1,750.00
2910.40	Civil Defense Expense	3,000.00	
	SUBTOTAL		3,000.00
2920.13	By-Law Enforcement Off. Salary	23,484.00	
2920.17	Asst. Dog Officer Wages	4,028.00	
2920.40	Expenses	5,000.00	
2920.81	New Truck	0.00	
	SUBTOTAL		32,512.00
2940.12	Tree Warden Salary	1,000.00	
2940.40	Expenses	15,000.00	
	SUBTOTAL		16,000.00

TOTAL PART II: PUBLIC SAFETY 2,293,332.00

PART III - EDUCATION

3050.40	School Dept. M & O	12,309,225.00	
	SUBTOTAL		12,309,225.00
3110.40	NVTHS Assessment	399,915.00	
	SUBTOTAL		399,915.00

TOTAL PART III: EDUCATION 12,709,140.00

PART IV - PUBLIC WORKS

4200.13	Highway Supt. Salary	45,800.00	
4200.21	Highway Wages	336,545.00	
4200.40	Operating Expense	7,900.00	
4220.40	Materials	126,000.00	
4222.21	Uniform Allowance	5,850.00	
4222.40	Machinery & Equipment	61,301.00	
4223.40	Town Roads	71,800.00	
4223.83	Cross St. Improvement	0.00	
4224.20	Park Wages	24,576.00	
4224.40	Park Expenses	0.00	
4225.40	Drainage	25,000.00	
4227.81	CAPITAL - Truck	0.00	
4227.82	CAPITAL - Snow Plows	5,333.00	
4227.83	CAPITAL - Sweeper	0.00	
4227.84	CAPITAL - Mower	0.00	
4230.40	Snow and Ice	242,300.00	
4240.40	Streetlights	64,089.00	
4310.40	Solid Waste Disposal	840,000.00	
4310.81	Waste Oil Container	0.00	
4310.41	Domestic Haz. Waste Disposal	5,000.00	
	State Aid - Carlisle Road	0.00	
	SUBTOTAL		1,861,494.00
4910.12	Cemetery Comm. Slaries	60.00	
4910.13	Cemetery Supt. Salary	20,181.00	
4910.17	Maint./Labor Wages	12,171.00	
4910.40	Expenses	11,000.00	
4910.81	New Truck	0.00	
491-.82	Leaf Vacuum	0.00	
	OFFSET - Sale of Lots	(5,700.00)	
	OFFSET - Cemetery Trust	(11,000.00)	
	SUBTOTAL		27,252.00

TOTAL PART IV: PUBLIC WORKS

1,888,746.00

PART V - HEALTH AND HUMAN SERVIES

5130.12	Board of Health Salaries	1,250.00
5130.13	Health/Sanitation Salary	33,590.00
5130.14	Other PT Salaries	3,200.00
5130.15	Clerical Wages	25,016.00
5130.19	Inspector Fees	17,800.00
5130.40	Expenses	13,950.00
5131.13	Animal Inspector Salary	0.00
5131.14	Dead Animal Agent Salary	0.00
5220.13	Nurses Wages	22,172.00
5220.40	Nurses Expenses	0.00

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5221.40	Dental Services	2,800.00	
5130.41	Landfill Monitoring	11,500.00	
	SUBTOTAL		131,278.00

5140.40	Council On Aging Expenses	10,687.00	
5140.13	Senior Services Director	25,000.00	
5411.20	Respite Care	5,119.00	
5412.40	Senior Aide Contract	6,035.00	
5430.40	Veterans Services	30,900.00	
5440.13	Town Aide Salary	28,312.00	
5440.15	Clerical Wages	0.00	
5440.40	Expenses	2,270.00	
	SUBTOTAL		108,323.00

TOTAL PART V: HEALTH AND HUMAN SERVICES 239,601.00

PART VI - CULTURE AND RECREATION

6100.13	Library Director Salary	35,029.00	
6100.14	Asst. Director Salary	29,831.00	
6100.15	Clerical Wages Salary	15,804.00	
6100.16	Custodian Wages	19,469.00	
6100.27	Librarian Wages	97,940.00	
6100.28	Library Assist. Wages	130,811.00	
6100.38	Library Pages Wages	5,688.00	
6100.40	Operating Expenses	164,788.00	
6100.83	Microfiche Reader	0.00	
6100.82	Replace Copier	0.00	
6100.81	Equipment Capital	0.00	
6100.82	Computer Expansion	0.00	
	OFFSET - Dog Tags	(1,020.00)	
	SUBTOTAL		498,340.00
6120.15	Council on Arts Clerical	300.00	
	SUBTOTAL		300.00

6300.20	Recreation - Baseball	0.00	
6300.40	Baseball Expense	0.00	
6301.20	Town Beach Wages	23,665.00	
6301.40	Town Beach Expenses	3,600.00	
6302.20	Summer Parks - Wages	14,730.00	
6302.40	Summer Parks Expenses	4,687.00	
6304.20	Football - Wages	1,175.00	
6304.40	Football - Expenses	5,020.00	
6305.20	Basketball - Wages	12,064.00	
6305.40	Basketball - Expenses	2,530.00	
6306.40	Track - Expenses	1,811.00	
6307.40	Service Expenses	560.00	
6308.20	Maintenance Wages	0.00	
6308.40	Maintenance Expenses	6,654.00	
6309.20	Administrative Salaries/Wages	27,300.00	
6309.20	Part Time Clerical	0.00	
6309.40	Administrative Expenses	8,850.00	
6309.81	CAPITAL - Field Improvement	5,000.00	
6309.82	CAPITAL - Beach Improvement	0.00	
6309.83	CAPITAL - New Boat at Beach	500.00	
	SUBTOTAL		118,146.00
	Field Maintenance Wage	24,576.00	
	Field Maintenance Expense	9,600.00	
	OFFSET - From Revolving Fund	(4,000.00)	
			30,176.00
6700.40	Museum Expenses	2,500.00	
	SUBTOTAL		2,500.00
6730.13	Community Center Dir. Salary	28,614.00	
6730.15	Clerical Wages	24,928.00	
6730.16	Custodian Wages	29,361.00	
6730.40	Expenses	0.00	
	SUBTOTAL		82,903.00
6920.40	Memorial Day Celebration	1,500.00	
	SUBTOTAL		1,500.00

TOTAL PART VI: CULTURE AND RECREATION 733,865.00

PART VII - DEBT SERVICE

7100.10	Total FY '89 Prin. & Int.	1,343,694.00	
	SUBTOTAL		1,343,694.00

TOTAL PART VII - DEBT SERVICE 1,343,694.00

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PART IX - UNCLASSIFIED

9110.40	Pension Assessment	620,000.00	
9130.40	Unemployment Insurance	50,000.00	
9140.40	Group Health Insurance	605,000.00	
9141.40	Medicare Contribution	50,000.00	
9170.40	Accumulated Sick Leave	20,000.00	
9450.40	Comprehensive Insurance	401,000.00	
	Approp. to Stabilization	0.00	
	SUBTOTAL		1,746,000.00

TOTAL PART IX - UNCLASSIFIED 1,746,000.00

PART X - PUBLIC ENTERPRISES - WATER

4510.40	Pipes and Supplies	70,000.00	
4520.12	Commissioners Salaries	1,200.00	
4520.13	Superintendent Salary	43,090.00	
4520.15	Clerical Wages	47,349.00	
4520.17	Maint. Labor Wages	157,531.00	
4520.30	Overtime	25,188.00	
4520.39	Flushing/Hydrant Maintenance	17,040.00	
4520.40	Operating Expenses	259,325.00	
4521.83	Paint Center Water Tank	0.00	
4520.82	Meter Replacement	24,000.00	
4521.85	New Vehicle	0.00	
4522.82	Wellfield Improvement	0.00	
4522.83	Backhoe	0.00	
4530.81	New Truck	0.00	
	SUBTOTAL		644,723.00

TOTAL PART X - PUBLIC ENTERPRISES - WATER 644,723.00

GRAND TOTAL - ARTICLE 4: 22,511,412.00

ARTICLE 5. It was voted that the Treasurer, with the approval of the Board of Selectmen, be and is hereby authorized to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1990, in accordance with Chapter 44, Section 4 of the General Laws, and to issue a note or notes therefor, payable in one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Chapter 44, Section 17 of the General Laws.
(Finance Committee Approved)

ARTICLE 6. It was voted that the Town install street lights at locations as recommended by the Chief of Police:

Moore Ave and Byrne Ave	Pole No. 91/2
West Street	Pole No. 22
West Street	Relocate from Pole 20 to Pole 21
Trails End Road	Pole 3
Wilson Lane	Pole Numbers 4 and 2
Buckboard Drive	New Fixture near 62 Buckboard Drive (Finance Committee Approved)

ARTICLE 7. It was voted that the Town accept the provisions of Section 12 of Chapter 188 of the Acts of 1985, the School Improvement Act, in relation to the Equal Educational Opportunity Grant in the amount of \$17,920 for the Nashoba Valley Technical High School.
(Finance Committee Approved)

ARTICLE 8. It was voted unanimously (after a speech by Mr. George Murray which received a standing ovation) to dedicate and name the new middle school to be constructed on West Street as the Lloyd G. Blanchard Middle School.
(Board of Selectmen Approved)

ARTICLE 9. It was voted that the Town accept the following approved subdivision roads as and for Town Ways in Westford:

Buckboard Drive
Overlook Circle

ARTICLE 10. It was voted that Eight Hundred Thousand (\$800,000.00) dollars of the debt authorized by vote under Article 24 of the warrant of the Annual Town Meeting, held at an adjourned session thereof on May 11, 1987, be and hereby rescinded. (Finance Committee Approved)

ARTICLE 11. It was voted that this Article be withdrawn.

ARTICLE 12. It was voted that this Article be withdrawn.

ARTICLE 13. It was voted that unused bonding authority granted to the Treasurer under Article 10 of the September 21, 1982 Special Town Meeting be and hereby is rescinded. (Finance Committee Approved)

ARTICLE 14. It was voted that the Town accept Chapter 148, Section 26(I) of the General Laws relating to the installation of automatic sprinkler systems in new or substantially rehabilitated multifamily residential buildings with four or more units. This vote was followed by a poem by the Fire Chief, George Rogers, which read:

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Now I lay me down to sleep,
with sprinkler heads I slumber deep;
If there's a fire I'm not concerned,
I may get wet, but I won't get burned!

ARTICLE 15. It was voted unanimously that the Town authorize the Selectmen to enter into a lease with the Murray Printing Company for a portion of land to situate an antique flywheel, between Bradford and Pond Street on Pleasant Street. (Board of Selectmen Approved)

ARTICLE 16. It was voted that the Town accept a permanent easement over property of Austin Fletcher adjacent to the Westford Museum as shown on a plan entitled "Plan of Easement, etc.," prepared by McGlinchey Associates, dated May 1990. (Board of Selectmen approved)

ARTICLE 17. It was voted that the Town accept a gift of real estate from the Estate of Mary W. Cline, said land consisting of approximately three (3) acres, more or less, shown as Parcel 10, Plate 12 of the Town of Westford Assessors' Maps, and recorded at the Middlesex North Registry of Deeds at Book 2141, Page 525, said real estate to be under the management and control of the Conservation Commission for conservation purposes. (Board of Selectmen Approved)

ARTICLE 18. It was voted that the Town authorize the Board of Library Trustees to apply for and accept any grants or gifts for the improvement of library services in Westford during fiscal year 1991. (Board of Selectmen Approved)

ARTICLE 19. It was voted that this Article be withdrawn.

ARTICLE 20. It was voted with 227 Yes and 63 No (a 2/3 vote is required) that the Town amend its Zoning Bylaw, as set forth below:

Amend Section 4.2 "Table of Dimensional and Density Regulations" of that Bylaw, specifically, Minimum Open Space (% of lot area in the Zoning District) as follows:

Replace the phrase, "Lots less than 80,000 sq.ft." with the phrase, "Lots less than 80,000 sq. ft. as of May 5, 1990. (s)".

Replace the phrase, "Lots of 80,000 sq. ft. or more" with, "All others".

Add the following footnote (s) to the Table as follows:

"s" This row applies only to those parcels whose area does not exceed 80,000 sq. ft. according to a Plan or deed recorded prior to May 5, 1990.";

(Planning Board does not Approve)

ARTICLE 21. It was voted unanimously that the Town amend its Zoning Bylaw, as set forth below:

Amend Section 3.3 "Table of Use Regulations", specifically Use Number 4, under Retail and Service Commercial ("Establishments selling dairy related products at retail") to designate additional districts other than the CH District within which the sale of dairy related products is permitted, as follows:

RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL
-	-	-	P	P	-	P	-	-	-	P

(Planning Board Approved)

ARTICLE 22. It was voted unanimously that the Town amend its Zoning Bylaw, as set forth below:

Amend Section 3.3 "Notes to Table of Use Regulations", paragraph 2 (Conversion of Dwellings) by adding the following sentence at the end of the paragraph:

"Such conversions, whether for a dwelling in existence at the time of initial adoption of this bylaw (5-6-78) or a dwelling constructed after the initial adoption of this bylaw, both shall require Special Permits from the Zoning Board of Appeals. Applicants for such conversions shall first obtain approval of the conversion from the Board of Health before making application to the Board of Appeals."

(Planning Board Approved)

ARTICLE 23. It FAILED for the lack of a 2/3 majority (97 Yes 176 No) that the Town amend the Westford Zoning By-law, specifically Section 6.3.2 by removing the following words relating to variances in that section "...including a variance authorizing a use or activity not otherwise permitted in a particular zoning district,....."

(Planning Board Does not Approve)
(Selectmen Approved)

ARTICLE 24. It was voted that this Article be withdrawn.

ARTICLE 25. It FAILED for the lack of a 2/3 majority (229 No 20 Yes) that the Town amend its Zoning Bylaw, as set forth below:

Amend Section 1.5.2 "General Definitions" by adding the following definition for "Intermediate Stay Hotel"

INTERMEDIATE STAY HOTEL - An establishment, consisting of one or more buildings containing guest units with or without individual cooking facilities, having a common lobby or office supervised by a person in charge at all hours, that provides temporary lodging to travelers and itinerant guests and who maintain a primary residence elsewhere, and in which no unit may be continuously occupied by the same guest or guests for a period in excess of 180 days. Said establishment shall be licensed under M.G.L. c. 140, Sec. 5 or c. 140 Sec. 32A and subject to M.G.L. c. 64 sec. 3.

This definition shall include an inn, motel, inn and tourist court. However, it shall specifically not include a boarding house, lodging house, rooming house or multi-family developments or a conversion to any of the above stated uses as so defined in this By-Law.

and;

Amend Section 3.3 "Table of Use Regulations" to add the use "Intermediate Stay Hotel" under Retail and Service Commercial and to designate the districts within which said use may be permitted, and add a footnote (5) as follows:

RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL
-	-	-	-	SPB (5)	SPB (5)	-	-	-	-	-

(5) Permitted only in a Planned Commercial Development (PCD) or Planned Industrial Development (PID) (See Section 5.2).
(Planning Board Does Not Approve)

ARTICLE 26. It was voted unanimously that the Town amend its Zoning Bylaw as set forth below:

Amend Section 4.2 "Table of Dimensional and Density Regulations", Footnote "r" by deleting it in its entirety and replacing it with the following:

"r. When wetlands, as defined under this Bylaw and/or MGL Chapter 131, Sec. 40, occur on a lot, the open space requirements for lots requiring 50% open space shall be calculated as follows:

$$OS = 0.50(TLA - W)$$

Lots requiring 30% Open Space shall be calculated as follows:

$$OS = 0.30(TLA - W)$$

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Where OS = required non-wetland open space area
TLA = total land area in the parcel
W = total wetland are in the parcel".

(Planning Board Approved)

ARTICLE 27. It was voted unanimously that the Town accept the renumbering of the various by-laws of the Town from their original numbering to the numbering, codification, arrangement, sequence and captions as set forth in the Code of the Town of Westford, dated 1988, published by the General Code Publishers Corp. of Rochester, N.Y. and a master copy of which has been placed on file with the Town Clerk; said Code being a compilation of the present by-laws of the Town and having no substantive changes in the text thereof.

(Board of Selectmen Approve)

ARTICLE 28. It was voted that the Town amend Article XXVII of the Town Bylaws, amending Section 3 relating to the penalty for Failure to License, specifically increasing the penalty to \$25.00.

(Board of Selectmen Approve)

(Finance Committee Approved)

ARTICLE 29. It was voted that the Town transfer from Fund Balance - Water Surplus Account the sum of Ninety-Five Thousand (\$95,000.00) for engineering and construction costs to install a tel-metering system.

(Board of Selectmen Approve)

(Finance Committee Approved)

ARTICLE 30. It was voted that this Article be withdrawn.

ARTICLE 31. It was voted that the Town accept the following amendment to the Town Bylaw:

AMENDMENT

ARTICLE XXIV - DISCHARGE OF FIREARMS

Section 1.

Subject to existing law, no person shall fire or discharge any firearms on any public property within the Town without the possession of written permission, provided that nothing herein shall be construed to authorize or permit the discharge of firearms on public property at any time for target practice or on any public property which is under the care, custody or control of the School Committee or the Conservation Commission.

Section 2.

Subject to existing law, no person shall fire or discharge any firearms on any private property within the Town without the possession of written permission of the owner or legal occupant thereof.

Section 3.

This Bylaw shall not be construed to prohibit the discharge of firearms:

- A) By a Law Enforcement Officer or a member of the Armed Forces of the United State in the performance of his or her duties.
- B) In the lawful defense of life or property.
- C) By the members of any bona fide hunting club or fish and game association, on land belonging to such club or association.
- D) In the use of blank cartridges for sporting events and ceremonial or demonstration purposes, or the use of tools actuated by gun powder discharge for construction purposes.
- E) For target practice on private property with the possession of written permission of the owner or legal occupant thereof, provided that suitable precautions and safety measures have been taken to prevent injury or damage to persons or property outside of or beyond such private property.

Section 4.

Any person violating any of the provisions of this bylaw shall be deemed guilty of a misdemeanor and upon conviction, thereof shall be fined \$100.00 for the first offense, \$200.00 for the second, \$300.00 for the third and each subsequent offense.

(Board of Selectmen Do Not Approve)

ARTICLE 32. It was voted unanimously that the Town amend its Zoning Bylaw, as set forth below:

Amend Section 1.6.2.1 (Extension and Alteration, Nonconforming Uses, Structures and Lots) by deleting it in its entirety and replacing it with the following:

"1.6.2.1 Except for agriculture, horticulture or floriculture, any nonconforming lot area or minimum yard dimensions, if already smaller than that required, shall not be further reduced so as to be in greater nonconformity. Any open space on a lot which is already less than that required, shall not be reduced during the life of the nonconformity by more than 10%.";

(Planning Board Approved)

ARTICLE 33. It was voted that the Town raise and appropriate the sum of Fifteen Thousand (\$15,000.00) dollars for the purpose of employing a part-time Substance Abuse Prevention Coordinator and providing for expenses associated with the position, this appropriation to be under the jurisdiction of the Board of Health.

(Board of Selectmen Approved)
(Finance Committee Approved)

ARTICLE 34. It was voted that the Town transfer the sum of \$242,360.00 from the Stabilization Fund, established pursuant to Chapter 40, Section 5(B), for the purchase of the following departmental equipment:

PART A:	School Language Lab	\$50,000.00
PART B:	Cemetery Dept. Truck	20,000.00
PART C:	Highway Dept. Truck	49,900.00
PART D:	Street Sweeper	67,400.00
PART E:	Police Crusiers	55,060.00

(Board of Selectmen Approved)
(Finance Committee Approved)

ARTICLE 35. It was voted unanimously that the Town raise and appropriate the sum of Forty One Thousand Eight Hundred (\$41,800.00) dollars for the following departmental equipment in the Water Department:

Backhoe	\$21,150.00
Truck	20,650.00

and to meet said appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of Forty One Thousand Eight Hundred (\$41,800.00) dollars under and pursuant to Chapter 44, Section 7 of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.

(Board of Selectmen Approved)
(Finance Committee Approved)

It was voted to adjourn the Annual Town Meeting at 5:15 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

TOWN OF WESTFORD
SPECIAL TOWN MEETING
MAY 5, 1990

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School, on Saturday, May 5, 1990, called to commence at 2:00 PM, the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors, the attendance was 193 (a quorum of 180 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 2:00 PM.

ARTICLE 1. It was voted that the Town transfer the sum of Twenty Thousand (\$20,000.00) dollars for the purpose of investigating, mitigating and abating a release of petroleum product from tanks at the Westford Highway Garage in accordance with the requirements of Massachusetts General Laws; and that the Board of Selectmen be and are hereby authorized to petition the Massachusetts General Court for special legislation to allow subsequent cleanup and abatement costs at this location to be funded through the insurance of long term bonds for a period not to exceed ten (10) years.

(Finance Committee Approved)

ARTICLE 2. It was voted that the Town transfer sums of money from any available funds to the various accounts for the operation and maintenance of Town Departments for the Fiscal Year ending June 30, 1990:

FROM ACCT:	TO ACCT:	AMOUNT
1950.40 Town Reports	1520.40 Personnel Bd. Exp.	\$ 955
1330.13 Finance Salary	1331.40 Audit	2,525
1330.15 Finance Clerical	1331.40 Audit	3,061
1920.13 Maint. Sup. Salary	1331.40 Audit	5,800
1630.14 Street Lists Wages	1630.40 Street List Expense	1,000
1920.13 Maint. Sup. Salary	1923.40 Police/Fire Comp Exp	3,149
4220.21 Highway Wages	4220.40 Highway Materials	45,000
6110.14 Asst. Dir. Salary	6100.27 Librarian Salaries	7,500
6100.16 Custodian Wages	6100.27 Librarian Salaries	1,000
6100.38 Library Pages	6100.28 Lib. Asst. Wages	4,600
6100.16 Custodian Wages	6100.28 Lib. Asst. Wages	2,000

SPEC. TWN. MTG. 5-5-90

6305.40	Baseball Wages	6301.40	Beach Expenses	2,000
6308.20	Maint. Wages	6302.40	Park Expense	2,000
6304.20	Maint. Expense	6300.40	Baseball Expense	2,000
6308.20	Maint. Wages	6306.40	Track Expense	400
6307.40	Service Account	6309.40	Admin. Expense	475
6308.20	Maint. Wages	6309.40	Admin. Expense	480
6308.20	Maint. Expense	6309.40	Admin. Expense	43
(Finance Committee Approved)				

It was voted to adjourn the Special Town Meeting at 2:15 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

TOWN OF WESTFORD
SPECIAL TOWN MEETING
JULY 30, 1990

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Monday, July 30, 1990, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 269 (a quorum of 184 was needed).

In the absence of the Town Moderator the meeting was called to order at 7:35 PM by the Town Clerk and it was voted unanimously that Ellen Harde act as temporary moderator.

ARTICLE 1. It was voted unanimously that the sum of Eighty Thousand, Four Hundred and Nine Dollars (\$80,409.00) be appropriated from the unexpended and unencumbered balances of the following accounts:

School Department Capital Outlay Account #3 (Abbot School Roof)	\$ 70,000.00
--	--------------

School Department Capital Outlay Account #4 (Day School Roof)	\$ 10,409.00
--	--------------

for the purpose of defraying expenses in connection with the construction of an addition at the Robinson Elementary School in order to provide additional classroom space, supplemental and in addition to the sum appropriated for this purpose under Article 41 of the Annual Town Meeting 1989.

It was voted unanimously to adjourn the Special Town Meeting at 7:45 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

TOWN OF WESTFORD
SPECIAL TOWN MEETING
OCTOBER 2, 1990

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot Middle School, October 2, 1990, called to commence at 7:40 PM, the following business was transacted:

Election officers, using voting lists acted as tellers at the doors. The attendance was 243 (a quorum of 191 was needed).

ARTICLE 1. It was voted that the Town raise and appropriate the sum of \$ 54,396.00 to the following accounts, and in the following amounts, for the fiscal year ending June 30, 1991:

Account No.	Account Name	Amount per Acct.
-----	-----	-----
1330.15	Accounting Supervisor Salary	\$ 1,472
1410.15	Assessors' Clerical Wages	2,093
1450.15	Treasurer/Collector Cler. Wages	1,101
1610.15	Town Clerk's Clerical Wages	749
1760.15	Board of Appeals Clerical Wages	100
1920.16	Town Hall Custodian Wages	388
2100.15	Police Clerical Wages	4,718
2100.16	Police Custodial Wages	285
2103.24	Traffic Supervisor Wages	285
2102.25	Police Dispatcher Wages	4,607
2101.30	Police Department Overtime	915
2101.40	Police Department Expenses (Uniforms)	800
2410.15	Building Department Clerical Wages	976
2920.13	Bylaw Enforcement Officer Salary	1,916
2920.17	Assistant Dog Officer Wages	161
4910.13	Cemetery Superintendent	3,819
4910.17	Cemetery Maintenance Wages	487
5130.15	Board of Health Clerical Wages	1,277
5440.13	Town Aide Salary	2,000
6100.15	Library Clerical Wages	588
6100.16	Library Custodial Wages	464
6100.28	Library Assistant Wages	11,054
6100.40	Library Expenses (Uniforms)	210
6100.40	Library Expenses (Books)	1,848
6730.15	Community Center Clerical Wages	935
6730.16	Community Center Custodial Wages	1,154
4520.15	Water Department Clerical Wages	1,686
4520.17	Water Department Maintenance Wages	5,792
4520.30	Water Department Overtime	2,516
TOTAL:		\$54,396

and further that the sum of \$17,028 be appropriated from the unexpended and unencumbered fund balance of Library Addition Construction Account to the following accounts and in the following amounts:

Account No.	Account Name	Amount per Acct.
-----	-----	-----
4200.21	Highway Wages	\$ 13,462
4224.20	Park Wages	983
	Field Maintenance Wages	983
4230.40	Snow and Ice Overtime	1,600
TOTAL:		\$ 17,028

(Finance Committee Approved)

ARTICLE 2. It was voted Yes 183, No 3 (90% needed) that the Town raise and appropriate the sum of \$86,886.00 for the purpose of paying a supplement assessment for Fiscal Year 1990 to the Middlesex County Retirement System.

(Finance Committee Approved)

ARTICLE 3. It was voted that the Selectmen be and they hereby are authorized to release to Paul Valcourt, for the sum of One (\$1.00) Dollar, all of its right, title and interest, if any, in and to a parcel of vacant land situated at the westerly terminus of Canal Street, on such terms and conditions as the Selectmen shall determine; provided, however, that the Town shall retain and reserve to itself, the perpetual right and easement to deposit and pile snow and ice on said land during the winter months. Said land is shown as parcel 3 on the Assessor's Map 53.

ARTICLE 4. It was voted to authorize the Selectmen, in the name and behalf of the Town, to execute an agreement with the Bank of New England and/or various owners of condominium units in the "The Mill Condominium" in North Chelmsford, under the terms of which agreement or agreements (1) the bank is to release to the Town all of the bank's right, title and interest in and to Nabnasset Pond and the Nabnasset Pond Dam at Byrne Avenue, including but not limited to, any and all rights to control and maintain the dam; and (2) the bank shall pay to the Town the sum of \$70,000.00 to defray the estimated cost of repairing said dam; and to authorize the Selectmen to accept on behalf of the Town a deed of release from the bank and from said condominium owners of all of their aforesaid right, title and interest, on such terms, conditions and reservations as the Selectmen, in their discretion, shall determine to be in the best interest of the Town.

SPEC. TWN. MTG. 10-2-90

ARTICLE 5. It was voted unanimously that the Town authorize the Selectmen, in the name and on behalf of the Town, to convey to the Roman Catholic Archbishop of Boston (ie, St. Catherine's Parish) a parcel of vacant land situated between the church and its parking lot on West Street, containing approximately 20,363 square feet; and, as consideration therefor, to accept a conveyance from said Roman Catholic Archbishop of Boston of a parcel of land situated on the southwesterly side of West street, containing 9,720 square feet.

(Finance Committee Approved)

ARTICLE 6. It was voted that the Town amend its consolidated Compensation and Classification Plan as follows:

POSITION TITLE	MINIMUM	MAXIMUM
Highway Superintendent	32,200	48,000
Water Superintendent	31,000	46,200
Sanitarian	24,000	36,000
Building Commissioner	25,000	37,200
Police Lieutenant	31,200	46,800

and further, that the Town raise and appropriate the sum of \$2,449 to the following accounts, supplementing those appropriated under Article 4 of the Annual Town Meeting held May 5, 1990 for the fiscal year ending June 30, 1991:

ACCOUNT NO.	ACCOUNT NAME	AMOUNT PER ACCT.
4200.13	Highway Superintendent Salary	\$ 941
4510.13	Water Superintendent Salary	405
5130.13	Sanitarian Salary	436
2410.13	Building Commissioner Salary	667
	TOTAL	\$2,449

ARTICLE 7. It was voted unanimously that the Town appropriate the sum of \$107,287.00 for the construction and/or improvement of Main Street, Pleasant Street and East Prescott Street in Westford, and, for the purpose aforesaid, appropriate said sum from the proceeds to be made available by the Commonwealth of Massachusetts under Chapter 15 of the Acts of 1988.

SPEC. TWN. MTG. 10-2-90

ARTICLE 8. It was voted that the Town transfer the sum of \$13,400.00 from the accounts listed below and in the amounts designated below to Account No. 1230.13, Executive Secretary Salary; and further that said account be retitled as Town Manager Salary Account effective upon the commencement of employment by the Town Manager:

Acct. No. 1220.41	Town Manager Implementation Acct.	\$ 3,000
Acct. No. 1230.14	Asst. Executive Secretary Acct.	\$10,400
TOTAL		\$13,400

24312
24313
24314

ARTICLE 9. It was voted unanimously that the Town establish a committee, to be appointed by the Board of Selectmen, to evaluate and make recommendations relative to the future reuse or other disposition of the so-called Frost School on Main Street; the so-called Cameron School on Pleasant Street, and the so-called Tadmuck Building on Boston Road.

ARTICLE 10. It was voted unanimously that the Town amend its by-laws by changing Article I, Annual and Special Town Meetings by eliminating Section 51-1 in its entirety and replacing it with the following:

Section 51-1 Date and Time of Annual Town Election

The Annual Meeting for the election of town officers shall be held on the first Tuesday of May each year. The polls shall be open at 7:00 AM and shall remain open until 8:00 PM.

ARTICLE 11. It was voted unanimously that the Town accept Chapter 40, Section 57 of the Massachusetts General Laws and to amend the Town By-Laws by adding the following Article

TOWN OF WESTFORD

FINANCIAL AFFAIRS - COLLECTIONS - LICENSES AND PERMITS

Section 1:

This by-law is adopted pursuant to Mass. General Laws Chapter 40, Section 57.

Section 2:

The Treasurer/Collector of the Town shall annually no later than October 15th furnish to each department, board, officer or commission (hereinafter referred to as the "licensing authority") that issued licenses or permits a list of persons, corporations, or business enterprises (hereinafter referred to as "the party") that has, as of October 1st of the year, neglected or refused to pay any local taxes, fees, assessments, betterments, or other municipal charges for a period of twelve months or more and that such party has not filed in good faith an application for an abatement of such tax or a pending petition before the Appellate Tax Board.

Section 3:

A licensing authority of the Town may deny, revoke, suspend any license or permit, including renewals or transfers, of any party whose name appears on said list furnished by the Treasurer/Collector, subject to notice and a hearing as set forth below. The licensing authority shall notify any such party not less than fourteen days prior to any contemplated action to deny, revoke or suspend a license or permit of the proposed action and of the date and time of the hearing at which the party may be heard on the proposed action. The list furnished by the Treasurer/Collector shall be prima facie evidence for denial, revocation or suspension of a license or permit to a party. The Tax Collector shall have the right to intervene in such hearing to deny, revoke or suspend. Any license or permit denied, revoked, or suspended under this section shall not be reissued or renewed until the licensing authority receives a certificate from the Treasurer/Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges payable to the Town as of the date of issuance or until the party has entered into a payment agreement as set forth below.

Any finding made by a licensing authority with respect to such a license denial, suspension or revocation shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation, or suspension.

Section 4:

Any party shall be given the opportunity to enter into a payment agreement with the Treasurer/Collector, thereby allowing the licensing authority to issue a certificate indication limitations to the license or permit and the validity of said license or permit shall be

conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of the license or permit; provided however that the holder is given notice and a hearing as required by applicable provisions of law.

Section 5:

On petition by any party whose license or permit has been denied, revoked or suspended, the Board of Selectmen may waive any such denial, suspension or revocation if it finds that there is no direct or indirect business interest by the property owner appearing on the list furnished by the Treasurer/Collector, its officers or stockholders, if any, or members of his/her immediate family in the business or activity on said property.

Section 6:

This By-law shall not apply to the following licenses and permits:

Open Burning	Section thirteen of Chapter forty-eight;
Bicycle permits	Section eleven A of Chapter eighty-five;
Sales of articles for charitable purposes	Section thirty-three of chapter one hundred and one;
Childred work permits	Section sixty-nine of chapter one hundred and forty-nine;
Clubs or like associations dispensing food or beverage licenses	Section twenty-one E of chapter one hundred and forty;
Dog Licenses	Section one hundred and thirty-seven of chapter one hundred and forty;
Fishing, hunting and trapping licenses	Section twelve of chapter one hundred and thirty-one;
Marriage Licenses	Section twenty-eight of chapter two hundred and seven; and
Theatrical events, public exhibition permits	Section one hundred and eighty-one of chapter one hundred and forty.

SPEC. TWN. MTG. 10-2-90

ARTICLE 12. It was voted unanimously that the Town transfer the sum of \$4,200 from Account 2200.81 (Capital Equipment-Scott Air Packs) to Account 2200.37 (Fire Fighter/EMT Wages).

(Finance Committee Approved)

ARTICLE 13. It was voted that the Town appropriate from Fund Balance-Water Surplus the sum of \$35,000 for the purpose of conducting groundwater pumping tests for new well sites.

(Finance Committee Approved)

ARTICLE 14. It was voted that the Town appropriate the sum of \$304,057 from the unencumbered, unexpended Fund Balance - Landfill Capping Grant Account, said sum to be deducted by the Assessors under the provisions of Chapter 59, Section 53 of the General Laws, as most recently amended, from the amount required to be assessed by them in Fiscal Year 1991.

(Finance Committee Approved)

ARTICLE 15. It was voted that the Town appropriate from Fund Balance - Free Cash the sum of \$866,061.00 to be deducted by the Board of Assessors under the provisions of Chapter 59, Section 53 of the General Laws, as most recently amended, from the amount to be assessed by them in Fiscal Year 1991.

It was voted to adjourn the Special Town Meeting at 9:05 PM

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

REPORT OF THE BOARD OF ASSESSORS

OVERVIEW

In addition to the normal assessment functions during 1990, the Board continued the review and update of the property ownership records started last year. Effort continued on correcting the deed references in the files, obtaining and reconciling missing deeds, and preparing the deed set to be microfiched.

CHAPTER 61/61A/61B

On January 1, 1990, there were 63 parcels containing 2,092 acres under the forestry, agricultural/horticultural and recreational land tax incentive provisions of the Massachusetts General Laws. In 1988 there were 60 parcels containing 2,036 acres under these provisions.

EXEMPTIONS

In fiscal year 1990 we granted 233 statutory exemptions (veterans, elderly, blind, etc) worth \$70,488.07 in tax abatements, breaking a downward trend which has been ongoing since 1983. In fiscal year 1989, 222 exemptions were granted for \$ 66,721.

TAX-EXEMPT REAL PROPERTY

In January 1990 there were 204 parcels of tax-exempt property having a total area of 2,941 acres. Of these, the Town of Westford owned 151 with an area of 1,838 acres. In January 1989 there were 198 parcels with an area of 2,921 acres, of which Westford owned 146 with 1,818 acres.

TAX ABATEMENTS

Property tax bills were issued on November 15, 1990. We have received abatement applications from 209 separate landowners for 443 real property parcels, and 16 personal property accounts. The real property applications included 195 parcels making up undeveloped subdivisions or large unsubdivided holdings. To date (February 10, 1991), the Board has granted abatements to 54 applicants; applications from another 9 owners are being held for additional information or for further review to correct data errors. The number of applications was larger than expected due to the economic downturn and consequent drop in real estate values.

PERSONNEL

Hal Schreiber decided not to seek re-election to the Board of Assessors; he instead ran for and was elected to the Board of Selectmen. Kevin Burke was elected to this seat.

Mike Ryan, the full-time Assistant Assessor, resigned as of December 29, 1990. He was replaced by Walter Poirier, who started his official duties February 11, 1991.

MISCELLANEOUS

Two listings of the fiscal year 1991 taxable property values were provided to the Library and are available for review in the Reference Room. We have attached to this report the fiscal year 1991 tax rate computation, property use, and valuation profiles. We welcome your requests as to what information you would like to see in the Library or included in future Town Reports.

Respectfully submitted by:

Rodney G. Young, Chairman
David C. Stusse
Kevin A. Burke

FY 91 TAX RATE COMPUTATION

A. Amount To Be Raised:		
1. Appropriated	\$ 22,046,841	
2. Debt and Interest	1,944,701	
3. Offsets	34,403	
4. State and County Charges	97,574	
5. Overlay Reserve	<u>150,679</u>	
	\$24,274,198	
B. Estimated Receipts and Revenue:		
1. State Aid	\$3,747,621	
2. Local Receipts	3,591,641	
3. Free Cash (Appropriated)	20,000	
4. Available Funds	785,392	
5. Free Cash to reduce tax rate	866,061	
6. Landfill capping grant to reduce tax rate	<u>304,057</u>	
		9,314,772
C. Amount To Be Raised by Taxation		\$14,959,426
D. Valuation:		
1. Real Property	\$1,521,790,100	
2. Personal Property	<u>20,418,800</u>	
	\$1,542,208,900	
E. Tax Rate = (\$14,959,426 / \$1,542,208,900) x (1,000) = \$ 9.70		

PROPERTY ASSESSMENT CHANGE LIST

	<u>1 JAN 89</u>	<u>1 JAN 90</u>	<u>DIFFERENCE</u>
Real Property	\$1,484,555,650	\$1,521,790,100	\$37,234,450
Personal Property	<u>20,317,940</u>	<u>20,418,800</u>	<u>100,860</u>
	\$1,504,873,590	\$1,542,208,900	\$37,335,310

Source of Difference:	
New Construct./Add./Alterations	\$15,443,100
Subdivision Parcels and Condominiums	20,234,000
Personal Property	719,900
Exempt Returned to the Tax Rolls	1,200,900
Valuation Adjustments (abatements)	<u>(262,590)</u>
	\$37,335,310

PROFILE OF TAXABLE REAL PROPERTY - LAND USE (1 JAN 90)

<u>USE</u>	<u>ACREAGE</u>		<u>TOTAL VALUE</u>	
1. Residential:				
A. Single Family	4,872	32.4%	\$1,000,051,200	65.7%
B. Multi Family	193	1.3%	46,718,400	3.1%
C. Condominiums	369	2.4%	67,093,600	4.4%
D. Vacant Land	3,213	21.3%	67,266,800	4.5%
2. Open Space:	796	5.3%	11,860,100	0.8%
3. Commercial:				
A. Improved (Bldg)	339	2.2%	119,383,454	7.8%
B. Vacant Land	346	2.3%	12,728,046	0.8%
4. Industrial:				
A. Improved (Bldg)	900	6.0%	126,428,400	8.4%
B. Vacant Land	893	5.9%	26,757,600	1.7%
5. Forestry/Agricultural/ Recreation	2,092	13.9%	7,710,600	0.5%
6. Mixed Use:				
A. Comm. & Resident	378	2.5%	20,039,200	1.3%
B. Open Space and Residential	680	4.5%	15,752,700	1.0%
	15,071	100.0%	\$1,521,790,100	100.0%

PROFILE OF TAX-EXEMPT REAL PROPERTY - LAND USE (1 JAN 90)

<u>USE</u>	<u>ACREAGE</u>		<u>TOTAL VALUE</u>	
1. Town of Westford:	1,838	62.5%	\$61,627,400	68.5%
2. Educational Organizations:	647	22.0%	10,166,900	11.3%
3. Charitable Organizations:	410	14.0%	7,161,800	7.9%
4. Churches:	27	0.9%	5,759,500	6.4%
5. Comm. of Mass.	12	0.4%	430,600	0.5%
6. Housing Authority:	7	0.2%	4,886,500	5.4%
	2,941	100.0%	\$90,032,700	100.0%

PROFILE OF TAXABLE REAL PROPERTY - PARCEL SIZE (1 JAN 90)

<u>Parcel Size (Acres)</u>		<u>Acreage</u>	
1.	less than .25	129	0.9%
2.	.25 - .50	371	2.5%
3.	.50 - .75	520	3.4%
4.	.75 - 1.00	1,289	8.5%
5.	1.00 - 3.00	2,470	16.4%
6.	3.00 - 5.00	1,015	6.7%
7.	5.00 - 10.00	1,431	9.5%
8.	10.00 - 20.00	1,639	10.9%
9.	20.00 - 50.00	2,419	16.0%
10.	50.00 - 100.00	1,763	11.7%
11.	over 100.00	<u>2,031</u>	<u>13.5%</u>
		15,077	100.0%

PROFILE OF TAX-EXEMPT REAL PROPERTY - PARCEL SIZE (1 JAN 90)

<u>Parcel Size (Acres)</u>		<u>Acreage</u>	
1.	less than .25	3	0.10%
2.	.25 - .50	4	0.14%
3.	.50 - .75	7	0.24%
4.	.75 - 1.00	7	0.24%
5.	1.00 - 3.00	50	1.70%
6.	3.00 - 5.00	47	1.60%
7.	5.00 - 10.00	221	7.51%
8.	10.00 - 20.00	395	13.43%
9.	20.00 - 50.00	1,142	38.83%
10.	50.00 - 100.00	486	16.52%
11.	over 100.00	<u>579</u> 2,941	<u>19.69%</u> 100.00%

TREASURER'S REPORT
JULY 1, 1989 - JUNE 30, 1990

Cash Balance 6-30-89	2,873,715.98	
Total Receipts	37,928,318.58	40,802,034.56
Total Payments 6-30-90	37,539,023.62	
Balance on Hand 6-30-90	3,263,010.94	40,802,034.56

Paula Brule
Treasurer/Collector

TRUST FUNDS
JULY 1, 1989 - JUNE 30, 1990

TRUST FUND	PRIN. OF 6-30-89	INT AS OF 6-30-90	INT REC 6-30-90	WITHDRAWALS	BALANCE
Perpetual Care	153,800.47	12,957.91	10,913.43	10,800.00	166,871.81
Charles Colburn	1,500.00	322.68	191.23		2,013.91
Wm Wright Cemetery	5,000.00	4,417.27	714.21		10,131.48
Lyman Wilkins	1,413.11	1,621.79	223.44		3,258.34
J. Herbert Fletcher	500.00	714.97	87.27		1,302.24
Alonza Reed	1,500.00	2,081.25	322.75		3,904.00
Metcalf & Soldiers	1,300.00	5,631.72	1,131.39		8,063.11
Book Fund	13,000.00	1,985.19	1,280.75		16,265.94
Lecture Fund	30,000.00	1,669.81	2,418.47	1,425.00	29,323.66
All Purpose Fund	11,413.58	1,554.77	507.66	1,234.74	12,241.27
Library Trustee Fnd	30,925.95	821.07	2,658.44	3,481.06	30,924.40
JV Library Trust	49,729.51	----	3,216.93	51,451.84	1,494.60
Rainville Education	5,000.00	683.67	487.07	250.00	5,920.74
Conservation Fund	257,022.61	----	22,025.33		279,047.94
Whitney Shade Tree	2,500.00	6,784.43	1,941.23		11,225.66
Whitney Playground	<u>20,000.00</u> 584,605.23	<u>11,213.52</u> 49,120.43	<u>2,100.05</u> 50,219.65	<u>68,642.64</u>	<u>33,313.57</u> 615,302.67

PRINCIPAL AND INTEREST ON LOANS
JULY 1, 1989 - JUNE 30, 1990

DATE	PROJECT	PRINCIPAL	PRIN & INT 6-30-89	PRIN & INT PAID THRU 6-30-90	BALANCE
04-20-89	Traffic Lights	320,000.00	320,000.00		320,000.00 63,217.94
10-26-89	Roudenbush Septic System	35,800.00	35,800.00 2,241.78		35,800.00 2,241.78
06-30-90	Roudenbush Septic System	6,457.00	6,457.00 21.34		6,457.00 21.34
01-31-89	Fire Truck	135,000.00	135,000.00 25,461.00		135,000.00 25,461.00
10-20-89	Drew Land	200,000.00	200,000.00 38,880.00	6,470.00	200,000.00 32,410.00
06-15-89	Landfill	1,100,000.00	1,100,000.00 396,990.00	110,000.00 71,940.00	990,000.00 325,050.00
01-18-89	Street Betterments	219,500.00	219,500.00 28,766.56	74,000.00 14,465.66	145,500.00 14,300.90
09-19-88	Landfill	70,000.00	70,000.00 6,387.50	35,000.00 4,258.33	35,000.00 4,258.33
08-01-88	Police Computer	69,500.00	69,500.00 8,407.41	23,500.00 1,429.58	46,000.00 6,977.83
05-19-87	Library Addition	2,280,000.00	1,950,000.00 816,375.00	150,000.00 120,450.00	1,800,000.00 695,925.00
09-01-88	Byrne Avenue	83,000.00	53,000.00 3,990.00	30,000.00 2,782.00	23,000.00 1,207.00

	Town Miscellaneous	P		428,970.00	3,736,757.00
		I		215,325.57	1,171,070.94

03-01-90	School Addition	200,000.00	200,000.00 39,570.55		200,000.00 39,570.55
03-01-90	School Roof Repair	215,000.00	215,000.00 42,538.35		215,000.00 42,538.35

PRINCIPAL AND INTEREST ON LOANS
JULY 1, 1989 - JUNE 30, 1990

DATE	PROJECT	PRINCIPAL	PRIN & INT 6-30-89	PRIN & INT PAID THRU 6-30-90	BALANCE
11-01-88	School Arch. & Eng. Fees	420,000.00	420,000.00 79,872.92	84,000.00 26,614.58	336,000.00 53,258.34
10-26-87	School Roof Repair	244,400.00	194,400.00 32,415.89	50,000.00 13,205.70	144,400.00 19,246.19
08-15-86	School Boiler	106,000.00	63,600.00 6,448.33	21,200.00 3,224.17	42,400.00 3,224.16
08-15-85	School Roof Repair	200,000.00	120,000.00 26,766.67	40,000.00 4,461.11	40,000.00 2,230.56
School Loans		P		195,200.00	977,800.00
		I		47,505.56	160,068.15
05-01-89	Pumping Station	300,000.00	300,000.00 66,192.50	60,000.00 22,052.08	240,000.00 44,140.42
05-01-89	Water Corrosion	150,000.00	150,000.00 21,301.38	50,000.00 10,645.83	100,000.00 10,655.55
11-10-87	Water Study	110,000.00	73,200.00 7,792.75	36,600.00 5,195.17	36,600.00 2,597.58
06-15-83	Sparks Hill	485,000.00	185,000.00 25,193.75	50,000.00 11,600.00	135,000.00 13,593.75
04-10-87	Howard Road	130,000.00	78,000.00 7,911.95	26,000.00 3,954.17	52,000.00 3,957.78
P				222,600.00	536,600.00
I				53,447.25	74,945.08
Total Principal paid by 1990					846,770.00
Total Interest paid by 1990					316,278.37
TOTAL PAID					1,163,048.37

TAX COLLECTOR'S REPORT
JULY 1, 1989 - JUNE 30, 1990

	COMM. -	COLLECTIONS -	ABATEMENTS +	REFUNDS -	TAX LIENS	BALANCE 6-30-90
Thru 1982	80,094.75	1,062.04				79,032.71
1983						
Excise	7,824.08	290.03		63.46		7,597.51
Personal Property	1,753.11					1,753.11
1984						
Personal Property	249.05					249.05
Excise	19,587.76	318.07		6.68		19,276.37
1985						
Rl Est.	5,877.29					5,877.29
Excise	18,875.58	1,359.38		13.75		17,529.95
	173.00					173.00
Personal Property	861.41					861.41
1986						
Rl Est	65,925.80	1,559.08	378.85	378.85		64,366.72
Personal Property	3,826.81					3,826.81
Excise	27,898.31	2,428.63		159.19		25,628.87
Boat	230.98					230.98
1987						
Rl Est	107,931.92	63,610.52				44,321.40
Personal Property	4,190.17	1,525.11				2,665.06
Excise	33,868.74	8,896.14	15.00	23.94		24,981.54
Boat	15.00					15.00
1988						
Rl Est	229,101.25	122,815.34	316.04	71.82		106,041.69
Excise	69,951.38	48,610.17	2,061.35	321.54		19,601.40
Personal Property	7,416.06	107.33				7,308.73
Boat	386.00					386.00
1989						
Rl Est	611,459.34	318,479.57		20,581.09	13,890.27	299,670.59
Personal Property	6,903.25	4,015.87		67.75		2,955.13
Excise	304,933.92	274,506.55	14,229.56	6,334.59		22,532.40
Boat	290.00	15.00		10.00		285.00

COMM.	COLLECTIONS	ABATEMENTS	REFUNDS	TAX LIENS	BALANCE
-	-	+	-		6-30-90

1990					
Real					
Est	13,584,333.23	12,653,477.50	125,008.52	59,601.86	865,449.07
Personal					
Prop.	185,908.46	172,904.85	431.33	157.38	12,729.66
Excise	724,499.88	622,673.71	25,808.20	4,026.08	80,044.05
Boat	2,949.00	1,954.00	80.00		915.00
Water Lien	699.70	699.70			-0-

	16,108,015.23	14,301,308.59	168,328.85	91,817.98	13,890.27
					1,716,305.50

Paula Brule
Treasurer/Tax Collector

REPORT OF THE BUILDING COMMISSIONER

PERMITS ISSUED..... 1,377

FEES COLLECTED IN 1990..... \$170,455

Dwellings.....	91
Additions/Renovations.....	151
Antenna.....	5
Decks.....	51
Barns.....	3
Sheds.....	37
Woodstoves/Chimneys.....	24
Use Permits.....	2
Reroof/Siding.....	51
Garages.....	16
Razing.....	8
Pools.....	23
Signs.....	17
Commercial Buildings.....	3
Commercial Renovations.....	33
Foundations.....	8
Support Structure.....	1
Middle School.....	1
Place of Assembly.....	15
Temporary Trailers.....	1
Plumbing.....	256
Gas.....	220
Electrical.....	360

Respectfully submitted,

Leo T. Daly
Building Commissioner

WESTFORD BOARD OF HEALTH ANNUAL REPORT 1990

Following the Town Election in 1990, the Westford Board of Health voted to organize as follows:

Chairman:	Charles Colburn, M.D.
Vice Chairman:	Charles Menzie, Ph.D.
Secretary:	Mike Ingalls
Members:	Louis Ashley
	Jeff Johnston

In the May Town Election, Charles Colburn, M.D. was re-elected to the Board of Health to continue his long term public service. Newcomer, Jeff Johnston was elected to the Board of Health and will fill the spot vacated by Charles Landino, who after many years of service to the Board, did not seek re-election.

The Board of Health is supported by the following positions:

Sanitarian/Health Agent
Director of Nursing Services
Administrative Secretary

The Board of Health is also supported by the following part-time positions:

Assistant Sanitarian
Substance Abuse Prevention Coordinator
Animal Inspector
Animal Bite Inspector
Stable Inspector
Pump and Well Inspector

The year 1990 was a busy one for the Board as it was involved in the completion of Little Bear Hill Subdivision, Whitney Estates and Drew Crossing and the continuation of Rail Tree Hill, Carlisle Meadows, Equestrian Lane and Apple Blossom Way subdivisions. Other projects consuming significant time and effort were plan review and permits for the proposed Westford Nursing Home, Hitchin'post Green Subdivision, The Middle School and Marketplace II. A significant amount of time was also allotted for the review and evaluation of environmental impact by the proposed corporate park, Greystone Pond. The Board will continue to monitor this proposal, as it will certainly affect the community.

The food service inspection program continues to be a success. The school cafeterias were added to the list of private establishments receiving food service training. A great deal of improvement has been noted, as we strive to have the most healthy and sanitary food service environments in the state.

This year in response to requests we have offered an increased number of health screenings and programs. We received national recognition from both the American Heart Association and the American Cancer Society for specific programs offered in Westford through the Board of Health. Additionally to accommodate new Mass. General Laws, clinics were established to provide for lead screenings and school immunizations. The dental program was again offered to the children in grades K, 2, 3, 4 and 6. A more detailed report on activities and statistics follows in the Director of Nursing Services/Town Nurse report.

The Substance Abuse Prevention Coordinator, Barbara Estabrook was hired in October. This is a part-time contracted position, funded through June 30, 1990. She is responsible for coordinating Town wide efforts to prevent substance abuse, and serves as a resource to individuals and organizations. In 1990, several projects were begun which will be continued and/or completed in 1991. These include educational programs for senior citizens, parents, students and others; extensive and intensive needs assessment; development of a resource library; development and recommendations regarding an employee assistance program for Town employees and pursuit of grant opportunities.

FEEES COLLECTED FOR THE YEAR ENDING DECEMBER 31, 1990

LOT TESTING	\$12,650
SEPTIC PERMITS	14,860
HAULER & INSTALLERS LICENSE	2,650
PERMIT TRANSFERS & RENEWALS	840
SEPTIC EVALUATION & REPAIRS	1,225
FOOD SERVICE PERMITS	3,225
RETAIL FOOD PERMITS	325
MILK LICENSES	60
BEACH & POOL PERMITS	475
CAMPING/HOTEL/MOTEL PERMITS	150
STABLING/PIGGERY PERMITS	65
CHOLESTEROL SCREENINGS	1,337

TOTAL FEES TURNED OVER TO TREASURER \$37,862

Respectfully submitted for and by
the direction of the Westford Board of Health,

Kevin R. Johnston, R.S.
Health Agent/Sanitarian

TOWN OF WESTFORD - ANIMAL BITES 1990

Animal Reports/Complaints	- 69
Animal Bites (Dog, Cat, Mouse)	- 25
Quarentinable Bites (Dog, Cat)	- 12
Subpoena to Court as Witness to	- 1
Animal Incident	
Letters to Attorneys	- 2

Westford's leash law is clearly working, only 5 bites this year were located off owners property. We still have the situation where many bites are reported to me after the 10 day quarentine is still alive and healthy and usually instruct owners to restrain the animal. All in all people are most cooperative in working to prevent a repeat incident.

Respectfully submitted,

Judy Bassett
Small Animal Inspector

Director of Nursing Services/Town Nurse Report

In 1990 we were required to address new Massachusetts General Laws pertaining to public health issues. For example, beginning March 1, 1990, parents of children entering kindergarten, preschool, and day care are required to provide documented evidence that their children were screened for lead poisoning. To meet that requirement weekly lead screenings were scheduled.

In addition, outbreaks of measles in the U.S. prompted the American Academy of Pediatrics and the Immunization Practices Advisory Committee to recommend a second dose of measles, mumps and rubella vaccine. The Mass. Department of Public Health recommends giving the second dose to students entering grade six and to those entering college. In an attempt to provide these immunizations at times that were convenient for Westford residents, several clinics were scheduled throughout the year.

Beyond the new services mandated by state law we provided a broad range of health services and programs including cholesterol, blood pressure, diabetes, mammograms and skin cancer screenings. We also offered well child clinics, flu and pneumonia immunizations, tuberculosis skin tests and an excellent dental program. We continue to follow up on reports of communicable diseases and visit those who need home health care.

A new approach to health education was tried this year by incorporating a skin cancer program given by a local board certified dermatologist into a mother-daughter fashion show brunch at the Westford Regency. The program, targeting adults and teenagers, was attended by 185.

Other educational programs covered the following topics: AIDS, drugs and alcohol, breast and testicular self examination, nutrition and smoking cessation.

The American Heart Association's national headquarters commended our program for Town employees (along with twenty-one companies from across the country) for successful implementation of the Heart at Work program.

We recognize that we could not offer our programs and services without the invaluable assistance of local physicians, dentists, school nurses, the Council on Aging, Town departments, area clubs, businesses and residents. Thank You.

SUMMARY OF SERVICES

Well Child Clinic	55
Flu/Pneumonia	605
Tuberculosis Testing	43
Immunizations (Polio, MMR, HIB, DPT, TD)	121
Hypertension Screening	866
Home Visits	68
Lead Screenings	303
Cholesterol Screenings	470
Mammogram Screenings	38

COMMUNICABLE DISEASE REPORT

Salmonella	5
Giardia	3
Campylobacter	5
Hepatitis B	1
Chicken Pox	104
Legionnaires	1
Kawasaki	1
Lyme	1
Enterolitica	1
Pertussis	1

SCHOOL DENTAL PROGRAM STATISTICS

GRADE K

240 Eligible
111 Participated
41 Referred

GRADE 2

239 Eligible
114 Participated
89 Referred

GRADE 3

237 Eligible
81 Participated
80 Referred

GRADE 4

218 Eligible
78 Participated
59 Referred

GRADE 6

240 Eligible
70 Participated
64 Referred

PRE K and SPECIAL NEEDS

28 Eligible
19 Participated
13 Referred

HEALTH FAIR STATISTICS - SCREENING PARTICIPATION

Colorectal	61	Cardiac Risk Profile	30
Oral Screening	32	Glaucoma	56
BSE	30	Blood Chemistry	123
Skin Cancer	60	Blood Pressure	125
EKG	50	Body Fat Analysis	150

Respectfully submitted,

Sandy Collins, R.N.
Director of Nursing Services/Town Nurse

HIGHWAY DEPARTMENT

I am pleased to submit herewith my Annual Report as Superintendent of Streets.

The following work was done by the Highway Department during 1990 and 1991:

Snow and Ice Removal

As of January 22, 1991, 1,700 tons of sand and 752 tons of salt were used on the streets in Town.

The following are the major times the Highway Department was out for storms:

December 15, 1990	Snow to Rain	Salt & Sand
December 28	Snow 6"	Salt/Plow/Sand
January 5, 1991	Freezing Rain	Salt & Sand
January 9	Snow - Freezing Rain 2 1/2"	Salt/Plow/Sand
January 11, 12	Snow 9"	Salt/Plow/Sand
January 16	Freezing Rain	Salt & Sand
January 18	Light Snow	Sand
January 21	Light Snow	Salt & Sand

Town Roads

This year 965 tons of Bituminous Concrete and 450 tons of stone and gravel were used on Town Roads.

Regular maintenance under this account consisted of cleaning of catch basins and manholes, cleaning drainage ditches, cutting brush, repair guard rails, patching, sweeping and picking up trash along road sides. Graveling and grading all Town gravel roads, installing berm and cutting and clearing trees from roadways during and after storms.

Materials

The following streets were resurfaced with Bituminous Concrete or treated stone and asphalt:

Blaney Rd.	620 sq. yd.	Blaisdell	1,488
Craig Circle	3,382	East Prescott St.	5,525
Griffin Rd.	14,202	Greenwood Rd.	1,592
Lasallette Rd.	3,582	Lowell Rd.	13,906
Old Lowell Rd.	21,095	S. Chelmsford Rd.	20,393
Stony Brook Rd.	9,520	Tadmuck Rd.	5,683
Vose Rd.	1,656	Wayne Rd.	4,246

Chapter 90 Construction

Work on Carlisle Road consisted of: installation of drainage, tree cutting, removal of stumps, excavating of shoulders and installing three foot shoulders and resurfacing 6,000 feet of said road with Bituminous Concrete. Carlisle Road is now completed to the Carlisle Town line.

Betterments

The construction of Hemlock Road was completed this spring.

Drainage

Depot Road	664' of 24", 100' of 18", 60' of 15' R.C.P.
North Main St.	1 Leach Basin, 60' of 30" Culvert
Long Sought For Pond Rd.	1 Leach Basin
Providence Rd.	40' of 48" Culvert Pipe
Keyes Rd.	50' of 15" Culvert Pipe
North Street	1 Catch Basin
Coldspring Road	1 Leach Basin

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department, who have been most cooperative. In addition, my thanks to the members of the Police Department.

George W. Wyman
Superintendent of Streets

REPORT OF FIRE DEPARTMENT CALLS 1990

Ambulance.	665
Requests for ALS	143
Assistance	40
Appliance.	16
Boiler Problem	4
Bomb Threat.	1
Box Alarms:	
Trouble	174
False	83
Tests	417
Brush and Grass.	26
Building	1
Car and Truck.	25
Checkerboard Tests(Civil Defense).	5
Chemical Emergencies	3
Chimney.	4
Complaints	8
Disaster Drills.	2
Downed Wires	4
Dumpster	4
Electrical Problems.	7
False (telephone).	17
Fire Drills Schools Recorded	62
Gas Leak	7
Investigation (smoke).	33
Lightning Strikes.	1
Machinery.	3
Non-Permit fires (illegal)	32
No School Signal	2
Oven	14
Permit Fires Out of Control.	3
Power Outage	1
Railroad Ties.	2
Rescue:	
Auto	3
Boat	1
Rubbish.	5
Truck Standby.	1
Washdown	8
Water Problem.	4
Agricultural Burning Permits	8
Blasting Permits	18
Blasts Monitored	108
Domestic Burning Permits (brush only).	1311
Fire Alarm Inspections:	
26F (resale/refinance).	390
26B (new construction).	113
Oiler Burner Inspections.	9
Various Other Permits.	59

MUTUAL AID

TO:

Carlisle.	1	(Fire Company)
Chelmsford.	1	(Fire Company)
Groton.	3	(Fire Company)
		2	(Ambulance)
Littleton	1	(Ambulance)
		4	(Fire Company)

FROM: Littleton 1 (Ambulance)

Respectfully submitted,

George P. Rogers
Fire Chief

REPORT OF WESTFORD POLICE DEPARTMENT

ARRESTS-----	305
COMMITMENTS-----	5
PROTECTIVE CUSTODY-----	55
SUMMONSES-----	479

INCIDENTS INVESTIGATED

ACCIDENT, INDUSTRIAL-----	13
ACCIDENT, MV-FATAL-----	2
ACCIDENT, MV-INJURY-----	96
ACCIDENT, MV-NO INJURY-----	432
ACCIDENT, MV-NOT INVESTIGATED-----	155
ACCIDENT, OTHER-----	1
ALARM, BURGLAR-----	823
AMBULANCE-----	111
ANIMAL BITE-----	18
ANIMAL CRUELTY-----	1
ANIMAL, STRAY-----	16
ANIMAL, VICIOUS-----	6
ANIMAL/MV COLLISION-----	49
ARSON-----	2
ASSAULT/AGGRAVATED-FIREARMS-----	1
ASSAULT/AGGRAVATED-KNIFE-----	2
ASSAULT/AGGRAVATED-OTHER WEAPON-----	7
ASSAULT/AGGRAVATED-PHYSICAL-----	7
ASSAULT/SIMPLE-----	23
BANK ESCORT-----	2
BOMB THREAT-----	1
BREAKING & ENTERING, ATTEMPT-----	30
BREAKING & ENTERING, FORCED ENTRY-----	62
BREAKING & ENTERING, UNLAWFUL ENTRY-----	19
BREAKING & ENTERING, UNFOUNDED-----	1
BUILDING FOUND OPEN-----	121
BY-LAW VIOLATION, DOGS-----	46
BY-LAW VIOLATION, CARS-----	13
BY-LAW VIOLATION, DRINKING-----	4
BY-LAW VIOLATION, OTHER-----	54
CHILD ABUSE-----	2
CIVIL COMPLAINT-----	1
COUNTERFEITING-----	1
DISORDERLY PERSON-----	5
DISORDERLY PERSON, ANNOYING OPPOSITE SEX-----	5
DISORDERLY PERSON, THREATENING-----	17
DISTURBANCE-----	553
DOMESTIC-----	74
DRUG OFFENSE-OTHER-----	4
DRUG OFFENSE-POSSESSION-----	7
FIRE-ALARM-----	113
FIRE-BUILDING-----	28
FIRE-MV-----	27

FIRE-OTHER-----	90
FIREARMS VIOLATIONS-ILLEGAL DISCHARGE-----	39
FIREARMS VIOLATIONS-POSSESSING-----	2
FIRST RESPONDER CALL-----	382
FORGERY-----	2
FRAUD-----	1
FUNERAL ESCORT-----	23
GENERAL OFFENSE-FIREWORKS VIOLATIONS-----	23
GENERAL OFFENSE-MV ABANDONED-----	6
GENERAL OFFENSE-OTHER-----	6
GENERAL OFFENSE-RUBBISH DISPOSAL-----	46
GENERAL OFFENSE-TRESPASS-----	54
GENERAL SERVICE-LOCK OUT-----	454
GENERAL SERVICE-MESSAGE DELIVERY-----	55
GENERAL SERVICE-MOTORIST-----	10
GENERAL SERVICE-OTHER-----	227
GENERAL SERVICE-REMOVE ANIMAL-----	14
GENERAL SERVICE-TRANSPORTATION-----	9
HEALTH HAZARD-----	15
INJURY TO PROPERTY-PRIVATE-----	193
INJURY TO PROPERTY-PUBLIC-----	24
INVESTIGATION-----	17
LARCENY-----	183
LARCENY ATTEMPT-----	24
LARCENY BY CHECK-----	40
LARCENY BY CREDIT CARD-----	3
LARCENY FROM MV-----	129
LARCENY MV-AUTOMOBILE-----	26
LARCENY MV-TRUCK-----	2
LIQUOR LAW VIOLATION-FALSE ID-----	3
LIQUOR LAW VIOLATION-POSSESSION-----	12
LIQUOR LAW VIOLATION-SALE TO MINOR-----	9
LOST CHILD-----	4
MISSING PERSON-----	19
MUTUAL AID CALL-----	38
MV CITATIONS-----	2025
MV DISABLED-----	453
MV VIOLATIONS-----	353
OFFICER WANTED-----	3
PRISONER TRANSPORT-----	60
PROPERTY FOUND-----	102
PROPERTY INSECURE-----	17
PROPERTY LOST-----	43
PROPERTY RECOVERED-----	83
PROWLER-----	42
REPOSSESSION-----	25
ROBBERY-ATTEMPT-----	1
ROBBERY-KNIFE-----	1
SAFETY HAZARD-----	147
SECURITY CHECK-----	42
SEX OFFENSE-INDECENT EXPOSURE-----	5
SUDDEN DEATH-----	6
SUICIDE-----	1
SUICIDE ATTEMPTS-----	3

SURVEILLANCE MV-----	28
SURVEILLANCE-PERSON-----	34
SUSPICIOUS MV-----	448
SUSPICIOUS PERSON-----	212
TELEPHONE HARASSMENT-----	89
TELEPHONE OBSCENITY-----	19
TRAFFIC CONTROL-----	5
TRAFFIC HAZARD-----	197
VIN CHECK-----	21

PLANNING BOARD, 1990

Despite the general economic slowdown in 1990, it was a busy year for the Westford Planning Board. The Board considered a number of major new projects, while also dealing with proposed amendments to previously approved projects.

Under subdivision control, 4 Preliminary Residential Subdivision Plans comprising 48 lots on 80 acres were approved. 1 definitive Residential Subdivision consisting of two lots on 5.4 acres was approved. 1 Definitive Non-Residential Subdivision, "Oak Hill Industrial Park" located to the west of Tyngsboro Road at the Tyngsboro Town line, consisting of 8 lots on 55 acres, was approved. The Board also approved amendments to three previously approved Definitive Residential Subdivision Plans, creating 6 additional lots on approximately 15 acres. 22 acres of one amended subdivision, "Apple Blossom Village" of Cresthaven Development Corporation located off of Dana Drive, is now slated to be donated to the Conservation Commission to become part of the large abutting Tadmuck Swamp Conservation Area. The Board endorsed 19 Approval Not Required Plans showing the creation of 8 new lots and lot line adjustments to 23 lots and one Perimeter Plan.

The Board broke new ground by securing a pledge from the developer of the large "Oak Hill Industrial Park" Non-Residential Subdivision, James V. DeCarolis, to make a substantial monetary contribution to the reconstruction and signalization of the intersection of Tyngsboro and Groton Roads, in recognition of the impact to this heavily used intersection from increased traffic generated by his site development.

Under Site Plan Review the Board approved 3 site plans comprising 15,250 square feet of additions to existing buildings on 14.3 acres, located at the Westford Valley Market Place I, Bradley Ski and Sport Shop and the Old Oaken Bucket restaurant located on Littleton Road. The Board further approved site plans to rehabilitate 6000 square feet of an old grit plant at Fletcher Granite into a concrete plant and for the rehabilitation of a 3200 square foot structure on Power Road into a garden center. The Board approved one unique project, the fifty tee golf driving range on 17.5 acres of land of Kimball adjacent to the well known ice cream stand on Littleton Road, which the owners have brought forward as one means of attempting to preserve open space along this busy travel corridor. The major site plan considered by the Board was the 900 student Middle School project located on 34.4 acres of land off West St. The Board considered a wide range of issues, including traffic flow along West Street and inside the project, onsite parking, pedestrian circulation, and site lighting.

The Board issued one Permit for Earth Removal to Robert M. Hicks, Inc. for removal of up to 26,000 cubic yards of material from the 163 lot "Hitchin' Post Greens" subdivision located off Howard Road. Issuance of the permit came after substantial discussion and negotiation regarding reconstruction of a portion of Howard Road and the timing of removal operations.

The Board conducted one Public Hearing to consider the rescission of approval of a Definitive Subdivision Plan when a developer ignored the conditions of approval calling for engineering supervision of construction of a large storm water retention area at the base of a steep slope. Engineering tests of the unsupervised construction revealed a substantial possibility for failure and collapse of the structure. The situation was resolved when the developer agreed to remove the existing structure and properly rebuild it.

The Board considered a number of proposed Zoning Bylaw amendments for Annual Town Meeting. The most controversial of these was a proposal to add a new special permit use in the Commercial Highway and Industrial Highway Districts, called Intermediate Stay Hotel. This proposal was brought forward to allow for a proposed Marriott Residence Inn which would have consisted of 106 units on 7.3 acres of land of Nardone on Littleton Road near the intersection with Concord Road. However, the motion was substantially defeated 229 opposed to 20 in favor at Town Meeting. Another substantial change was proposed by the Zoning Board of Appeals which suggested that its power to grant use variances be removed. However, Town Meeting voted this down, feeling that this ability gives the Board of Appeals flexibility to allow desirable land uses that may not be specified in the Bylaw, one example being the Kimball Driving Range. The Town did approve one major change in the way Open Space Requirements for commercial projects in Commercial, Industrial and Business Districts is calculated. Previously, onsite wetlands could be included in the calculations. Following this change, open space requirements, in terms of required non-wetland open space, will be either 30% or 50% of total non-wetland area on the lot, depending on lot size. Several other minor amendments clarifying Bylaw language were also approved.

Following a required Public Hearing the Planning Board approved a major change to its fee schedule, which is a part of its Rules and Regulations. In addition to substantially increasing fees in response to the rapidly escalating cost of reviewing plans, the amendment takes advantage of a new State law, Chapter 593 of the Acts of 1989, which allows for the creation of a revolving fund to cover the cost of consultants employed by the Town in reviewing projects.

Late in the year the Board began consideration of the first formal application received for the "Greystone Pond" project (formerly known as "Granite Pond" and "Stonehenge") to be located on nearly 800 acres north of Groton Road in the northeast corner of the Town. The application was for approval of a Preliminary Non-Residential Subdivision Plan which shows ten lots on 15,590 feet of new roadway. As the proponent, Altid Enterprises of Cambridge, MA, has pointed out this is the first in a long series of approval necessary to bring about the total proposed site development which might include 4 to 5 million square feet of office/R&D space, 250,000 square feet of retail space and a 350 room hotel/conference center. At this time the plan primarily shows the major "loop" road that accesses the site from two major entries off Groton Road. As it is proposed to develop the property in phases, the developer expects that there may be additional secondary roadways proposed, and that the final lot layout may very well change in response to particular building needs. The Planning Board's review, while cognizant of major issues regarding water, sewage and traffic, is at this time restricted to the proposed improvements specifically shown on the plan of the site and how they relate to the Board's Rules and Regulations governing subdivisions. The Board has and continues to work with the local citizens advisory committees and other agencies that are working with the proponent toward resolution of the issues impacting on infrastructural improvements that will be required in order to make the project feasible. The Board has also directed its Planning Consultant Peter Wells to perform strategic long-range planning studies in order to place this proposal in the context of Town needs for the next several decades.

Respectfully submitted,

Peter S. Fletcher, Chairman
William H. Harman III
Thomas J. Mosscrop
Joseph A. Guthrie, Jr.
Denis T. Teague

CONSERVATION COMMISSION, 1990

While the number of submissions to the Commission continued to decline in 1990, the Commission remained busy with the permitting of a number of new large and complicated projects and the continuing quest for securing compliance with outstanding Order of Conditions. Notable projects coming before the Commission included the new 900 student middle school on 34 acres off West St., the "Oak Hill Industrial Park" non-residential subdivision on 55 acres off Tyngsboro Road and the new water level control structure and drawdown program for Forge Pond as part of the Forge Pond Restoration Project.

Statistically the work of the Commission is reflected as follows: 7 Requests for Determination were administered; 31 Public Hearings were held; 258 site inspections were conducted; and 5 Enforcement Orders were issued.

During the year the Commission accepted with deep regret the resignations of two long term members, Louis Oliver and Richard Emmet. Louis Oliver was originally appointed to the Commission in 1966. His 24 years of service, with consistent attendance at Commission meetings, is a remarkable achievement that has been of inestimable value to the Town in protecting its natural resources. At a special meeting the Selectmen joined with other local officials and the Director of the Massachusetts Association of Conservation Commissions to honor Louis for this exceptional devotion to the cause of conservation. Dick Emmet joined the Commission in 1984, following his service as a Town Selectman. Besides bringing valuable legal insights to matters before the Commission, he has provided the Town with a lasting legacy of his commitment to conservation by his personal land acquisitions, a substantial amount of which he has placed under permanent conservation restriction which will allow for its preservation in its natural state forever. The Commission salutes these men as the finest example of citizen volunteers.

The Commission received numerous applications from very qualified individuals to fill the vacancy on the Commission, and following a careful review Mary Morton was appointed by the Selectmen. Mary has served for many years as the Commission's clerk and recording secretary, in addition to her work with the Selectmen's office and brings a thorough knowledge of the Town and its conservation issues to the Commission. At year's end a replacement for the remaining vacancy was still under consideration.

In the area of Open Space acquisition and preservation the Commission acquired by donation for conservation purposes from the estate of May Cline a very important five acre piece of land along Vine Brook south of Littleton Road. In addition to providing protection to a biologically very diverse section of the Vine Brook watershed, the parcel complements an abutting landlocked six acre parcel of Town land

adjacent to the Veryfine Corporation headquarters, and is a critical parcel toward developing a "greenbelt" along Vine Brook.

Very substantial progress was made in the area of Conservation Restrictions. The Commission's Conservation Restriction Subcommittee received notice that final state approval has been given to six new conservation restrictions pursuant to Chapter 184, sections 31-33 of State law that will provide permanent protection to a total of 136.4 acres. The largest of these are a 53.6 acre parcel associated with the "Little Bear Hill Estates" subdivision off Griffin Road and a 43.8 acre parcel associated with the "Windemere II" subdivision off Drew's Crossing between Boston Road and Providence Road. At year's end the Subcommittee was working on a new application that will protect 42 acres located in the southern part of Town off Carlisle and Texas Roads.

Conservation Restrictions are one way to retain ownership of a property while reducing its tax burden, and the Subcommittee is more than willing to provide substantial assistance to land owners interested in protecting their land against development. Interested persons are urged to contact the Commission at 508-692-5524.

Volunteers continued to play a major role in management of Town Conservation Land in 1990. The League of Women Voters continued their excellent stewardship of the John Gagnon Nature Trail located behind the Day Middle School and David Oliphant completed an Eagle Scout project which involved important cleaning and restoration activities at the Russell Bird Sanctuary and Old Arch Bridge along Stony Brook.

The Forge Pond Restoration project continued to move forward in 1990 despite severe limitations imposed by the failure of the state to fulfill its funding commitments. The Commission held two public hearings under the Wetlands Protection Act, one in relation to a proposed new water level control structure for the Lake, and a joint hearing with the Littleton Conservation Commission on the lake drawdown process. Orders of Conditions were issued but the State and Federal Agencies have been slow to respond to applications for their permits. Depending on the cooperation of the state and federal agencies and of Courier-Westford, Inc. (formerly Murray Printing Co.) on whose property the project will be built, it is hoped the control structure can be built and a drawdown performed in 1991. Residents are cautioned, however, that this is a very complex project from a regulatory, financial and legal standpoint and that difficulty in any of these areas may delay or cancel the project altogether. This would be a tragedy, because the studies done have arrived at a simple, elegant and very cost effective solution to a long term problem.

Some progress was made toward resolution of the problems at Nabnasset Lake, where a failure of the dam's control structure several years ago and failure of the owner's to perform needed repairs has led to enormous environmental damage to the adjacent Shipley Swamp and apparent weed growth problems in the exposed areas of the lake. Under agreement with the Bank of New England which has taken over the property after the financial failure of the owners, the dam will be repaired and, along with the lake's water rights, turned over to the Town. While severe damage has been done, by finally restoring a stable, controlled elevation to the lake, natural systems will have a chance to re-establish and restore themselves.

The Commission had to contend with a number of violations of the State Wetlands Protection Act and local non-zoning wetlands protection bylaw during 1990, and issued five Enforcement Orders. Because of the difficulty in gaining compliance with individuals who refuse to cooperate, the Commission has developed an amendment to the Town's enforcement bylaw to be presented at a Town Meeting in 1991, that will allow for the local issuance of stiff fines for Wetlands Bylaw violations.

The year's activities underscore the continuing importance of volunteer groups and individuals to the cause of Conservation, an importance which is brought into sharp relief by sharply reduced municipal and state budgets. The Commission would like to take this opportunity to express its deepest appreciation to Town residents and officials for their support in protecting natural resources and preserving open space.

Respectfully submitted,

William W. Beck, Jr., Chairman
Patricia P. Loring, Vice-Chairman
Chester Cook Jr.
William McClellan
Tom Paul
Mary Morton

TOWN AIDE FY 1990

The Town Aide acts as a liaison and an agent to assist and coordinate the delivery of social services to the low-income residents of the Town of Westford, as well as providing information and referral assistance and administering all programs and services of Community Teamwork, Inc. This agency offers twenty-eight programs for families who meet the income criteria. The largest of these programs assisting Westford families is the State and Federal Energy Fuel Program. A total of 374 families were given assistance this past year in the following programs: Fuel Assistance, Women-Infant-Children, Headstart, Tenant Counseling, Landlord Counseling, Consumer Protection, Face-to-Face Mediation, School Aides, Companion Program, Volunteers, Section 8 Housing, General Relief, Family Shelter, Child Care, HEATWAP and Weatherization for a total of estimated dollar value to the Town in the amount of \$221,470.00.

The Open Pantry for our needy families is working very well. The pantry is stocked by the Westford Kiwanis Club and at Christmas time, students from Abbot Middle School donated hundreds of canned goods under the guidance of Jack Doucette. Students from Robinson School donated a total of \$700.13 to help needy families during financial difficulty. Many anonymous residents also donated money for the same purpose. Students from Cameron and Frost brought in gifts for children as well as for the elderly isolates. These children are to be commended in that they gave up receiving gifts in order to give to others. All of our Churches, Scout Troops and Clubs adopted 80 families by providing turkey and ham baskets during the holidays.

Once again, many thanks to everyone who has helped this past year.

Respectfully Submitted,

Helena M. Crocker
Town Aide

VETERANS' SERVICES 1990

Veterans' Services according to the laws of the Commonwealth of Massachusetts are for the veterans and their dependents. Its basic concept creating fiscal assistance to veterans and their dependents had its roots in legislation established in 1861 according to Chapter 115 of the General Laws of the Commonwealth. The law has been recodified, strengthened and amended following each war in order to include each and every veteran. Therefore, every veteran has a right to be served with dignity and courtesy whenever he finds himself in need. In the FY '90 - '91 fifteen veterans were serviced as direct cases receiving ordinary benefits and medicals in the amount of:

Appropriation	\$40,000	
Ordinary Benefits	\$32,493.49	
Medical	<u>1,791.22</u>	
	\$34,284.71	Federal Annual Awards
		Number of Claims 7
		Annual \$28,974.00
		Retro 8,368.00
Returned to Town	\$5,715.29	Burials 450.00

We serviced 56 veterans' with indirect services such as obtaining lost or missing war records, filing for grave markers, flags and holders as well as various information and referral services. Cemetery mapping of graves is one of progress. All reimbursements due the Town from the State Office were received at the 75-25% ratio. Due to the present poor economy, case load has been increasing steadily.

Respectfully submitted,

Helena M. Crocker
Veterans' Agent

Ret. Col. Jerry G. Berkowitz
Director Veterans' Services

COUNCIL ON AGING

The primary purpose of the Council is to provide services, advocacy and information to improve the quality of life for the 1,754 Westford residents who are 60 years of age and older.

The position of Elder Services Coordinator was established in 1989, with funding to be transferred from the Town Aide administrative assistant position to the Council on Aging account in July, 1990. Several qualified applicants were interviewed, and Helen Dudick was hired to staff the position.

The Tadmuck Senior Center was staffed through the end of June by the Senior Aide funded through Elder Services of Merrimack Valley, and several volunteers from the community. The Center was open twenty hours a week for programs and classes. In July, the Center was staffed forty hours a week, and new services and programs were implemented, including: information and referral, education programs and counseling. The Council on Aging office is located at the Tadmuck Senior Center, 20 Boston Road, where all elder services are coordinated. The phone number is 692-5523.

Senior Aide Livia DeMarino continued to provide outreach to isolated and homebound elders. Mrs. DeMarino was named the Kiwanis Person of the Year due to her work with seniors and her contributions to the Town. She continues to provide many additional hours of service to Westford elders.

The Council sponsored several special events, including a Gay 90's Luncheon in May that celebrated birthdays of Westford residents over the age of 90. Approximately 245 people attended the event. Over twenty people walked in the Governor's Cup Masters Event held in Boston in October. A Christmas Open House was held in December. Approximately 360 people enjoyed theater trips to eight different performances in the greater Boston area.

The Council and the Board of Health again provided flu and pneumonia vaccines for over 300 Westford residents. Sixty-eight people utilized the community clinic services provided by the Lowell Visiting Nurse Association.

The congregate meal site and home-delivered meals program under the excellent direction of Jean Mungovan, provided over 9,000 meals to Westford elders. Surplus food was distributed three times during the year and benefitted over 1,300 elders.

Over fifty elders in the community received approximately \$70,000 in Home Care Services from Elder Services of Merrimack Valley. These services included: case management, homemaking, home health, personal care, chore and social day care.

The Respite Care Program, directed by Joan Connell, R.N. out of the Chelmsford Senior Center, provides supervisory care and attention to convalescent elders to allow caregivers relief from daily routine. Nearly forty families benefitted from the services provided by this program.

Twelve issues of the Council on Aging Newsletter were distributed to the community. A listing of services available to Westford elders was developed and distributed. A needs assessment was designed with plans to distribute it in the Spring of 1991.

Twenty-one elders worked as Foster Grandparents and Senior Companions. They provided services to special needs school children and homebound elders.

Over fifty volunteers continued to donate time and energy to fund-raising for the Senior Center. The friends of Tadmuck Senior Center raised money by holding a Flea Market, Bake Sale, Quilt Raffle and Christmas Crafts Bazaar. Many elders in the community made items to sell at the various events.

Service groups such as the Newcomers Club and the Garden Club continued to support elder services programs by donating chairs tables and other items to the Senior Center. The V.F.W. and the American Legion hosted an annual ham and bean dinner for 150 elders in December. The Franco-American Club continued the generous tradition of donating their hall for many senior events.

Long-range planning for the use of the Cameron School as an Elder Services Center continued, and will be the focus of planning and fund-raising in the year to come. The Cameron Elder Services Center will allow for a much-needed expansion of services and programs for the growing elder population in Westford.

The Council remains dedicated to addressing the needs of elders in Westford.

Respectfully submitted,

Helen Dudick, Elder Services Coordinator

Mary E. Smith, Chairperson
Helena M. Crocker
Cecilia A. Healy
Veronica M. Sullivan
Gerald Haley
Earl Woodbury



Happy 15th Birthday Roudenbush Community Center

We've come a long way!

From tiny beginnings, Roudenbush has grown to a thriving community center with a budget approaching \$600,000. With a budget that size, you might expect that Roudenbush would provide a variety of services to thousands of Westford residents, and we do. You might also expect that Roudenbush could only provide those services at a huge financial cost to the town, but there you would be wrong. Town funds are the foundation on which Roudenbush has been built and we have enjoyed the support of Westford taxpayers for the past fifteen years. We couldn't exist without that support, but the financial burden to the Town -- slightly over \$80,000 or about 14% of Roudenbush's budget -- is very small when compared with the services provided.

65 Main Street and 170 Plain Road

Like a pair of comfortable old sneakers, these two buildings hold our many programs and keep us going. We sometimes complain about patching the holes and replacing the missing pieces, but we maintain them lovingly and wouldn't trade the lovable old pair in for the Hancock Tower. Tops among the many improvements made during the last year was the installation of the new septic system at the Center. At both locations, the playgrounds were remodeled, fire alarm systems were updated, fire escapes were repaired, and much painting was done. The wiring and heating were improved at Nabnasset although the 90 year old boiler still worries us. Peggy Baranowski donated her entire kitchen (except the sink) to Nabnasset where it is proudly used. Avis' Lounge was finished, and dedicated to former Director Avis Hooper. Paintings by Westford artists hang in the lounge every month.

Community Support

Roudenbush enjoys the support of a wonderful community. The **Westford Eagle** gives us publicity; the School Department lends us chairs; the Highway Department patches holes in the parking lot; the Water Department digs them; local businesses donate to The Auction and buy advertising in the Directory; the Fire Department watches our safety; the First Parish Church lets us play on their stage; and men and women turn out to build playgrounds. Every month there is a long list of thank you's. We couldn't possibly list everyone, so let one big THANK YOU do for all.

Dedicated staff and fabulous volunteers

Roudenbush is blessed with people who truly care about the work they do each day. They have new ideas, a solid base of experience, and enthusiasm. The success of our programs is based on their hard work. There is no substitute for the many people who dedicate their talent, energy, and resources to Roudenbush. Time is the most precious gift and Roudenbush is rich in volunteers who give a lot and work hard.

Director

Janice Ruell has just completed her first full year as Director. Her boundless enthusiasm and unflagging energy have guided Roudenbush into the 1990's. Her cheerful spirit has proven infectious as she and her staff have exceeded even the high expectations the Committee had of her.

Children's Center Preschool

The Preschool has grown from half a dozen children, two classrooms, and a staff of four in 1976 to the present enrollment of 200 children, 11 classes, one Pre-K class, and a staff of 14. Director Liz Mayer and a crew of dedicated teachers bring laughter and learning to the children. Although the vast majority of our students come from Westford, children from the six surrounding towns also enjoy our well-balanced program.

Children's Center at Nabnasset

Now in its sixth year, the Center offers programs for children from 18 months old through the fifth grade. Playgroup, a Roudy tradition, joined the Nab family in September and is thriving. Children arrive as early as 7 a.m. and stay until 5:30 p.m. The Westford Education Association recently praised the Nabnasset Center and gave an award for an excellent program serving the school-aged child in Westford. Joyce Cantore and Vivian Norton lead an energetic staff through four seasons of activities.

Adult & Children's Programming

Patti Mason and Joy Courcy have been instrumental in developing new programs as well as improving old ones. Patti was awarded an "Excellence in Education Award" from the Air Force Association in recognition for her dedicated work with the Young Astronauts program. She deserves credit for building that program from the ground up . . . and up. Other programs which were especially successful were the Art Event '90, the Fishing Night, hair braiding, and birthday parties. The last three brochures have all been done jointly with the Recreation Department. This cost-saving measure is but one result of a year-long dialogue between the two departments.

Administrative improvements

Through the skillful guidance of Janice Ruell, 1990 saw many improvements in this area. The Long Range Plan was finally completed -- and it gets referred to regularly. Personnel policies have been developed and distributed. A long-needed capital budget plan was begun. An evening receptionist position has been added. New accounting software has been installed and is finally working. Subcommittees have been greatly improved and a new one, Buildings & Grounds, has been added. And the monthly Committee meeting has been effectively streamlined.

Health Services

Roudenbush, working with town nurse Sandy Collins, hosts a variety of the Westford Board of Health's programs. Included are adult health maintenance, well child clinic, pap smear clinic, and immunization clinics. Also featured are screenings ranging from spinal screenings on through diabetic, lead, hearing, skin cancer, and cholesterol screenings. These are held in the Health Services facility in the lower level of Roudenbush. Appointments are necessary for most clinics and in some cases a small fee is charged to cover the cost of supplies. CPR classes are also offered on a regular basis.

Roudenbush Associates

Once again this wonderful group of volunteers has raised sorely needed funds for capital improvements. The Directory raised over \$20,000 this year, a new record. Rest assured that it will be well used! We are most grateful for their efforts.

Roudenbush Associates Board of Directors:

Susan Hamalainen, President	Muriel Drake	Phil Cantore	Andrew Kusmin
Ellen Harde, Vice President	Antoinette Cairns	William McGuire	Veronica Otto
Frank Pennella, Treasurer	Barbara Melvin	Truda Wilson	Daphne Lincoln
Susan Scott, Recording Secretary	Nancy Delone, Correspondence Secretary		

Finances

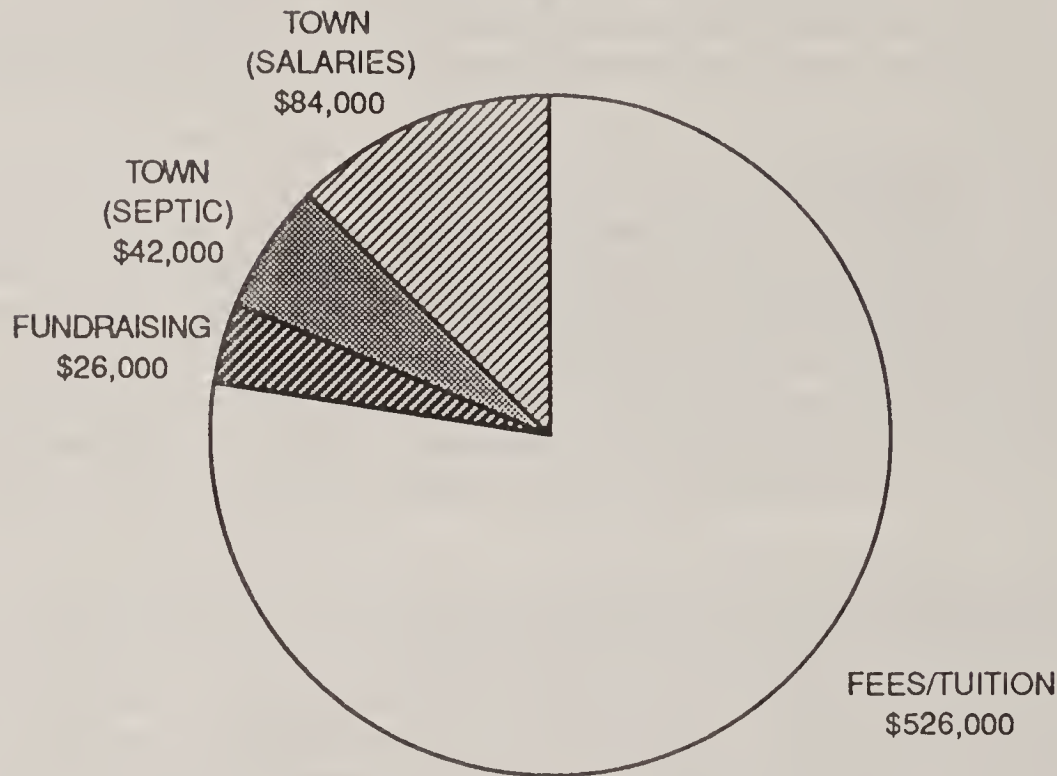
We are proud to continue to operate Roudenbush while asking the taxpayers to pay only a small percentage of our costs. Most of our income is derived from fees & tuitions, from contributions and from the Associates' fundraisers. We do cut our budget extremely close and finished the last fiscal year with a surplus of only \$1300. This was immediately spent on the fire alarm system at Nabnasset. A financial report for FY90 follows.

Respectfully submitted,

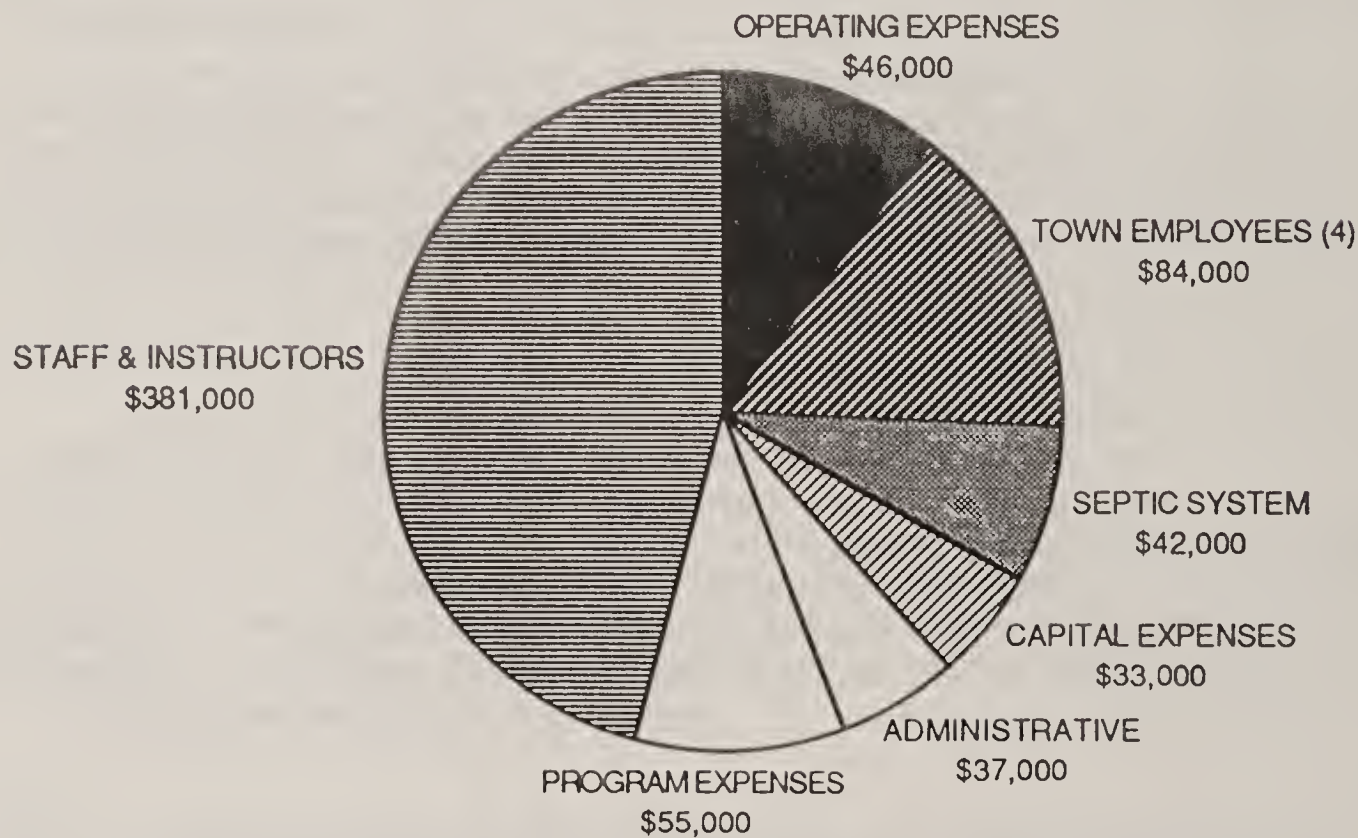
Jack Mangan, Chairperson	Peggy Baranowski	Marcia Dana
Emily Teller, ViceChairperson	Christine Robbins	Ellen Harde
Tim Butler, Secretary	Stella Snyder	Jack Viera

ROUDENBUSH FINANCIAL SUMMARY

FISCAL YEAR '90



INCOME



EXPENSES

All numbers are rounded.

**A REPORT TO THE PEOPLE OF WESTFORD
FROM THE PUBLIC LIBRARY
1990**

THIS IS SOME OF WHAT THE J. V. FLETCHER LIBRARY DID:

Our job is to serve YOU, to help meet a variety of your needs by providing you with a wide selection of services, programs, materials and information. If you had to pay for the services listed below that you received from us free of charge, it would have cost you almost \$4,000,000.00. Money is tighter than ever these days, but USE your library -- you get more than your money's worth!

More than 300 of you came into the Library or used the Bookmobile daily:

You borrowed 143,102 books. If purchased you could have spent...\$3,577,770.00.
You listened to 5,612 audio cassettes for which you could have paid....\$67,063.00.
You also enjoyed the clear sound of 5,182 compact discs and saved.....\$82,912.00.
2,492 of you visited area museums like the Children's Museum, the Museum of Science, the New England Aquarium, Drumlin Farm and the Museum of Fine Arts. Full admission would have cost you at least.....\$18,690.00.
Last year you watched 10, 471 videocassettes.
Renting these would have cost you.....\$26,177.50
and purchasing them would have cost you even more.
We borrowed 1,707 books for you from other libraries. Many of these would no longer be available at any cost.....\$51,329.00.

TOTAL VALUE.....\$3,823,723.00
FY 1990 COST TO THE TOWN.....\$510,177.00
MINIMUM RETURN ON INVESTMENT.....749%

In addition to the materials we circulate to our patrons, there are many other services we offer whose monetary value cannot be quantified but of which we are proud:

Our Children's Department offered 130 Story Hours, Summer Reading Program activities and performances to over 2,750 youngsters. In addition over 75 classes of students received Booktalks, experienced School Visits, or received library skills instruction.

Our Adult and Children's Reference Staff answered over 14,000 questions and queries, from investments, to which refrigerator to buy, to how to grow crystal gardens...

Over 16,000 local Community Group attendees availed themselves of our three Rent-free Meeting Rooms, and parked in our newly-expanded lot.

Hundreds of you utilized our collection of Federal and State Tax Forms and literally made tens of thousands of photocopies.

The Bookmobile brought personal delivery to 525 neighborhoods, Elderly Housing complexes and homebound patrons throughout the year.

How many hours did the Westford public spend reading the offerings of the J. V. Fletcher Library? 332,696...that's the equivalent of 37 **years** of 'round-the-clock reading!

**SERVICE, ENTHUSIASM, AND SMILES PROVIDED FREE BY
YOUR LIBRARY STAFF!**

**INVEST YOUR INTEREST(S)
IN YOUR LIBRARY
WATCH YOUR BENEFITS GROW!**

CHECK IT OUT!

INCREASED USAGE BY MORE AND MORE OF YOU!

Last year you borrowed a total of 166,348 items from the Library. This was an increase of 59% over FY89, or 27% higher than the average library in our size town; during the same period library hours reduced by 6% and the Library budget increased a mere 1%. The library registered 1,591 new patrons, bringing the total number of users to over 14,000! This means at least 81% of all Town residents are library users.

HOW DO YOU DO!

Have you not yet been "properly introduced" to us? If not, perhaps you do not know that the present J. V. Fletcher Library culminates 194 years of library service to the Town of Westford. One of the oldest libraries in the Commonwealth, the original library, founded in 1797, predated the Massachusetts law allowing public libraries by 54 years. Now offering "modern" automated service, the J. V. Fletcher Library remains in the forefront of library progressiveness -- and is well on its way to celebrating 200 years of continuous community service!

ANSWERABLE...AMIALE...ACCOUNTABLE

Winner of the national John Cotton Dana Public Relations Award for its Building Expansion publicity, the Fletcher Library was one of the only Commonwealth libraries during the construction boom to bring its building project in on budget. The J. V. Fletcher Library was one of 59 Commonwealth libraries to be a grant finalist to receive reimbursement for the library expansion project (money to be released in FY92). Our extremely successful annual Summer Reading Program costs \$.37 per child, and has been the special summer delight of generations of Westford youngsters. Friendly, efficient staff is committed to offering you a wide range of up-to-date service over 300 days a year, and at one of the best bargains in Town -- \$.19 of the \$9.70 per thousand tax rate, or for under 2% of the town budget.

A REPORT FROM THE J. V. FLETCHER LIBRARY BOARD OF TRUSTEES 1990

During 1990, a degree of calm returned to the J. V. Fletcher Library. Gone were the hammers and noise, dust and interruption, and the need to run a service organization and a construction project simultaneously. The opportunity to return to a more normal and predictable environment was welcomed by all-- the staff, the Library Director, the Trustees, and I'm sure, the community. When the Trustees were planning for the construction and renovation of the Library, great thought was given to the end result. Care was given to space planning, to insure a design that would be efficient and cost effective. The plan also called for a more professional organizational structure upon completion of the project. The task the Trustees faced in 1990 was to implement these organizational goals and, given the reality of a shrinking budget, these goals were more important than ever. Therefore, much time was spent during this year on internal organization and the efficient delivery of library service. The net result of this planning was the ability to handle a 59% increase in circulation within a 1% increase in the library budget.

The successful growth to the J. V. Fletcher Library is not possible without the help and support of many generous people. The Trustees would like to thank our loyal band of volunteers without whose consistent efforts many library projects would not be accomplished and the Friends of the J. V. Fletcher Library, Inc. whose support and fund raising efforts provide the library and community with programs and equipment not possible within the appropriated library budget. A special thank you is due a wonderful library staff who make quality library service a reality in Westford and who accepted a cut in pay across the board to allow that service to remain intact in 1990. Special recognition also goes to our tireless Director, Ellen Rainville, who makes it all happen.

This year trust funds were used to support Children's and Adult programming, to purchase museum passes, to finance building needs and to support staff development. Shukla Biswas and Suzette Jefferson were recipients of the Ellen Downey Rainville Continuing Education Award. Both staffmembers are pursuing their professional degree in Library Science.

During 1991, the Trustees will need to continue to focus on maximizing quality library service in the face of a shrinking budget. The service needs of the school population have increased dramatically in 1990 as school libraries have closed. The library's role as an informational and educational resource center in the community is in greater demand than ever in these fiscally difficult times. These service needs will continue to be a priority in 1991 as well as the commitment to delivering quality service to the citizens of Westford.

Respectfully submitted,

THE LIBRARY BOARD OF TRUSTEES

Nancy O. Russo, Chair

Richard Kenyon

Richard Joy

Dorothy Swanson

Susan Astle

Denali Delmar

OPERATING EXPENSES ACCOUNT : 6100.40

TOTAL APPROPRIATED:	169769.00
DOG TAGS OFFSET:	00.00
DEPOSITS:	3307.07
ADJUSTED TOTAL:	173076.07
AMOUNT EXPENDED:	173059.46
AMOUNT RETURNED TO TOWN:	16.61

SALARY EXPENSES ACCOUNT: 6100

NO.	ITEM	ALLOC.	EXP.	BAL.
6100.13	Director	33748.00	33748.00	00.00
6100.14	Asst. Director*	28827.00	21571.17	7255.83
6100.27	Staff Lib.	94830.00	101361.4	-6531.46
6100.28	Lib. Assts.	131250.00	135793.60	-4543.69
6100.15	Clerical	16434.00	16296.16	137.84
6100.16	Custodial	23246.00	20116.78	3129.22
6100.38	Lib. Pages	12073.00	7419.82	4653.18
TOTAL:		340408.00	336307.08	4100.92

*See line transfers due to Maternity Leave of Absence.

CAPITAL OUTLAY ACCOUNT: 652N
LIBRARY BOND ISSUE

NO.

1599

ALLOCATION & DEPOSIT: 2280140.00

BALANCE RETURNED TO TOWN: 1082.21

LIBRARY BOARD OF TRUSTEES TRUST FUNDS:

NAME	EXP.
Library Trustees Fund#672	2055.63
All Purpose Trust Fund #673	1093.52
Book Fund #674	00.00
Lecture Trust Fund #675	1105.00
J. V. Fletcher Library Trust Account #676	16077.32
E. D. Rainville Cont. Educ. Fund #677	250.00
TOTAL EXPENDITURES:	20581.47

This report input on the John F. Wagner Memorial Computer, a personal computer offered as a service by the Friends of the J. V. Fletcher Library, Inc.

Respectfully Submitted,

Ellen Downey Rainville,
Library Director

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Serving the Towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend and Westford.

DISTRICT SCHOOL COMMITTEE

Thomas Carey	Chelmsford
J. James Howells	Westford
Ellen Hargraves, Chairman	Groton
Howard Burns, Vice Chairman	Pepperell
John Donohoe	Chelmsford
Stratos Dukakis	Chelmsford
Augustine Kish, Secretary	Littleton
Irene Machemer	Townsend
Robert Manning	Shirley
Charlotte Scott	Westford
Jerrilyn Bozicas	Pepperell
Joan O'Brien	Westford

ALTERNATES

Harvey Atkins, Jr.	Littleton
Stephen Dunbar	Townsend
Kevin Finnegan	Westford
L. Peter Noddin	Shirley
Jordan Waugh	Groton
Ronald Wetmore	Chelmsford
Al Buckley	Pepperell

ADMINISTRATION

Bernholdt Nystrom	Superintendent-Director
David McLaughlin	Assistant Director/Principal
Ralph Dumas	Accounting Manager

SUPERVISION

Victor Kiloski	Academic Coordinator
Paul Royte	Guidance Director
Paula Page	Special Education Coordinator

Nashoba Valley Technical High School's enrollment, as of October 1, 1990, is as follows:

Chelmsford	106
Groton	51
Littleton	27
Pepperell	89
Shirley	34
Townsend	54
Westford	72
Ayer (tuitioned)	55
Total	488

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, a co-op program, a high school diploma, a trade certificate, an opportunity for further education at a college of their choice and job placement.

Over the past decade, the record of employment for our graduates has averaged more than 90%. Each year, qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen fields as well as a salary.

The following programs are offered at Nashoba Technical High School:

Technical Programs

Auto Body	Horticulture/Landscaping
Automotive	Machine
Carpentry	Medical Occupations
Culinary Arts and Baking	Metal Fabrication and Welding
Data Processing	Painting and Decorating
Drafting	Plumbing and Heating
Electrical	Printing
Electronics	Building and Grounds

Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry

How to Start Your Own Business

In addition to the technical and academic programs, a full Inter-Scholastic Athletic Program is offered to the students.

ADULT EDUCATION

Nashoba Valley Technical High School's Adult Education Program is open to anyone of high school age or over. Residents from all communities are welcome to participate in the many diversified courses which are offered during both the fall and spring semesters. This year 713 students enrolled in our Adult Education Program during the fall and winter semesters.

AFFORDABLE HOUSING COMMITTEE

During the past year, the Affordable Housing Committee has focused on the following areas: drafting of an Inclusionary Housing Bylaw for presentation to the Planning Board; investigation of town-owned land on Tyngsboro Road; and follow-up on the proposed Haystack Estates development on Route 40.

The committee completed work on the Inclusionary Housing Bylaw and sent the draft to the Planning Board during the summer for their review and discussion during long-range planning.

The committee walked the land on Tyngsboro Road with members of other town boards on October 26 and is awaiting a report on deep hole testing from the Board of Health to determine the feasibility for any possible development on this parcel.

Although the court ruled in favor of the developer of Haystacks Estates, progress on this project has been slowed due to the uncertainty in the banking industry and the limited ability of the State to finance projects in general. However, the developer remains optimistic that the need for affordable housing will still make this a viable development.

Due to lack of available funds, the committee lost the services of our housing planner at the end of October. Mr Wyatt made valuable contributions to our committee and we will miss the expertise and knowledge he brought to our efforts.

Respectfully submitted,

Phyllis Stewart, Chairperson
Steven Boudreau, Co-Chairperson
Nancy Curtis LeGacy
Peter Fletcher
Geoffrey Hall
David Huntley
Robert LeGacy
Thomas Paul
Gail Sawosik

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a quasi-judicial body of five members and two associate members chartered under both State Law (Chapter 40A) and the Westford Zoning Bylaw to act in four primary areas:

Variances:

To hear and decide on petitions, regarding particular land or structures, to deviate from the provisions of the Bylaw. This is a serious matter in that the petitioner is seeking a sanction to violate the requirements of a Bylaw passed by at least 2/3 of those voting at Town Meeting. Accordingly, Chapter 40A requires that the petitioner show that very specific conditions for appeal are met and that neither the intent and purpose of the Bylaw, nor the public good will be harmed.

Special Permits:

To hear and decide on petitions for uses specifically enumerated in the Zoning Bylaw, but requiring review and approval by the Board of Appeals. The petitioner must show that the general and specific provisions of the Bylaw are met, and that the use is "in harmony with the general purposes and intent of the Bylaw".

Appeals:

To hear and decide on appeals to a decision of the Building Inspector or his/her failure to enforce the Zoning Bylaw.

Comprehensive Permits:

To hear and decide on petitions to build affordable housing units, and seek relief from specific requirements of our Zoning Bylaw under the State's "Anti-Snob Zoning Act", Chapter 774.

Our case load for this year remains at about the same level as last year, with 35 cases heard (3 were denied):

Variances (dimensional) for yard size or frontage	22
Special Permits for conversion of a single family dwelling for two or up to four families	2 (one denied)
Other Special Permits	5 (two denied)
Comprehensive Permit for Affordable Housing	0
Cases Withdrawn by Petitioner	6

In looking back at the year's cases the Board notes:

A proposal has been made to amend the bylaws to permit conversion of single family residences into two family units, by way of "in-law apartments" as a matter of right, without board review. The cost savings to the homeowner in avoiding the review process has merit in many cases. Caution must be exercised in that there would be no review of appropriateness to the lot configuration, neighborhood

character, parking or code compliance. We have found several of these situations where the owners did not secure Building Permits to make major structural changes that potentially affected occupant (present and future purchaser) safety. Only the Zoning violation detected by the bank when the property was to be sold exposed these situations, forcing the owners or buyers to seek the currently required Special Permit, and allowing us to force a full building (structural, plumbing, sanitary, electrical) inspection.

Builders and related professionals have a special obligation to adhere to all town bylaws. While it is not to be taken lightly when an average citizen violates regulations, it is especially onerous when a builder or other professional does so. It is, after all, their business to understand and comply with regulations, and put in place whatever management controls are appropriate to insure all their employees, subcontractors, vendors and agents to do likewise. There has been a disturbing trend in recent years for this obvious professional obligation not to get the proper level of attention and then to approach a Board for "forgiveness" when caught. It would not be inappropriate to see Boards be less "forgiving" in the future. To do otherwise would ill serve the vast majority of people who strive to comply fully.

The Board welcomes testimony from Town Boards and interested citizens, in addition to that of the parties directly in interest, in order to obtain the broadest input in reaching its decisions.

Respectfully submitted,

John Cadigan, Chairman
Willis Buckingham
Ronald Johnson
Roger Hall
Robert Tierney
Ellen Doucette, Associate
Jay Enis, Associate

CABLE TELEVISION COMMITTEE

In 1983, pursuant to the authority of the General Laws of the Commonwealth of Massachusetts, the Board of Selectmen, as the issuing authority of the Town of Westford, granted a final Cable Television License to Nashoba Cable authorizing and permitting Nashoba to construct and operate a cable television communications system within the Town of Westford. In 1987 the Federal Government deregulated cable television services. This act eliminated the Selectmen's control over Nashoba's pricing of cable television services.

Pursuant to the license, the Cable Television Committee has the following duties and responsibilities: (a) create policies, handle complaints and supervise ongoing matters concerning administration and other matters related to the cable system on behalf of the Town; (b) assist Nashoba in establishing procedures and rules governing the use of cable equipment and access channels for the public; (c) provide and gather information regarding the public's interest; (d) assist in the budgeting and management of the Westford Cable Television Local Origination Fund; and (e) offer advice on consumer complaints, programming and services offered by Nashoba Cable. The Committee acts solely in an advisory capacity and has no direct authority over Nashoba Cable.

Problems related to cable services in the Town of Westford should initially be directed to Nashoba Cable, 692-6500. Problems which can not be resolved with Nashoba should be directed to the Cable Television Committee, mailing address: Town Hall, 55 Main Street, Westford, MA 01886. The Committee holds public meetings monthly every second Wednesday at 7:30 PM at the Westford Town Hall. Any matters which can not be resolved by the Committee are referred to the Selectmen.

The focus of the Committee has been on local programming. Westford's local programs are telecast on cable channel 8 as follows:
Monday evening - School Committee Meetings, Tuesday evening - Selectmen's Meetings, Thursday evening - Special Events.

Local programming is based on volunteer talent and crew. Nashoba Cable provides workshops free of charge to any Town resident interested in television production. Equipment, supplies and technical support are provided by Nashoba Cable and are paid for by the Local Origination Fund. Per the License, Nashoba contributes 3% of subscriber fees to the Fund.

Respectfully submitted,

Kenneth Dwyer, Chairman
John Kavanagh, Vice-Chairman
Donald Bradanese, Secretary
Terry Stader, Treasurer
Jan Spealman
Hajo (Bill) Koester
Bill Ewers

CEMETERY DEPARTMENT

This year our Superintendent, Paul Baxendale, has had his first full year here in the Westford cemeteries. Coupled with the necessity of level funding and growing expenses, the Cemetery Commission, along with Paul has managed to maintain and even enhance the natural beauty of the Towns four cemeteries, encompassing nearly fifteen acres.

This year at the cemeteries, we've had twenty-nine full burials and six cremations along with the sale of seventy-one new graves and the repurging of two grave lots. As in the past, the need for new cemetery space is growing, and the Commission is looking at two or three potential locations now, including some Town owned property.

The cemetery operates under Chapter 114 of the Massachusetts General Laws, and the department has put together a pamphlet of Rules and Regulations and it is available at either the Town Clerk's office, or the office at Fairview Cemetery.

Respectfully submitted,

Brian Vaughn
Mike Durand
Barbara Greenslade

REPORT OF THE BY-LAW ENFORCEMENT OFFICER

Dogs Impounded.....	151
Dogs Loose.....	245
Dogs Lost.....	227
Dogs Killed.....	15
Dogs Harassing Walkers.....	14
Dogs Barking.....	33
Dog Bites.....	26
Dogs Disposed Of.....	22
Dogs Adopted.....	15
Leash Law Citations.....	31
Cats Killed.....	65
Cats Lost.....	50
Cats Found.....	17
Skunks.....	35
Squirrels.....	11
Raccoons.....	84
Possums.....	26
Woodchucks.....	9
Beavers.....	5
Rabbits.....	8
Coyotes.....	3
Deer.....	10
Animals taken to Veterinarian.....	7
Miscellaneous.....	19
Junk Cars.....	26
By-Law Violations.....	9
Horses Loose.....	10
Citations for Unlicensed Dogs.....	102

Money Turned over to Town Treasurer	\$1,554.00
Money Returned from County	880.00

My thanks to all Departments for their assistance this past year, and also to Carlton Rooks, my Assistant Dog Officer.

The number of lost dogs and cats is up this year more than in past years. Please put your dog license or some other type of identification on your animal so they can be returned to you more quickly.

Dog licenses are due January First of each year. Dog owners may be subject to a fine of \$25.00 for each dog unlicensed.

The Rabies Clinic, which is held in April of each year, continues to be very successful. Over One Hundred dogs and cats were inoculated.

Respectfully submitted,

George S. Fletcher
By-Law Enforcement Officer

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 through December 31, 1990

1,248	Spayed/Neutered Dogs	@	\$ 6.00 each	\$ 7,488.00
395	Male/Female Dogs	@	\$ 10.00 each	\$ 3,950.00
1	Kennel	@	\$ 50.00 each	\$ 50.00
1	Kennel	@	\$ 75.00 each	\$ 75.00
				<u>\$ 11,563.00</u>
	Clerk's Fees (1,645 Licenses)			<u>2,476.50</u>
	Paid Town Treasurer (Receipts on file)			\$ 9,086.50

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended, and also the following Westford By-Laws:

LICENSE PERIOD: The period between January First and December Thirty-First inclusive.

LICENSE AND TAGS: A person, who at the commencement of a license period is, or who during any license period becomes the OWNER or KEEPER of a dog six months old or over which is not duly licensed, and the OWNER or KEEPER of a dog when it becomes six months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the OWNER or KEEPER of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and license of a dog in any town shall be in the office the Clerk thereof.

The license shall be in a form prescribed by the director, upon a blank, furnished by the county in which the Town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body, a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk.

FEEES FOR LICENSES: The fee for every license shall, except as otherwise provided, be \$6.00 for a spayed female and altered male, and \$10.00 for unspayed and/or unaltered dogs (male or female).

RABIES IMMUNIZATION: The State of Massachusetts requires that all dogs be vaccinated against rabies at three year intervals, beginning at six months of age. A certification of vaccination as well as a rabies tag will be given to the owner of the dog by the performing veterinarian.

ARTICE VI - WESTFORD BY LAWS - DOGS: All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog, or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts shall be required to pay an additional fee.

No owner or keeper of any dog shall permit said dog to run at large, licensed or unlicensed. The provision of this section shall not be intended to apply to dogs participating in any dog show nor "seeing eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dog being trained for or actually being used for hunting purposes.

Whoever violates any provision of this By-law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in G.L. (Ter. Ed.) Chapter 140, Section 137A.

Elaine V. McKenna
Town Clerk

WESTFORD HOUSING AUTHORITY

The Westford Housing Authority experienced several "highs", and unfortunately, several "lows" during 1990.

One of the highlights of our year was the successful replacement of carpet and linoleum in the 48 units of senior housing at Tadmuck Road. The replaced flooring was the original material installed 16 years ago. Although the logistics of such a project at times seemed almost overwhelming to both management and tenants, the feat was successfully completed in three weeks time.

Another modernization project undertaken at the Housing Authority was the complete renovation of the Community Room at 65 Tadmuck Road. Generous donations of time, money and materials from the Newcomers Club and the Home Economics class at the Academy, made it possible to repaint the ceiling and walls, replace the original curtains and recover the worn-out furniture cushions. All of this added to the new rug, gave the room a much needed revitalization. Many thanks to all those involved in this project.

Another milestone in the Public Housing Industry was reached with the implementation of regulations allowing the ownership of small pets by qualified elderly tenants. Although a controversial topic for many years, the small companions who have moved into our complexes have quickly become part of every day life and an asset to everyone who comes in contact with them.

There were several personnel changes during 1990. Richard P. McNeil left our Board in May when his term expired. The Commissioners wish to express their appreciation to Mr. McNeil for his commitment and service to our Authority. We were very pleased to welcome Mr. Pete Wilson as his replacement. Mr. Wilson is anxious to work with the Authority to provide for the housing needs of Westford's low to moderate income residents.

At the annual restructuring meeting of the Housing Authority Board held in June, Board members were elected to the following positions:

Robert J. Ferreira, Chairman
Geoffrey D. Hall, Vice Chairman
David R. Cote, State Appointee and Secretary
Alfred W. Wilson, Treasurer
William S. McKenna, Member

In October, Mr. Geoffrey Hall of our Board was elected to the Massachusetts House of Representatives from the 2nd Middlesex District. Geoff will remain as a member of our Board so that he may continue to serve the housing needs of residents both locally and on a State wide basis. Congratulations, Geoff.

In December, Mrs. Joanne Barnett, who had served this Authority as Administrative Assistant for two years, left to pursue other interests. Her contribution to our efforts is very much appreciated and she will be greatly missed. Mrs. Marilyn Seymour joined the Housing Authority to assist the Director with office duties. Mrs. Seymour is a Westford resident and has most recently worked for the Westford Schools. Welcome Marilyn.

During 1990, the realities of the State's fiscal crisis have come to the Housing Authority. After two years of level funded budgets, the Authority had to absorb a 5% reduction in fiscal 1990/91. In order to accomplish these cuts, maintenance labor, supplies and materials were significantly reduced, an administrative position was eliminated, and administrative supplies, and expenses were drastically cut.

In March, the State implemented a new rent regulation that increased the tenant's share of their rent. As a result, elderly tenant rents increased an average of \$15.00 per month. For people on a fixed income this was a significant increase. Consequently, with the increase in rents and the 5% decrease in spending, the Housing Authority now functions strictly on rental income and receives no further subsidy from the Commonwealth.

Although the turnover rate of elderly units slowed slightly from the previous year, it was still unusually high. Ten units were vacated, renovated and rerented during 1990. Along with the 14 done the previous year, we have now renovated half of our housing units at Tadmuck Road in the past two years.

There was, however, only one vacancy in our six family housing units during 1990, and the waiting list continued to grow. As always, the Housing Authority will continue to explore any and all avenues to provide more rental housing for our low to moderate income families.

We do not know exactly what the next several years of fiscal restraint will require of this Housing Authority. We will, however, remain committed to our Charter that is to provide decent, safe and affordable rental housing for qualified elderly and families.

As we do every year, we wish to acknowledge and thank the many individuals, Veteran's groups and service organizations of Westford who have given so much of their time and resources to make the lives of our residents that much better.

Respectfully Submitted,

Robert J. Ferreira, Chairman
Geoffrey D. Hall, Vice Chairman
David R. Cote, Secretary and State Appointee
Alfred W. Wilson, Treasurer
William S. McKenna
Christine G. Pude, Executive Director

THE PARKERVILLE SCHOOLHOUSE

The Parkerville Schoolhouse Committee was formed in 1989 to preserve and maintain the last remaining one-room schoolhouse in Westford. The committee's main objective is to provide a Living History Program for the students of Westford, which is to experience what a typical school day was like during the turn of the century, as well as a meeting place for various group activities.

Fund raising activities consisted of many projects, such as operating a booth at the Spring Fair, the Strawberry Festival and the Christmas Bazaar. There were two concerts held, featuring a Folk Concert by Ed Sweeny, and the other was a Youth Concert by a musical group, Young Stuff. The paper recycling drive held in June was very successful. Friends also put together a float for the Apple Blossom Parade.

Improvements with the Schoolhouse and grounds include: clearing of brush, a new roof, artesian well and pump. Also lining up contractors to install a septic system.

In November the 7th grade classes from the Norman E. Day School did a tour of Westford for their History class. Included was a visit to the Parkerville Schoolhouse, where they got a short lecture on the Schoolhouse, and a former student was present to answer any questions.

As to help preserve the History of the Schoolhouse, oral recordings of former students and their recollections are being done.

Some acquisitions acquired during the year were: antique school desks, books and clothing.

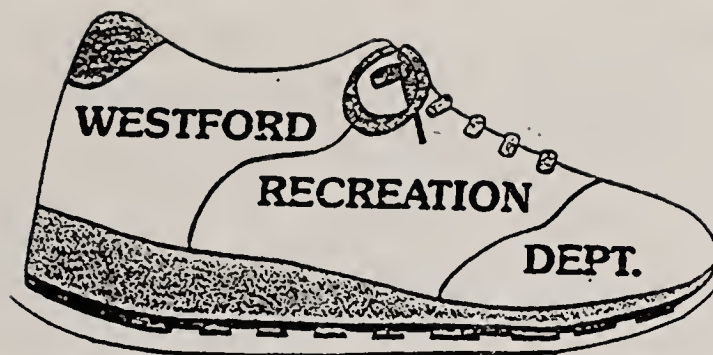
The Membership Committee reported 112 Westford residents contributed to the restoration of the Schoolhouse in response to a Town wide mailing.

The successful beginning to this continuing project is due to the generosity of many people and merchants in and around the Town with its assistance and efforts. Also, special thanks to the Selectmen and all other Town officials who have shown great support and assistance in this worthwhile project, which we, the Committee, feel will benefit all Town residents.

The meetings of the Friends of the Parkerville Schoolhouse are held on the 2nd Tuesday of each month, suggestions and ideas are always welcome.

Respectfully submitted,

Mary Jane Plaisted, Chairman



RECREATION COMMISSION

The Westford Recreation Commission (WRC) concentrated its efforts during 1990 on maintaining and improving the quality of services provided while keeping the costs of the programs as close as possible to previous levels. Director of Recreation Joanne Sheehan and Recreation Commission members implemented a strategy to join efforts with other Town organizations to achieve this objective.

The Field Maintenance Project which began in the spring in conjunction with the Highway Department and the School Department to care for Recreation fields as well as School Department fields was critically reviewed at the end of the season. The future of this project depends upon management of staff and services. The Recreation Department will assume responsibility of overseeing this program in 1991 with the goal being to maintain and, within the constraints of the new budget, to improve the fields.

The Westford Community Playground Committee will be working with WRC to begin Phase One of plans to add a "tot lot" playground structure to the Graniteville Recreation Complex and hopefully to clear and expand the field capacity in that area as well. It is expected that, after appropriate board approvals, the First Phase will be underway in the spring.

WRC has also joined forces with Roudenbush this year to offer a comprehensive brochure of services and programs to the townspeople. The brochure also outlines some services provided by the Board of Health, the Council on Aging and WASA.

The WRC is committed to continue to find creative ways to deliver quality services at the least possible cost to ensure Town residents are able to enjoy recreational and leisure opportunities while receiving the greatest possible return of their expenses.

Meetings of the WRC are held every first and third Monday of the month in the Town Hall. Suggestions and comments regarding the Town's Recreation programs are welcome.

YOUTH RECREATION PROGRAMS

BASEBALL - Baseball continued to be Westford's national pastime in 1990 with well over 700 youngsters participating. The Graniteville, Forge, Whitney and Old Nabnasset diamonds saw heavy action beginning in the spring and continuing through the fall. Tee-ball's popularity accounted for the fastest growing segment. All the other leagues continued to enjoy success with spirited play and champions being crowned after battling through playoffs. The Majors travel teams and Babe Ruth entries both provided Westford with strong performances and solid representation in inter town schedules. A new element this year included a "Pick-up program" on summer evenings that gave youngsters additional opportunity to play beyond the regular season.

The success belongs to the hard work of Jim Ward, President and league directors Bill Chambers (Northeast), George Reeves (Babe Ruth), John Magnuson (Majors), Jim Duffy (Minors), John McCarthy (Pee-Wee), Tab Gallardo (Tee-Ball) and Pam Ciampa (Softball) along with the many volunteers.

BASKETBALL - The 1989 - 1990 Basketball program was very successful with over 340 youngsters participating in five separate leagues. This was an increase of over 15% from the previous year. The season began with a Holiday Jamboree for each league and games ran from December through March.

Playoffs were held in late March to determine champions in the Boys Instructional League, Intermediate Boys and Girls, and the Senior Boys and Girls Division. At the conclusion of the season, award banquets were held or trophies were given to all participants.

The successful season was largely the result of the efforts of Jim Valentzas and the various league directors and coaches who gave their time and talent to ensure a high quality program for everyone involved.

POP WARNER FOOTBALL - Westford completed its eighteenth year in the Wachusett Pop Warner Football League in the Midget Division and its third year in the Pee-Wee division. The program has grown and we added the Jr. Midget Division in 1990. The Midget Team finished 4-3-1, Jr. Midget 5-3, Pee-Wee 2-4-2. The Midget Cheerleaders finished 2nd in their respective competitions.

Seventy-five boys and fifty-one girls participated in the program.

The season culminated with the annual banquet where trophies and academic awards were given. Academic awards are given to the participants who make the honor roll qualifications. This year a record for the program, 63 or 50% of the participants received an academic award.

The football players, cheerleaders and coaches wish to thank the Lions Club, all volunteers and the WRC for their continued support.
Director: Russ Carlson

SUMMER PARKS - The Summer Parks program for the second year operated a very successful Day Camp. Youth ages 5-12 experienced a full summer with many activities for them to take part in and enjoy at the Nabnasset School. Camp met rain or shine. Format included a daily arts and crafts, sports and games activities, an optional swim lesson, special events and field trips to the Tee-Rarium for miniature golf, bowling and roller skating. Included in the fee are a T-shirt and tote bag for all participants and a cookout every second Friday. Total registration was 158 youths. Program Director: Cindy Roper

SUMMER TRACK - This program includes short and long distance running events, field events and intramural competitions. Participation continued to expand up to 139 youngsters ages 7-14. We are located at the Westford Academy track on Tuesday and Thursday evenings. Director: Deborah Ahern

BEACHES - Forge Pond and Edwards Beach operated seven days a week from 10:00 AM to 4:00 PM with certified lifeguards. The beach season was June 23 through August 31.

The swim instruction program had 287 youngsters enrolled in lessons conducted at Forge Pond in three separate two week sessions by American Red Cross instructors. New offerings included Water Orientation for Pre-schoolers which was completely subscribed with 26 individuals and 52 individuals from the Summer Parks program in a Day Camp swim instruction. There were 365 residents enrolled in all levels of lessons from Water Orientation through Lifeguard Training.

Beach tags and guest passes were purchased by 1,395 residents. There were two certified lifeguards trained in CPR and First Aid on duty at both locations. Director: Steve Jungbluth

ADULT RECREATION - All Adult Recreation programs are completely self-supported with all costs borne by participants except for the facilities provided by the WRC and the School Department.

MEN'S SOFTBALL - This program involved approximately 225 players in two divisions. All games are played on the Forge Village Softball Field. The six team Modified Pitch Division played three evenings and Sundays. The Slo-Pitch Over 30 Division played three evenings. Both divisions are open to residents of Westford and encourages new players to register for their draft. Directors: Tom Hudson & Jim Downing

WOMEN'S SOFTBALL - Westford was the champion in the Nashoba Modified Pitch League for women 18 years of age and over. The thirteen women used Westford Academy as their home field and played under the lights at Forge Village on Saturdays. Director: Chris Woznac

MEN'S BASKETBALL - The league ran from January through March. There were six teams in the league made up of 53 men who either live or work in the Town. The games were played on Sunday nights at the Academy and Wednesdays at Abbot Middle School. Once again the league would like to thank the WRC and the School Department for their help. Director: Bob Silk

WOMEN'S VOLLEYBALL - This group played on Tuesday nights at the Abbot Middle School gym. This is a non-structured group and is composed of women of varying interests and abilities. This program is open to women of all ages who live or work in Westford.
Director: Rita Norander

MEN'S VOLLEYBALL - Held on Friday nights at the Abbot Middle School gym this program runs from October - April and is a popular means of exercise for men of all ages. Director: Dennis "Spike" Walsh

SOME NEW OFFERINGS - The Recreation Department was pleased to provide over 30 new offerings last year which serviced over 5,000 residents. Some new youth offerings included Bumper Bowling; Water Orientation; Golf Camp for Juniors and Seniors and Sailing and Canoeing Camp. Adults enjoyed more - Racquetball; Aerobics and Women's Northwest Suburban Tennis League; trips to Bruins in Montreal, Celtics, Atlantic City and Tanglewood.

ACKNOWLEDGEMENTS

The WRC acknowledges the hundreds of volunteers involved with the programs we provide. It is the dedication of these individuals who serve as managers, coaches, boosters, administrators and officials, who contribute to the success of each program and who continue to serve as positive role models to Westford's Youth and who keep the programs running in spite of the financial constraints put upon them. Without your support there would be no organized Recreation in the Town of Westford.

Respectfully Submitted,
Westford Recreation Commission

Larry Checchi, Chairman
Bob Conley, Vice-Chairman
Judith Ramirez
Russ Carlson
Jack Burnham
Brian McDonald
Larry Cormier

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Liquid Measuring Meters.....	90
Scales 0 - 100.....	37
Pharmacy Scales.....	4
Truck Scales.....	4
School Scales.....	7

Fuel trucks are tested by Lowell Sealers because of the special equipment needed.

We have increased liquid measuring meters by 30 meters.

Cooperation with other sealers, by sharing our equipment, has made checking seals and liquid meters quicker and more efficient.

Spot checks of all measuring equipment, will continue to be part of a program to ensure that consumers get the correct quantity.

Respectfully submitted,

George S. Fletcher
Sealer of Weights & Measures

Solid Waste Advisory Committee

The facts and figures for recycling for 1990 are as follows:

1. Curbside:	White glass	194 tons
	Brown/green glass	88 tons
	Tin cans	71 tons
	HDPE plastic	52 tons
	Aluminum and PET plastic	21 tons

	TOTAL	426 tons

The participation rate in the curbside program was about 65% of Westford's 5000 households in 1990.

2. Newspapers:	Tons:	622 tons
		(up 11% from 1989)
	Tipping fees saved:	\$35,765

Volunteer organizations continue to provide the dedication and muscle power the 3rd Saturday of every month. Special thanks to Barbara Melvin for running this program beginning in the fall of 1990, to Jackie Holmes for implementing newspaper recycling at both elderly housing sites, and to Nancy Fernald and her Girl Scout troop for bringing Jackie's papers to the dumpsters each month.

3. Leaves:

Ongoing, at Laughton's Nursery, 31 Lowell Rd.
Mon. - Sat. 9 - 4:30
No tonnage figures available.

4. Waste oil:

The collection depot for waste oil opened at the Center Fire Station in April, 1990. The program charges a disposal fee of \$1 per gallon to residents, and collection is overseen by Fire Department personnel. In eight months, over 500 gallons have been collected by Dennison Oil of Hanson, Mass. for reuse, and the program is \$250 in the black. Special thanks to former Assistant Executive Secretary Scott Ferson and to Elizabeth Michaud for instituting this program. Hours are Saturdays 10 - 4:00

Solid Waste Committee

5. Christmas trees:

Over 500 trees were collected by the Class of '91 and taken to the Town Highway Garage to be recycled into wood chips.

6. Public education:

- a) Two townwide mailings paid for by Environmental Ideas/A Vining Company, to explain the curbside program to residents.
- b) Recycling curriculum taught in grades K-12 in spring 1990.
- c) Trash-phonathon held in March 1990 to gauge resident participation and to answer questions. Thanks to the Westford League of Women Voters for helping to call and to Veryfine for providing office space, phones, (and juice).
- d) Created a "Westford Recycles" mini-float for the Apple Blossom Parade and participated in the Earth Day Fair at the Abbot Middle School.
- e) Spoke to students at Robinson and Norman E. Day schools about recycling, also spoke at Digital.
- f) League of Women Voters created a traveling display of recyclables, which went to all of the schools, the Annual Town Meeting, and the Earth Day fair. Sponsored a recycling week at Robinson school which concluded with the recycling truck coming to the school to collect the students' recyclables.
- g) Educational stickers were printed to go on non-recyclables and under-prepared recyclables to help residents implement the program within the guidelines.

7. Financing trash disposal:

At the request of the Selectmen, Gerry DiBello of our committee prepared and presented a proposal to the Board in October 1990 for implementing a pay-per-bag system to offset the Town's \$840,000/year trash bill.

The Selectmen did not accept the proposal, so we will look at other options for offsetting trash expenses in 1991.

8. Curbside program sold:

In December 1990, Vining Disposal sold the Town's curbside recycling contract to Laidlaw Waste Systems of Peabody. Laidlaw assured the Town there would be no discernable difference in the service provided to residents.

Conclusion:

The committee looks forward to assisting the Town again in 1991 in finding ways to save money while disposing of our waste in more environmentally responsible ways.

Respectfully submitted,

Ellen Harde, Chairman	Barbara Melvin	Ann Eno	Steve Young
Elizabeth Michaud	Gerry DiBello	Bert Mayer	Bob Tierney

WESTFORD ARTS COUNCIL

The Westford Arts Council (WAC) is responsible for inviting, reviewing and approving financial grant applications from area artists and arts-related organizations. Funds available for grants are allocated to WAC by the Massachusetts Arts Lottery Commission. The Commission receives its funds from the State's Megabucks Lottery.

During 1990 WAC received 16 applications for arts activities and approved 10 with either partial funding or full funding in the amount of \$4,484. These include:

Westford Academy Art Club - for a sculptor in residence, Ralph Helmick.

Roudenbush Community Center - to begin a children's drama group, culminating in the performance of "A Tale of Two Cities".

Cultural Arts Program at Nabnasset and Robinson School, titled "Opera to Go".

In addition, 3 grants totalling \$962 were given on a reimbursement basis through the Performing Arts Student Series (PASS), enabling Westford school students to attend live performing art events at a special ticket price.

The council once again gave scholarships to students at Westford Academy.

Respectfully submitted,

Robert Nicoson, Co-chair
Gerrie Beck, Co-chair
Patti Mason
Jan Rice
Joy Courcy
Andrew Kusmin

WESTFORD MUSEUM

The Westford Museum opened officially on June 16, 1990, in conjunction with the Strawberry Festival. The primary exhibit was a collection of needlework and textiles. This exhibit remained in place through September.

During the month of October, Crafts Month, local artisans displayed and demonstrated the following: chair caning, tole and decorative painting, spinning, samplers, miniatures in bottles and wood carving.

The third annual Old Timers Gathering was held on November 11, 1990. Special exhibits for the day were a collection of mercury glass and a collection of antique wooden tools. Also on exhibit for the first time was the doll, Eldress Lucy Prescott. The Museum now has a complete doll collection of the twelve "Women of Westford-Remembered".

In December the Museum celebrated a Holiday Open House. The entire program was presented by the Westford Academy National Honor Society.

In addition to the above programs, the Museum provides tours for school groups, scouts and other organizations.

The Historical Society meets at the Museum. Programs during the past year included: "Lost Railroads of New England" by Ron Dale Karr, a slide program of Westford Memorial Day Parades of the World War II era by Thomas Hughes, "Comparing" by Westford Academy Foreign Exchange Students, and "Photoworks" by Nashoba Valley Photo Club.

Visitors from Scotland and their local counterparts gathered at the Museum to discuss the authenticity of the Westford Knight.

VCR tapes of past Museum events and tours by Connie English, Alex Belida and Gordon Seavey are now available for public viewing.

Nashoba Cable taped a segment of "You're Kidding!" at the Museum. The program featured the curator, Connie English, lecturing a group of children in the school room.

The Museum provides answers to inquiries about genealogy, old homes, history of the Town, and many other subjects. These programs and services brought over 350 visitors to the Museum.

Since the 1989 Report the Maintenance Committee has completed the following projects:

- Replaced window well shields
- Rebuilt bulkhead door
- Realigned and repaired front steps of cottage
- Cleared, graded and mulched south side and front of cottage

- Fabricated shelves in storage room of cottage
- Fabricated plexiglass case to display centennial militia uniform and musket
- Installed lighting in two cases containing "Women of Westford-Remembered" dolls
- Replaced evergreen shrubs at Museum entrance.

In addition to the above projects, the Maintenance Committee meets weekly to care for the Museum and grounds.

The Accessions Committee reports 112 items were catalogued during the past year. Significant donations were a centennial militia uniform, a 1905 Tadmuck Club Trophy, spinning wheel, a 1907 wedding dress, Sargent's Mill memorabilia and slides of Westford World War II Veterans.

The restoration of the fire hose cart was completed. A rubber coat, two helmets and a back pack for extinguishing forest fires have been donated. More items are needed for this exhibit.

The Membership Committee reported 165 Westford residents contributed to the Museum in response to a Town wide mailing.

The Museum is open from 2-4 on Sundays from June into November as well as by appointment. A gift shop, located in the Museum, sells old maps, prints of engravings of Westford and Graniteville, books on Westford's history and various other items relating to the Museum and Westford.

The Meetings of the Friends of the Westford Museum are held on the first Monday of each month at 9:00 AM. All interested Westford residents are invited to attend and become involved.

Respectfully submitted,

Ginny Berkowitz, President
 Lloyd Blanchard, Secretary
 Lewis English, Treasurer
 Connie English, Curator
 Elwin Bagley
 Alex Belida
 John Crisafulli
 Eva DeForge
 Helena Hamlin
 Ruth McDonald
 Madonna McKenzie
 Charlotte Scott
 Gordon Seavey
 Sandy Shepherd
 Marion Thompson
 Norma Treat

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the 1989-1990 school year.

SCHOOL COMMITTEE

Madonna McKenzie, Chair	Term expires 1991
Cathy Lane, Vice Chair	Term expires 1992
Linnea Flint, Secy.	Term expires 1993
Gilbert Brown	Term expires 1993
Judith Culver	Term expires 1991
Harry Manuel	Term expires 1991
Robert McCusker	Term expires 1992

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Dr. John Crisafulli, Superintendent	692-5560
Joy Shelton, Secretary to Superintendent	
Everett V. Olsen, Business Manager	692-5562
Kay Stiling, Secretary to Business Manager	
Alice Watson, Bookkeeper	
Lorraine Hurley, Asst. Bookkeeper	
JoAnne DelPapa, PT Bookkeeper	
Dr. Kenneth DeBenedictis, Director of Programs/Staff Dev.	692-5560
Shirley Mantone, Secretary to Director	
Dr. Kevin Dwyer, Administrator of Special Education	692-5565
Joan Chipchak, Secretary to Administrator	
Dr. Jane Coleman Williams, School Psychologist	
Alma Tetrault, School Psychologist	
Cathleen Estep, Team Chairperson	
Linda England, Secretary/Receptionist	

Westford Academy	Grades 9-12	7:25 AM - 1:50 PM
Late Bus		3:25 PM
Middle Schools	Grades 6-8	7:55 AM - 2:15 PM
Late Bus		3:15 PM
Elementary Schools	Grades 1-5	9:00 AM - 2:50 PM
Kindergarten AM		9:00 AM - 11:30 AM
Kindergarten PM		12:20 AM - 2:50 PM

SCHOOL VISITS

You are welcome in your schools to talk with the School Principal and staff whether or not you have children in the schools. However, in order not to interrupt a class, you are urged to: 1) Check in with the Principal before visiting a class, and 2) Make an appointment if you wish to discuss your child's progress with a teacher.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session, every two weeks on Mondays, unless Monday is a holiday, except during July, at 7:30 PM. There are also special meetings called from time to time, especially during budget preparation. Meetings are usually held in Room 114 of the Westford Academy, and are posted at the Town Hall. The public is encouraged to attend. Meetings are broadcast on Westford's Channel 8.

1989-1990 OVERVIEW

During this year, much activity occurred in the Westford Schools. The Director of Programs continued efforts to improve current curriculum, programs and the variety of staff development programs designed to assist staff in enhancing current instructional skills. Within each building, through the cooperative efforts of staff and parents, we have seen improved student enrichment programs which will be detailed in the following individual reports. In addition, each Building Administrator has demonstrated the diversity of student activities which occurred during the year.

Elementary enrollment continued to increase again this year, and Westford Academy showed less reductions than projected. The main factors in the Academy enrollment were less students attending private schools, fewer 9th graders opting for Nashoba Valley Technical High School, and new students relocating in Westford. Due to the elementary increase and to improve upon current programs, the teaching staff was increased by four.

To maintain our current elementary programs and class sizes, the Town at its 1989 Annual Town Meeting approved funding for enclosing the Robinson Play Area and construction began last spring. When the construction bids exceeded the approved funds, construction had to be delayed pending a Special Town Meeting held on July 30. The Town Meeting approve the additional allocation by transferring unused funds from the replacement of the Abbot and Day roof projects. Due to the delay, our occupancy for this area had to be revised from September 1990 to mid-year.

Because of the shortage of elementary classrooms, the Kindergarten classes from Cameron, Frost, and Robinson as well as the Kindergarten Special Needs class were again housed at Westford Academy. This arrangement will need to be continued until September 1992 when the Blanchard Middle School will be occupied and the Abbot and Day Schools become elementary schools.

The Permanent School Building Committee continued its charge of overseeing the planning and construction of the new middle school. The group was able to accomplish numerous tasks during this year. On October 26th, a Special Town Meeting was held for the purpose of seeking construction funds. The Permanent School Building Committee sought and received the sum of \$16,329,250 for the new middle school and 454-seat auditorium. The auditorium was sought as an addendum at Town Meeting and received the necessary two-thirds approval.

During the course of the year, the Permanent School Building Committee worked closely with its architect, Alderman & MacNeish, and the School Department Staff to finalize the building specifications. Throughout this process, the Committee provided abutters and other interested parties periodic progress reports and allowed for input through a series of public forums.

Throughout the year the Committee utilizing the expertise of its membership worked closely with Town and State agencies to seek various permit and regulatory approvals. The Committee and the architects allocated considerable time and effort to develop the numerous building bid specifications.

Membership on this Committee consists of:

Karl Fagans, Chair
Paul Davies, Vice Chair
Robert Smith, Secy.
Paul Alphen
Ron Golay
Robert Herrmann

Robert Jefferies
Harry Manuel
Robert McCusker
Paul Morse
George Murray
Warren Palmer

PERSONNEL

The end of this year saw the retirement of Becky Blackburn, Frank Joyce, and Hank Zabierek, with a combined 61 years of dedicated and caring service to the students of Westford. Their high levels of professionalism will be early remembered and sorely missed.

Becky's high standards and commitment for each student to achieve at his/her highest level will be missed. Frank Joyce's dedication provided students with a meaningful and enjoyable Industrial Arts experience. And Dr. "Z", who only spent five years in Westford, will be remembered for his dedication in allowing staff to improve professional skills and for his firm desire that all students gain the broadest possible experience while attending our schools.

Several support staff members retired this year. Roger Forest, a Custodial Night Supervisor, whose service spanned 21 years; Virginia Kelty, an Instructional Aide with 12 years of assisting Special Needs children; and Margaret Rochon, a Food Services Worker at the Day School; all left after years of dedicated service to try a more leisurely

lifestyle. We will always remember Ginny's wonderful sense of humor and caring attitude, Roger's desire to keep the Day School spotless, and Margaret's hand in preparing meals that appealed to the children.

During this year James Bogue, Westford Academy Social Studies Teacher, and Richard Lydon, Abbot Middle School Social Studies Teacher, took sabbatical leaves of absence. Jim Bogue's sabbatical involved travel through the USSR and archaeological field work through "Earthwatch." Rich Lydon completed his practicum in Educational Administration by working in the Central Office on various projects including budget, organization for the Blanchard Middle School when it opens, redistricting, etc. Both gentlemen are now ready to use their new found expertise.

Linnea Flint and Gilbert Brown were re-elected to three-year terms on the School Committee.

PER PUPIL EXPENDITURE COMPARISON

As in the past several years, we are providing the Town with a comparison of Westford's per pupil expenditures over the past few years with other area communities. This information is supplied by the State Department of Education and is based upon annual budget expenditures, thus the most recent data is for FY89.

	<u>FY86</u>	<u>FY87</u>	<u>FY88</u>	<u>FY89</u>
Concord	5252	5563	6461	6983
Carlisle	5150	5131	5908	6357
Bedford	4556	5209	5606	6217
Littleton	4110	4364	4798	5405
Wilmington	3419	3974	4613	5179
Acton	3636	4079	4409	4792
STATE AVERAGE	3488	3853	4259	4683
North Reading	3592	3835	4146	4675
Groton	3275	3539	4287	4675
Billerica	3318	3223	3959	4636
Andover	3431	3839	4344	4635
Tewksbury	3205	3425	3870	4359
Dracut	3314	3796	3973	4343
Reading	3166	3549	3782	4309
Chelmsford	3391	3748	3996	4288
North Andover	2877	3377	3765	4242
WESTFORD	3191	3486	3857	4200
Tyngsboro	2864	3099	3484	3788
STATE AVERAGE	3488	3853	4259	4683
WESTFORD'S RANKING	14th	13th	14th	16th
\$ DIFFERENCE - WESTFORD TO STATE	-\$297	-\$367	-\$402	-\$483

CURRICULUM AND PROGRAM DEVELOPMENTS PROJECTS

Dr. Henry C. Zabierek
Director of Programs/Staff
Development

The 1989-1990 school year was another one of vast activity by the staff of the Westford Public Schools. Two curricula areas, foreign language and language arts, were evaluated and revised; reports were made to the School Committee in June. Math and Physical Education will be reviewed in the 1990-91 school year. Concentrated inservice time was devoted to the implementation of the literature-based elementary reading program. More teachers became involved with cooperative learning and the strategy became more fully utilized in classrooms. Two more courses were offered in critical thinking, with concentration on issues of differences, discrimination, and intelligent decision making. Thematic units of study, wherein all facets of each school concentrated on a designated area, were carved out again in all schools. Four members of the Academy staff -- Joan Longobardi, Arlyss Becker, Barbara Toohey, and Judy Murphy -- worked with their students and an artist-in-residence to produce an oral history book of Westford. A monthly cable television program, the Westford School Contact series, was instituted with the health curriculum and the language arts curriculum featured in the first two programs.

SUMMARY OF CURRICULUM TASK COMMITTEES

Gifted and Talented

Although this program has been either temporarily or permanently suspended due to budget cuts, its existence this year affected both those students taught in the program and many other students where the Gifted/Talented Teachers taught in conjunction with classroom teachers. Several interdisciplinary projects were carried out in both middle schools. In addition, special projects such as Mock Trials, Math Olympiads, and an Inventors' Fayre attracted high performance and equally-high interest.

Computers

The computer teaching at the elementary and middle schools has resulted in students entering Westford Academy at a sophisticated stage of computer usage. The middle school computer rooms are laboratories for a variety of exciting interdisciplinary projects. At the Academy computers play a large part in student learning, especially in business education, math, and science. One computer teacher at the middle school was the victim of budget cuts; the effectiveness of one teacher dividing her time between two schools will have to be monitored for its effectiveness.

Social Studies

The rapidity of change in world events, especially in Eastern Europe, affects the social studies curriculum most profoundly. The elementary curriculum is being examined for inclusion of a more global and multicultural format. On a national level, critics are calling for more attention to history, geography, government, and citizenship.

Language Arts

The Language Arts Task Committee reviewed and revised the curriculum this year and made a report to the School Committee on June 4. Major changes over the last five years include the institution of a literature-based elementary reading curriculum the institution of an effective reading program at the middle schools and the refinement of process writing at the Academy. For the future the creation of a writing lab at the high school is being examined to accelerate the greater emphasis of writing in all curriculum areas.

Mathematics

The Math Curriculum will be reviewed during the 1990-91 school year. During the past few years more attention has been devoted to problem solving, the use of manipulatives, and the use of calculators. At present, the National Council for the Teaching of Math is advocating sweeping changes that include more active involvement by students, the development of math thinking abilities, problem solving, and a lessening of concentration on rote practice and worksheets.

Science

Providing more hands-on activities so that students "do" science rather than "take" science has been a continuous goal of the Science Task Committee. The Committee visited the Haystack Observatory, learned of the many areas of interest for students there, and arranged for school visits. The Committee reviewed the recycling curriculum provided by Vining Brothers and the curriculum was successfully implemented with the counsel and aid of Mrs. Ellen Harde and others of the Town Recycling Committee. Because scientific advances in technology have very often created ethical dilemmas, the 6-12 staff devoted two inservice sessions to writing activities to be utilized in the curriculum and several teachers have enrolled in courses on ethics in science.

Health

The health curriculum is viewed as a model program throughout the State. New books and kits were provided at the elementary level this year. An elementary curriculum on AIDS is being written in the summer of 1990 and a course on child sexual abuse will be offered in the fall. Consideration is being given to extending the formal study of health beyond the present 9th grade requirement.

FORMALIZED TESTING, 1989-90

A Mission Statement on Testing was prepared by the school administrators and accepted by the School Committee. The statement explains the different purposes of the various testing programs administered in the school system.

The results from two different tests were reported during the year. The California Achievement Tests were administered in September and the results were reported in November. The Massachusetts Basic Skills Test was conducted in October of 1989, and the results were available in February of 1990.

The results of the Massachusetts Educational Assessment Tests, which were administered in the spring of 1990, will be reported in November.

California Achievement Test

This test assesses skills in reading, language, spelling, mathematics, and reference work. Testing takes place at grades 2, 5, 8, and 10. One form of reporting the results is via the use of stanines, ranges or bands within which a group scores on a test. Stanines 1-3 are considered below average; stanines of 4-6 are average achievement; and stanines 7-9 are considered to be above average. Westford students have consistently scored in the upper level of the average category.

Westford Stanine Scores

	<u>Gr. 2</u>	<u>Gr. 5</u>	<u>Gr. 8</u>	<u>Gr. 10</u>
Total Reading	6.4	6.3	6.3	6.4
Total Language	6.3	6.1	6.1	6.3
Total Math	6.0	6.1	6.0	6.0
Total Battery	6.4	6.3	6.2	6.4

Massachusetts Basic Skills Testing Program

This program is designed to identify students who have not achieved mastery of basic skills. The tests were administered in October of 1989 to students in grades 3, 6, and 9. Passing scores of 65% correct in reading and math have been established by the State Board of Education. Writing is corrected by a team of State-wide teachers who set the standards. Westford scores significantly above the State average in every category.

Percentage of Students Passing

	<u>Gr. 3</u>	<u>Gr. 6</u>	<u>Gr. 9</u>
Reading	100	97	96
Math	100	99	97
Writing	99	99	98

WESTFORD ACADEMY ANNUAL REPORT

1989-1990

Joseph F. Lisi
Principal

School Opening

Westford Academy opened the school year with a "staggered start" arrangement enabling staff and students to provide a special welcoming program for the Class of '93. The program, a first at Westford Academy, consisted of a welcoming assembly, breakfast, eight abbreviated classes, meetings with school counselors and a school activities assembly to end the day.

Fall featured Students Against Driving Drunk (SADD) awareness week and School Spirit Week followed by the traditional Homecoming Dance. Another highlight of the season was the exchange visit from WA's sister school students from Northeim Germany.

Commended for their success in the National Merit Scholarship program were:

Andrew S. Barth
Allison M. Craib
Dana M. Finnegan
Kevin D. Lomet
Thomas P. McKenzie
James P. Worthley

Graham C. Campbell
Stephen E. Elliott
Christopher M. Hass
Robert H. Mason
Kimball D. Thurston

Students were actively involved in special programs through the remainder of the school year. WA's Math Team won a last minute victory to gain a tie for first place in league competition. Members of the Math Team were:

Andy Carter
Jon Conlon
Sue Peschier
Kimball Thurston

Chris DesAutels
Rich Perron
Rob Mason

State winners, first place finish, in the Boston Globe Stock Market Game were Jeff Smith and George Taylor.

Westford Academy's National Honor Society was recognized by the Massachusetts Association of Secondary School Administrators as one of the ten chapters in the State to receive the "Outstanding Chapter Award" for its activities during the 1989-90 school year.

Besides the recognition of WA's NHS Chapter, several other firsts were recorded at WA. Students participated in tours of the Cornell Campus, attended presentations by Cornell admissions officers, and enjoyed a series of social events at the Sheraton Inn. Members of the Massachusetts delegation to Cornell were: Representatives Monica Biswas, Beth Sarcia, Tammy Cutrumbes, Candice Price, and Brad Kravetz; and Senators Amanda Hughes, Michael Ebitson, and Michael LaChance. The delegation returned to

Westford with a new understanding of parliamentary procedure and finer appreciation of filet mignon, New York style! Mr. Robert Shepherd of the Social Studies Department was the Department chaperone.

As part of the new French Exchange program, seventeen students and two teachers from the Lycee Jean Prevost in Villiad de Lans, France, were in Westford from April 11 through April 29. Sixteen students from Westford spent two weeks in Villiard in February.

WA's Drama Program surfaced as one of the best in the State as its State competition cast survived the quarter final and semi-final rounds to qualify and participate in the State finals at John Hancock Hall in Boston.

Francis Joyce, thirty-one year veteran, retired from service in the Westford Public Schools. Frank's professional involvement with two generations of students spanned the period between 1959 to 1990.

Ending the year on a somber note, due to budget cuts, the equivalent of 5 1/2 teaching positions and one Housemaster were eliminated, discontinuing an organizational structure that had provided successful day-to-day services for students since 1973.

Parent Advisory Committee

The Academy's Parent Advisory Committee met monthly to discuss school programs and related school activities. Meetings were open to all parents and approximately twenty-five attended throughout the year.

During the 1989-90 school year, PAC meetings focused on the theme of student activities as students and staff presented their involvement beyond the classroom. The first meeting reviewed WA's student activities program and featured posters depicting students involved in over 35 student clubs and activities. Patti Mason, PAC Public Relations Chairperson, organized this and subsequent programs that included co-curricular activities in Art, Business Education, Foreign Languages, Mathematics and Social Studies.

The year's program was highlighted with displays at the JV Fletcher Library and at the Spring Science Technology Fair at the Apple Blossom Festival.

The Parent Advisory Committee serves as a support group and information network. Many provided assistance throughout the year and the following are thanked for their general concern and interest in making Westford Academy a special place:

Public Relations Coordinator - Patti Mason	
Member-at-Large (Systemwide) - Dave Matheson	
Representing:	Grade 9
	Frayda Viera
	Carol Shyavitz
	Grade 10
	Lois Dodson
	Gerri Gummuchian
	Grade 11
	Salli McKittrick
	Katie Driscoll

Grade 12

Tricia Eckel
Patti Mason

Gerri Beck
Jan Spealman
Bev Shultz
Grace Haagenson
Linda Miller
Mary Ann Ryan
Patti Mason
Lois Dodson
Salli McKittrick
Pat Culbert
Ann Greenwood
Joann Quail
Joanne Shelvey
Betty L'Esperance
Barbara O'Keefe
Lindsay Weiselquest
Cathy Lane
Violet Dagdigian
Mary Lou Croteau
Nancy Kendall
Diana Arimento
Mrs. Loiselle
Mrs. Adams
Hugh Maguire

Jo Ann Moulton
Barb Menzie
Jean Bruce
Judy Smith
Cindy Tierney
Tricia Eckel
Katie Driscoll
Kathy Fellows
Betsy Mills
Cindy Eliassen
Carol Larribee
Gerry Gummuchian
Suzanne Higgins
Joan Leaver
Carol Rosa
Judy Culver
Clara Kennedy
Barbara O'Neil
Maureen Thibodeau
Mary Hanley
Mrs. Carroll
Mrs. Ellis
Mrs. Stanton
Pat Capucci

National Honor Society

This year's NHS Banquet for the Tadmuck Chapter at Westford Academy was held in May at the Radisson Conference Center in Chelmsford. Michael Koester, President, was Master of Ceremonies. Twenty-seven new members were inducted into the Society. They were:

Class of 1991

Brett Bonner
Nicole Breen
Adam Ellis
Michael Ferrara
Stephanie Grace
Kirsten Hanzsek
James Higgins
Lisa Masterman
Michele Richard
Andy Weisman

Class of 1992

Ryan Burke
Allan Bussey
Margaret Carey
John Carroll
Meredith Dodson
Joshua Epstein
Danielle Garrahan
Kristin Hudak
Jessica Liebson
Tariq Malik

Jessica Miller
Richard Molloy
Sarah Robinson
Michael Schultz
Rebecca Shaw
Maura Tierney
Meghan Wrona

Four Juniors were recognized by their peers as being outstanding in four qualities necessary for membership. Receiving the Junior Awards were Lori Shyavitz for scholarship, Dan Spealman for leadership, Corrine DesAutels for service, and Brett L'Esperance for character.

The new officers for the academic year 1990-91 were introduced. They are: Lori Shyavitz, President; Brett L'Esperance, Vice President; Amy Driscoll, Secretary; and Aimee Tillman, Treasurer.

Mrs. Hook, a Trustee of Westford Academy, presented the Senior Book Awards. The following seniors received books:

Kristy Adams	Christopher Sousa	Charles Lind
Christine Colangelo	Roberta Lohrman	Kristin Spiller
Alison Craib	Randi Lowe	Dong Wook Suh
Leigh Eckel	Laurie Magnuson	Paul Sullivan
Dana Finnegan	Robert Mason	Dawn Tandus
Ginny Freidman	Michael McClean	Kimball Thurston
Colleen Garrahan	Amy Mills	Megan Walthers
Lauren Kendall	Scott Noonan	James Worthley
Christopher Wrona	Roberta Overbaugh	Erin Keirner
Michael Koester	Brooke Porteous	Lucinda Young
David Kulis	Vanessa Pratt	Sharon Latch
Erin Schroeder	Stacey Lemieux	Becky Lane
Margaret Rodero		

National Honor Society Advisor: Janet Bryant

Student Behavior

The key to proper student behavior is parental support and communication between parents and high school staff. The majority of our student body exerts a positive influence on our school. Unfortunately, that small percentage of our students who misbehave require a great deal of supervision and support from our staff.

The following statistics include a disciplinary summary, referrals, and other services provided by Westford Academy's House Teams.

Suspension Summary:

Smoking	20
Truancy	78
Insubordination/Profanity/Disrespect	15
Theft	4
Fighting	17
Habitual School Offenses	14
Multiple Class Cuts	4
Drugs, Alcohol	8
Other (Harassment, firecrackers)	15
Forging Parent/Staff Signature	19

174

Represents a total of 153 students; 165 were in-school suspensions.

FOLLOW-UP REPORT OF 1990 GRADUATES

	# Students <u>Attending</u>
4-Yr. MA Universities/State Colleges	39
2-Yr. MA Community Colleges	30
4-Yr. Private/Out-of-State Universities/Colleges	102
2-Yr. Private/Out-of-State Universities/Colleges	11
Other Post-Secondary Educational/Career or Technical	3
Military	2
Employed	18
Did Not Graduate - Returning Fall 1990	1
Did Not Graduate - Earning Diploma Elsewhere	2
Prep School	1
AFS Students	8

141	Going to 4-Year Programs	68%
41	Going to 2-Year Programs	20%
3	Other Post-Secondary Education	1%
22	Work or non-graduates	11%

AWARDS NIGHT RECIPIENTS - May 30, 1990

Xerox Award	Lisa Masterman
Wellesley College Book Award	Lori Shyavitz
Colby College Book Award	Brett Bonner
Dartmouth College Book Award	Lisa Masterman
College Club of Greater Lowell Book Award	Linda Wieselquist
Boston Globe Scholarship	David Kulis, Brian Miller
DAR U.S. History Award	James Worthley
DAR Good Citizen Award	Ginny Friedman
Westford Business Partnership Award	Gretchen Rice
Bausch-Lomb Science Award	Brett Bonner
Don Mason Achievement Award	Dawn Trask
U.S. Figure Skating Association	Tang Kit
Amateur Athletic Union	Brooke Porteous
Student of the Year Award	Randi Lowe
Special Perfect Attendance Award	Donna DeMarino
Health Services Award	Jeffrey Curier
Massachusetts Foreign Language Award	Angela Cunha
Avis Hooper Roudenbush Service Awards	
Math Tutoring	Kristy Adams, Lori Shyavitz, Becky Craig, Charles Lind, Stacey Lemieux, Amy Driscoll, Aimee Tillman, Linnie Wieselquist, Corine DesAutels, Dana Finnegan, John Shelvey, Laurie Magnuson, Kate Howarth, and David Kulis
Ski Team	Megan Walthers, Erik Anderson, Lauren Kendall, Margaret Roderio, Scott Miller, Matt Dougherty, Lloyd Vallance, Scott O'Neill, Amy Driscoll, Joe Castagno, Amy Russo, Marc Viera, Josh Epstein, and Jeffrey Valcourt

Perfect Attendance Awards

Jesse Cooper, Eric Coraccio, Peter Cote
Michael Culver, Jina DelPapa, Donna DeMarino
Corinne DesAutels, Seamus Diggs, Terry Eliassen,
Adam Ellis, James Ferreira, Harry Gerostergios,
Jennifer Gladwin, Charlene Johansen, Chad Lemieux,
Kathryn Lussier, Melanie MacBeth, Jeff Mack,
Lisa Masterman, Heather McClendon, Kevin Menzie,
Jason Simpson, Charla Terani, and Yau Liong Tsai

Auk-ademic Excellence Awards

Kimball Thurston, Steve Elliott
Robert Mason, Jon McElroy, Dan Speakman
Colin Campbell, Pam Gay, Thomas McKenzie,
and Richard Perron

Excellence in English

Gr. 9 - Michael McClellan, Katie Miller
Gr. 10 - Margaret Carey
Gr. 11 - Lisa Masterman
Gr. 12 - Alison Craib, Cindy Young

Literary Magazine Award

Excellence in Drama

Brett Bonner
Jennifer Davis, Andy Barth,
Peter Brillinger, John Ryan, and Richard Perron

Excellence in Physical Education

Gr. 9 - Courtney Butler, Michael McCartney
Gr. 10 - Sarah Robinson, Richard Molloy
Gr. 11 - Michelle DeGrappo, William Jenkins
Gr. 12 - Marianne Shelvey, Robert O'Brien

Excellence in Home Economics

Child Development
Foods

Kim Hoyle, Christina Ziegler
Heather Day, Donna DeMarino, Kimberly Hay,
Becky Lane, Scott Dean, and Dawn Trask
Nonie Dagdigian
Vanessa Pratt
Michael Raneri

Clothing
Interior Design
Adult Living

Excellence in Science

Earth Science
Biology
Chemistry
Physics
Four-Year Overall

Amy Hobbs, Katie Miller
Rosalie Ferrara, Elisa Riley
Brett Bonner, Sarah Robinson
Alison Craib
Alison Craib

Excellence in Library/Media Services

Justin Baxter, Anna Berg,
Travis Burris, and Corinne DesAutels

Excellence in Business

Business Education Student
Shorthand
Word Processing
College Accounting

Missy Lavigne
Missy Lavigne
Missy Lavigne
Han Lee, Dustin Foster, Christopher Wrona,
James Deveny, Dianne Albert, and Rob Guzas

Computer-assisted Accounting
Advanced Micro
Introduction to Personal Computer

Paul Sullivan, Sara Field
John Korsak
Rebecca Shaw, Eric Fellows,
and Jason Simpson

Keyboard Applications
School Store
Business Computer Aides
Copy Center
Marketing
B.P.A.

Sara Robinson
Heather Bolger, Diane Albert
Jeremy Libby, Bill Ewers
Jason Woods, Renee Barry, and Martha Baron
Amie Marchand
Susan Capucci, Linda Talbot

Excellence in Social Studies	Gr. 9 - Michael McLellan, Monica Bigwas Gr. 10 - Elisa Riley, Kara Gauthier Gr. 11 - Lisa Masterman Gr. 12 - Ginny Friedman, Robert Mason
Excellence in Mathematics	
Algebra I	William Chase
Algebra II	Margaret Carey
Geometry	Kate Miller
Trigonometry	Jon McElroy
Calculus	Kimball Thurston, Dong Wook Suh
Comuter Science	Richard Perron
Massachusetts Association of Math Leagues	Jon McElroy
Excellence in Art	Brett Terrien, Tara Balco, Erin Schroeder, Ginny Friedman, and Roberta Overbaugh
Excellence in Industrial Arts	Michael Miller, Shawn Flanagan, and David Swift
Excellence in Health Education	Rosalie Ferrara, Kathleen Miller, and John Hanes
Excellence in German	
German I	Kathleen Kulis, Thomas McManus
German II	Margaret Carey
German III	Cindy Young
German IV	Dave Kulis, Robin Overbaugh
Excellence in French	
French I	Eric Moss crop
French II	Jodi Colangelo
French III	Jeff Mack
French IV	Lisa Masterman
French V	Alison Craib, Angela Cunha
Excellence in Spanish	
Spanish II	Rosalie Ferrara
Spanish III	Rebecca Shaw, Elisa Riley
Spanish IV	Lori Shyavitz
Spanish V	Ginny Friedman
Excellence in Latin	
Latin II	Linda Wieselquist
Latin III	James Worthley, Colleen Garrahan
Latin IV	Scott Noonan
Excellence in National Latin Examination	
Latin I -Cum Laude	Maura Tierney, Nicole Breen, Serena Hallowell, Jan Stephenson
Latin I - Magna Cum Laude	Meredith Dodson
Latin I - Maxima Cum Laude - Silver Medal	Diana Daugherty
Latin I - Summa Cum Laude - Gold Medal	Elisa Riley
Latin II - Magna Cum Laude	Linda Wieselquist
Latin IV - Maxima Cum Laude - Silver Medal	Scott Noonan
Foreign Student Recognition	Anna Berg, Erik Ramstrom, David Botella, Naohiro Kubota, Petra Bokeloh Hanne Hermannsen, Ainhua Garagalza, and Christian Schroeder
AFS Awards	Merrie Dodson, Danielle Garrahan, and Josh Epstein

Academic Recognition Awards - Cum of 90 or Higher
First-time Winners

Jodi Colangelo,
Christopher DesAutels, Beth Ann Cadigan,
Cynthia Craig, Monica Biswas, Jennifer Demone,
Kelly Collins, Rosalie Ferrara, Rachel Friedman,
John Hanes, Terry Eliassen, Amy Hobbs,
Stephanie Grace, Meredith Dodson, Katherine Guilbault,
Mandra Riley, Sarah Robinson, Amy Russo,
Aimee Peloquin, Michael Koester, Roberta Lohrman,
Melissa Murray, Michael McLellan, Kathleen Miller,
Susan Miller, Thomas McManus, Christina Matheson,
Alison Landino, Melanie MacBeth, Nicole Larrivee,
and Claire Pitts

Repeat Winners

Lisa Masterman, Jeffrey Mack, Jessica Miller,
Kristina Adams, Allan Bussey, Margaret Carey,
Beth Coffey, Nicole Breen, Brett Bonner,
Colleen Garrahan, Melissa Hay, Adam Ellis,
Lara Greenwood, Tara Gauthier, Danielle Garrahan,
Joshua Epstein, Kristen Hudak, Eric Hillenberg,
Lucinda Young, Michelle Richard, Linda Wiselquist,
Kirk Sahagian, Lori Shyavitz, Rebecca Shaw
Elisa Riley, Gretchen Rice, Andy VanDerveer,
Susan Peschier, Megan Wrona, Dong Wook Suh,
Brooke Porteous, Stacey Lemieux, Chan Han Lee,
and Amy Mills

Presidential Academic Fitness Awards

Alison Craib, Christina Colangelo,
Ginny Friedman, Kate Howarth, Kimball Thurston,
James Worthley, Christopher Sousa, Laurie Magnuson,
Robert Mason, Roberta Overbaugh, David Kulis,
Scott Noonan, Lynn Locklear, Michael McClean,
Charles Lind, Christopher Kelly, Michael Miller

ABBOT MIDDLE SCHOOL ANNUAL REPORT
1989-1990

Deborah J. Alexander
Principal

This year has been highlighted by a number of ambitious and exciting endeavors undertaken by the staff and students of Abbot Middle School.

The sixth graders spent many months writing their autobiographies which they illustrated and "published" in hard cover books. Sixth grade science classes participated in the National Geographic Kids' Network project on Acid Rain, in which students shared

data on local acid rain with other schools across the country via computers. Earth Day was a day-long celebration including guest speakers, a debate on the destruction of rain forests, and planting of trees on the school grounds.

The seventh grade enjoyed a great week on Thompson Island in September. Eighty-four students participated, as groups scaled 10-foot walls, learned about pollution in Boston Harbor, roamed the fields as insects, frogs, snakes, or hawks in a game of Predator/Prey, and worked together at team challenges. Under a Horace Mann Grant, an inter-disciplinary unit on the Humanities was organized which engaged seventh grade students in the recitation of Shakespearean plays, a medieval feast, field trips to the Harrison Gray Otis House, the Museum of Fine Arts and to see "A Midsummer Night's Dream", and the sharing of diverse projects at a Humanities Fair.

The eighth grade team received a mini-grant for a non-fiction writing project. Each eighth grader wrote and illustrated a book for young children on one of a wide range of topics including pets, safety, foreign language alphabets, sports, and science. In May, fifty eighth graders from Abbot and Day visited Washington, D.C. for three days. Special highlights were a dinner-theater production of "1776" and the laying of a wreath from the Westford Middle Schools at the Tomb of the Unknown Soldier.

Events centering on art and music abounded this year. In addition to our Holiday and Pops Concerts, the bands and the chorus participated in exchange concerts with Arlington and Nauset Regional, respectively. The stage band played in the Stage Band Competition at Easton Junior High. The Abbot/Day musical production of "Annie" played to three 'packed houses' and was a tremendous success. "Let's Hear It For The Girls", a musical play written by retiring language arts teacher Adela Blackburn, was performed by eighth graders, some of whom also composed the music.

Abbot again hosted the US/USSR Art Exhibit, which showcased works of Soviet students side-by-side with those of Abbot students. Seventh grade art classes created a world seen through a microscope when they made soft-sculpture microbes during an art/science interdisciplinary unit.

The Abbot Parent/Teacher Support Group (APTSG) must be applauded for their unflagging support of the programs and staff at Abbot. Throughout the year, over 50 parents volunteered their time and expertise to make life at Abbot richer for everyone. The APTSG provided funds to supplement the dwindling School Improvement Council grants, purchased a class set of calculators for each grade level, awarded money along with WASA to begin an afterschool program called SWAPP (Students Working Against Peer Pressure), provided money for materials for the sixth grade autobiographies, funded performances of "Molly Pitcher" and "The Three Mill Girls", as well as organizing the traditional Pancake Breakfast and Recognition Night for the eighth grade.

Digital Equipment Corporation generously donated time and facilities this year for two special events: TAP night and the first annual Inventor's Fayre. Both events were well attended and highly successful.

As I look back at my first year in Westford, I feel pride at the accomplishments of the talented staff and students of Abbot Middle School. As I look forward to next year, I am excited by the opportunity to work with the staff at Day Middle School and by the challenge of bringing two schools together when we become one middle school.

NORMAN E. DAY MIDDLE SCHOOL ANNUAL REPORT

1989-1990

Paul Keith Mauceri
Principal

Highlights of this past year include national recognition of two of our excellent faculty. Ms. Carol A. Cahalane was nominated for consideration as an outstanding first-year teacher. In September we were notified that Carol was one of 100 selected nationwide to receive a \$1,000 cash award given under the sponsorship of the American Association of School Administrators.

Mrs. Glenice Kelley was nominated to be honored by the National Business Alliance, Apple Computer, WBZ, and the sponsors agent, the University of Massachusetts. She received finalist recognition and was one of five teachers in Massachusetts to receive the top awards. This included a complete computer setup from Apple and a three-day trip to Washington, D.C., to participate in national ceremonies. Carol and Glenice typify the quality of the teachers in Westford.

Students in all three grade levels distinguished themselves through community projects or relationships with various community groups. A sixth grade effort resulted in beautification of the school grounds through planting of a flowerbed around the flagpole. Seventh graders worked with many senior citizens during a cultural unit and our eighth graders participated in a career day involving many working professionals in our community. Another highlight was accomplished through the support of Westford Against Substance Abuse. WASA awarded a grant of \$500 which funded a program called "After School for Good Reason". Students, faculty, and community members used the grant to produce a video movie that will focus on adolescent problems and solutions.

As you can see, this report reflects a strong linkage between the school and the community. This is Westford's strength and will continue to allow a good school system to improve.

As I leave to assume a Principalship in another community, I will remember many positive experiences and thank all for their support during my tenure. I wish Westford well in meeting the challenges that lie ahead.

ROBINSON SCHOOL ANNUAL REPORT
1989-1990

Kenneth L. DeBenedictis
Principal

The children at Robinson School enjoyed a very creative year of programs and activities designed to improve skills and conceptual abilities.

Some of the major accomplishments included:

Curriculum and Instruction

Robinson School selected the "Magic of Literature" as a theme for 1989-90. Staff developed over twenty-two building wide activities during the year to infuse good literature into the curriculum. State Department of Education grants, funds from the PTO, and systemwide budgeting allocations enable teachers to creatively focus on whole language and literature-based instruction by incorporating many stimulating materials and instructional approaches. The interest of the students, responses to activities planned and their transfer of skills to other curricula areas were indicative of growth. The staff plans to expand the effort in 1990-91. The addition of other materials and strategies will further fine-tune program offerings.

The Math Problem solving and Resource Center now contains over \$7,000.00 of labelled and catalogued manipulative materials to reinforce and challenge the conceptual abilities of students. A parent-teacher committee organized the facility in 1988-89 and expanded its resources this past year.

Our plan for 1990-91 is to extend the manipulative - self-discovery approach to science. Parents and teachers are identifying those unit areas where material needs exist. Additional study will lead to purchase of specific items, packaging of manipulatives for units of instruction and labelling and cataloguing to facilitate circulation. Our appreciation is extended to Maria Morawiark, Cam Finn, and Janet Tortora, PTO MAPS Chairpeople for their assistance in this project.

Computers are now an integral tool of instruction at the upper grade levels. Word processing, programming, and creative software pieces are introducing higher order thinking skills and reinforcing the process writing abilities of students. The PTO funded an additional 5 computers for classroom use and is planning additional contributions in 1990-91. As a result of this home/school effort, computer access will improve for Pre-First to Grade 5 children. Linda Schaye, the computer specialist for the Westford elementary schools, has been instrumental in facilitating this growth.

Close work with the Groton Center for the Arts resulted in a folklore residency this past spring and plans for a residency focused on poetry next fall.

Enrichment activities continue to grow through collaborative efforts with the PTO. Dramatic presentations at the University of Lowell, visits by noted children's authors, illustrators, story tellers, puppeteers, and others creatively expanded school offerings. We are grateful to Sue Brierly, PTO Enrichment Chairperson for her tireless energy this year and anticipate additional success in 1990-91.

Building Expansion

The increased student population of Robinson School necessitated the need for more classroom space. The 1989 Town Meeting appropriated funds for the enclosure of the covered play area to create a 5,000 square foot addition. We eagerly look forward to the extra room in the fall of 1990 and anticipate that we will be able to better provide for children's needs as a result.

Parent Involvement

Robinson School parents enjoyed a very successful year of involvement in our program. Over 200 classroom volunteers regularly assisted in classrooms through help with individuals and small groups of children. In addition, work with creation of manipulatives and displays and other related activities all contributed to classroom efforts.

The Math and Problem Solving Resource Center owes much of its success to parent involvement. The expansion into science areas will enable staff to better provide for student discovery in 1990-91 through the use of more effective thinking and problem solving materials.

The Parent Teacher Organization orchestrated the efforts of innumerable information sharing, communication, fund raising, and enrichment efforts. All of these required extensive planning and resulted in greater parent participation and support for school efforts. Terry Bayer, PTO President, is to be commended for her dedication to our school.

Future Thoughts

Robinson School is planning for the future. Our continued emphasis on curriculum enrichment and expansion, parent involvement and provision for the needs of children motivate our thinking. We welcome the challenge of a changing world and look forward to the instructional excitement that these changes will bring.

NABNASSET SCHOOL ANNUAL REPORT

1989-1990

Henry Leyland
Principal

Personnel

Nabnasset School welcomed Mrs. Sheila Pariseau as Grade 4 teacher at the Nabnasset School. Team Leaders for this year were Pat Rooney, Rose Quillin, Joyce Coughlin, Margaret Hebert, Ester Wikander, and Elizabeth Chachus. The following teachers served on Town Curriculum Committees: Mrs. Wikander and Mrs. Quillin - Language Arts; Mrs. Jurgeleit and Mrs. Bagas - Social Studies; Mr. Babin - Math; Mrs. Kirk - Report Cards; Mrs. Menzia - Evaluation; and Mrs. Chachus - Grade 5 Camp.

Curriculum

Staff participated in a number of workshops, courses, and grants such as Integrating Literature in the Curriculum, CII Grant - Critical Thinking; First Editions - Each child wrote a book in grades 2-5; and all of the staff participated in a cooperative project entitled "Developing Cooperative Learning."

The Parent Council funded a number of curriculum enhancing projects such as the Rinehart Penmanship Program for all grades; a live play at the University of Lowell for all grades; cultural enrichment school programs for all grades; rental of science kits for all grades from the Museum of Science; field trips for all grades; and a money education program from the Federal Reserve Bank.

Parent Council

The Parent Council, chaired by Pat Maestranzi, accomplished many additional projects. They raised more than \$30,000, some of which was contributed to the Grade 5 camp program and for author Jeff Kelly who taught writing lessons grades 2-5; published the Nab News monthly; helped with the fifth grade end-of-the-year program and field day; and volunteered at all grade levels and in the Authors Program.

The Nabnasset School continues to be a team of parents and teachers providing for the needs of students. Thank you parents and staff!

CAMERON/FROST SCHOOLS ANNUAL REPORT

1989-1990

Margery T. Clark
Principal

This has been another productive and successful educational year at Cameron and Frost Schools. Parents, teachers, and community members have worked together to provide additional valuable experiences and resources for our children.

Curriculum and Instruction

This year the systemwide elementary school theme was "Learning Through Literature." Many of our special events this year were associated with our theme.

Kindergartners from Cameron and Frost Schools were housed for the second year at Westford Academy with Robinson School kindergartners. High school students added to the program, serving as assistants in some classrooms. The mobile library, staffed entirely by parent volunteers, was dedicated to former Cameron Kindergarten Teacher Alice McIntosh on November 8, 1989. A former student, Andrew Barth, now a high school student, shared his kindergarten memories with present kindergartners, parents, and administrators, gathered for the occasion. All kindergartners have an opportunity each week to borrow a book from the collection.

Parents and teachers had many opportunities to communicate regarding school programs this year. Teachers shared curriculum with parents at PTO sponsored Curriculum Nights in October (grades K-2) and November (grades 3-5). Sessions were well attended as teachers explained the curriculum for each grade level. Parents were invited to visit their children's classrooms in early February during scheduled times. This proved a successful option, as parents kept up with their child's schooling. Parent-teacher conferences continued in November and April with early release days for this purpose.

All teachers K-5 benefitted from workshops regarding "Literature Across the Curriculum." Presenters were arranged by our systemwide Reading Resource Coordinator, Marjorie Berenson, and funded through our multi-year Commonwealth Inservice Institute Grant.

Thanks to a mini-grant written by Cameron Teacher Dr. Maureen Connors and Day Middle School teachers Ms. Shelagh Brady and Ms. Susan Peligian the Day and Cameron students visited one another's schools. During the first visit, sixth graders from Day read original stories to their third grade partners and shared excerpts from favorite stories. The second visit gave an opportunity to reflect on the first meeting and share dramatic presentations. Students also exchanged letters as a part of this collaborative experience.

Groton Center for the Arts provided their Folklore Program for Cameron and Frost students, grades 3,4, and 5. Teachers attended an all-day workshop with Dr. Yildiray Erdener, a folklorist, in preparation for this two-week program. During the first week, Dr. Erdener met daily with each class providing background instruction. During

the second week, four folk artists provided special presentations on quilting, music, wood carving, and story telling. Students and staff learned a great deal as a result of these experiences. Funding was provided through grants and local funds.

Students from Cameron were able to complete a gymnastics unit during January and February. They were bused to Robinson School to utilize the facilities and equipment there. Frost students continued to use the Roudenbush gymnasium on Tuesday and Thursday afternoons throughout the year. Kindergartners utilized the wrestling room at Westford Academy for their physical education instruction. All students experienced a Field Day in June, supported by teachers and numerous parent volunteers.

Parent/Community Involvement

Parents and community members were involved this year in numerous ways. Their positive input and creative energies contributed greatly to our schools.

The PTO raised funds to support enrichment programs and other special events. Each class enjoyed an educational field trip, entirely funded by the PTO. The first program brought author Stephen Krensky to our children. This was a systemwide collaborative effort with Cameron/Frost, Nabnasset and Robinson PTOs. A joint grant from the Arts Lottery Council helped offset expenses. Students had the opportunity to purchase one of Mr. Krensky's books, which he signed during his Westford visits. Kindergartners enjoyed another author, Anthea Nance. Both authors were featured during the week of the Young Reader, November 13-17, 1989.

Parents and teachers served together on the School Improvement Council and Student Recognition Committee. Limited school improvement funds, along with PTO money, brought "Rip Van Winkle" which was presented by the New England Theatre Guild. First Parish Hall was utilized for two performances. Additional audiovisual materials to accompany new literature were also purchased with school improvement funds. The Student Recognition Committee sponsored special bulletin boards in each school to feature our students. They also encouraged a pilot, using school-made buttons, which encouraged positive student behavior. The end of the year Completion Ceremonies were improved this year, thanks to suggestions from this committee.

The elementary and middle school parents groups sponsored an evening presentation by Patricia Dugan of the Learning Society on Self-Esteem. This program was well attended by parents K-8 and administrators.

A special musical program on recycling called Earth Tunes was provided in December, thanks to Mr. David Vining. Frost students viewed the program in the meeting room at Fletcher Library. Cameron students were bused to Robinson, where they joined students there for one showing.

In January, Safety Officer Ray Peachey introduced Cameron and Frost students to F.R.E.D. - the Friendly Robotic Educational Device. Donations from the Westford Police and others in the community funded the programs. Students from Cameron and Frost were bused free of charge by Herrmann Bus Company to join students at Robinson and Nabnasset. Students thoroughly enjoyed the educational program.

Marianne O'Connor, from the Child Assault Prevention Program, visited each class, grades 1-5, to present a program in April. Parents at the March PTO meeting had approved this program, following a presentation by Mr. Paul Sweeney, also of C.A.P.P.

Frost parents Susan DeAmicis and Janet Rice provided Earthday - Arbor Day Programs at Cameron and Frost in late April. Mr. Fred Blum, from Pine Timber Corporation, demonstrated how to plant one of 300 balsam fir seedlings his company donated to the students. Students also participated in a poster contest "Trees Are Terrific," which was sponsored by the Westford Garden Club.

Thanks to parent volunteers Mrs. Frayda Viera and Mrs. Elizabeth Macumber, school stores were started at Frost and Cameron Schools this year. Fifth graders at Frost and third graders at Cameron assisted parents in running the stores each Friday. Profits funded special class day events in June. It is hoped that parent volunteers will continue our little stores in the future.

Other community members contributed to the school too. We shared three foster grandparents through Elderly Services and three volunteer grandparents through Westford Nursing Home. Students from the kindergarten and Frost School visited Westford Nursing Home once during the school year to provide a special event for residents. Mr. Bernard Wilder visited third graders at Cameron, following their science fair. He brought and explained several elaborate models which demonstrated various scientific principles.

A major fundraiser, which World Book sponsored, provided up-dated reference materials for Cameron, Frost and Westford Academy kindergarten students and encouraged students to read. The equivalent of 2,529 books were read by 166 students to raise \$4,900. Funds were used to purchase reference books valued at over \$7,000. Thanks to the generosity of many parents, friends, relatives, and neighbors for their great support.

Cameron and Frost students participated in an "Inventors Fayre" in May. Teachers, Mrs. Marcia Brown and Mrs. Dora DesAutels served as liaisons with Digital Equipment Corporation through Mrs. Yolanda Rigali, T.A.P. Coordinator. Parents supported the school competition, as young inventors shared their creative ideas throughout the schools. Winners from each school were invited to exhibit their inventions at DEC in Westford. We hope this will become an annual event.

All in all, it was an extremely worthwhile year for the many families in the Cameron/Frost District.

SPECIAL EDUCATION SERVICES ANNUAL REPORT

Kevin M. Dwyer, Ed.D
Director

The Team Activities Report indicates the number of initial evaluations, annual reviews, re-evaluations, and Team meetings conducted at each school in Westford during the 1989-90 school year. A review of the data indicates that ninety-six school-age children between the ages of 3 and 21 were reviewed for a Chapter 766 evaluation and seventy-five children were found to be in need of special education services. In addition, there were sixty-six initial speech/language evaluations, primarily at the pre-school and elementary levels. During this past school year, the special needs department served five hundred and seventeen school-age children in Westford, which represents eighteen percent of the total school population.

TEAM ACTIVITIES REPORT

ACTIVITY TYPE	CAM	FRO	NAB	ROB	ABB	DAY	W.A.	PRE	OUT OF DISTRICT PLACEMENT	TOTAL
Initial Evaluation	6	7	18	28	4	9	17	7	0	96
Annual Review	21	16	37	52	19	31	63	10	17	266
ReEvaluation	5	5	10	17	11	16	41	1	0	106
Team Meeting	6	5	11	17	7	10	20	11	8	95
Initial Speech Evaluation	5	9	20	12	2	0	0	17	1	66
Speech Review	11	7	16	46	5	2	0	4	1	92
Speech ReEvaluation	1	2	7	6	0	0	0	0	0	16
Medical SPED 16	0	1	0	3	2	10	11	0	0	27
TOTALS	55	52	119	181	50	78	152	50	27	764
School To Service	4	6	14	20	4	8	12	7	0	75
Finding of No Special Needs	2	1	4	8	0	1	5	0	0	21
From 766 to Regular Class	2	0	0	7	3	0	0	0	0	12

On the legislative front, two bills have been filed which would greatly impact special education. House Bill 4925 would place Special Education budgets outside the limits of Proposition 2 1/2 and, surprisingly, various advocacy groups have opposed this bill. House Bill 4930 would replace the language of "maximum feasible" with "free and appropriate" education within the least restrictive environment. Proponents and opponents are divided on this bill. At the time of this writing, neither bill has been addressed in the legislature.

As in previous years, the Special Needs Department aggressively sought Federal Grant monies to improve the quality of services within Westford Public Schools without impacting the school budget. A Technical Assistance mini-grant provided fifty-eight hours of training by a clinical psychologist to help Special Needs Teachers and Counselors increase their skills in developing techniques for dealing with specific problem children and problem situations. In addition, these specialists received training in the recognition and understanding of family dynamics of special needs children. A second Technical Assistance grant was written by a parent of a special needs child and provided sixteen hours of training to parents and their families. Five evenings and two Saturdays were offered parents to raise their awareness and provide skill training in the areas of instructional, emotional, and behavioral support for their children. A third Technical Assistance grant was submitted to provide ten hours of training to regular class teachers at the middle and high school levels in modifying their classroom instruction to meet the learning needs of children. Unfortunately, the State Department of Education was unable to fund this grant due to the shortage of funds.

The Special Needs Parent Advisory Committee (PAC) was very active and met monthly throughout the school year. In addition to participating in the above mentioned training sessions, they found the time to write a "Parent Handbook: A Guide to Chapter 766" which will be ready for distribution at the beginning of the 1990-91 school year. This handbook is intended to help guide parents of children with special needs through the special education system, and to help them to become active participants in the Team evaluation process. The Special Needs Parent Council also joined with the Nabnasset Parent Council to start a Disability Awareness Program for young children. This five-week program was piloted in the Nabnasset Kindergarten and involved the use of puppets to help children become more understanding and tolerant of the needs of handicapped children. The program was very successful and will probably be continued next school year.

Early childhood screening was conducted for children age three and four suspected of having a substantial disability. A total of thirty-one children were screened, four were three years old and twenty-seven were four years of age. Six children needed to be rescreened and three were referred for a Chapter 766 Team evaluation through Westford Public Schools. In addition, six children were rescreened for speech and language, but no further evaluation was recommended at that time. Parents received feedback and suggestions were offered to help stimulate language development in the home.

Two inservice training sessions were offered to all preschool parents and early childhood teachers. The first workshop focused on separate issues and the second workshop centered on sibling rivalry. Attendance at both workshops average fifteen parents. The preschool screening program is an excellent example of a strong community-based program whereby educators work closely with parents and other members of the professional community to make a child's first school experience a successful one.

In addition, two hundred eighty-four kindergarten children were screened last spring, fifty more children than last school year. The screening is a State mandated procedure and is designed to identify any child who may require special education services upon entering Kindergarten. The screening is not intended to deny entrance to any student who is age appropriate. The Screening Team which consists of Kindergarten Teachers, Special Needs Educators, Speech/Language Therapists, Adjustment Counselors, Physical Education Staff, and Building Principals, worked closely with parents to assess each child. All children were evaluated in their ability to process language both auditorily and visually, to perform fine and gross motor tasks, and to interact appropriately with their peers.

For the third year, Westford has offered an extended school program for special needs children who are most disabled or handicapped during the summer. Twenty children between the ages of three and ten participated in a six-week program designed to help low-incidence special needs students maintain and further develop their cognitive, perceptual, and motor skills at a level commensurate with their abilities.

Westford Public Schools continued to provide its own transportation to special needs students. During the past school year we transported approximately sixty children daily to and from school with substantial savings realized by the Town. However, more importantly the quality of this service is outstanding due to our caring and dedicated drivers who are entrusted with the daily safety and welfare of our children. Their efforts will never be taken for granted.

Programmatically, three counseling positions were transferred from the Special Needs grant to the Guidance Department for the 1990-91 school year. This is a pre-active approach to working with students in needs of counseling, in contrast to making more students special needs, which is basically a defensive approach. Up until now, the Adjustment Counselors were funded with Federal monies and could only work with special needs children as stipulated by grant guidelines. Transferring the Adjustment Counselors to the school budget allows them to work with non-special needs children as well; thus more students systemwide will be served. To offset the financial impact of adding these positions to the school budget, the two School Psychologists, previously funded with local monies, will be transferred to the Federal Grant.

Finally, I wish to acknowledge the excellent Team effort extended by parents, support staff, teachers, and administrators in the Westford Public Schools. Without their dedication and commitment to special needs children, the high quality of educational services currently given to the special needs children in Westford could not be maintained. I also want to acknowledge the strong support given the special needs program by Dr. John Crisafulli, Superintendent of Schools, and each member of the School Committee. In these difficult financial times, their commitment and support for quality programming to special needs children remains as strong as ever.

GUIDANCE ANNUAL REPORT

1989-1990

Margaret Donahue
Director

Guidance services at the Middle and High School levels this year saw an emphasis on the development of skills and understanding that help in the decision making regarding college and career choices. College representative visits, seminars on interviewing, college essay writing, financial aid nights, parent informational breakfasts and evening meetings supplemented counselors work with individual students. Shadowing programs and career exploration seminars were offered to juniors and seniors. Successful Career Days were held at both Middle Schools culmination counselors work with students on career and personal interests and biography writing.

Counselors are aided in serving students by a team approach. Many professional are able to assist students to benefit from the educational opportunities available in the Westford Schools and to provide help in removing obstacles to healthy development.

Referrals for students and families involved many agencies and services. Among these programs that students participated in outside of Westford are the following:

Westford Counseling Associates
Nashoba Valley Psychological Services
St. John's Teen Health Center
Al-Anon
Al-Ateen
Middlesex Psychological
Center Counseling
Pembroke Hospital
Jon Hellstedt, PhD
Robert Bahm, PhD
Richard Bennett, PhD
AOOA
Psychological and Educational Consultants
Lowell Adult Ed Program
Links
Interaction
Sylvan Learning Center
Brookside Hospital
Ayer District Court
Department of Youth Services
Department of Social services
Westford Board of Health
Healthworks

Working with WASA, Richard Ryan, the Health Educators, Administrators and Counselors developed a student assistance model for all schools that is aimed at early intervention for students at risk. This large undertaking is well on its way to integration. Shifting elementary counselors from Special Education to regular education enables this process to be available at all schools beginning in September 1990.

The proverb taken from both Chinese and African legends "It Takes a Village to Raise a Child" is the motto for the Governor's Alliance for Drug Free Schools and Communities. It fits well the efforts of WASA and the Westford (School-Business) Partnerships as well as parent advisory groups in their effort supporting student guidance programs and initiatives which aim at prevention and intervention for Westford students.

HEALTH SUMMARY 1989-1990

Physicals

# Grade Physicals	191
# Positive Findings Referred to Family Physician	14
# Students who had Physical by Private Physician	283
# Sport Physicals (Middle & High School)	354
# Sports Physicals by Private Physician	271

Vision Screening

# of Failures referred to Private Physician	139
# Completed Referrals	92

Hearing Screening

# of Failures referred to Private Physician	50
# Completed Referrals	30

Postural Screening (grades 5 to 9)

# Rescreened by Dr. Watson	186
# To be Followed at School	33
# Referred to Private Physician	10
# Completed Referral	3

Students Trnasported by Ambulance

8

Nurse-Pupil Conferences

24,623

Immunizations

DT	83
Polio	2
MMR	1
Flu	23
Mantoux	127

Dental Program

# Students Eligible	1202
# Students who Participated	473
# Referred for Dental Care	348

PLANT OPERATIONS & MAINTENANCE ANNUAL REPORT

1989-90

Everett V. Olsen Jr.
Business Manager

The effort to maintain the School Department's buildings and grounds continued throughout the 1989-90 school year.

During the summer months, major painting was accomplished at the Day and Abbot Middle Schools, Westford Academy, and the Robinson School cafeteria. These projects resulted in cleaner, brighter environments for students and staff. Additionally, the metal framework of the bleachers at Westford Academy was scraped and re-primed and painted to inhibit the development of rust.

The diminishing structural integrity of the aging boards on the outside bleachers at the Academy necessitated the full replacement of seating and foot boards. The maintenance staff did a very fine job in this difficult replacement project. The turf on a major portion of the football field was replaced in the spring. The extensive use of the field by high school and community teams had resulted in a major amount of the field being devoid of grass. Since overseeding would require that the field be rested for at least one year, turf was purchased at wholesale cost to repair the field.

Three major projects were conducted at the Abbot Middle School. An emergency generator was bid and purchased to replace the original school generator that was irreparable. This ensured emergency power at the school. A walk-in freezer was constructed at the school to increase the cafeteria food storage capacity. This allowed us to make greater use of government commodities that are purchased at ten cents on the dollar. Additionally, the original stage lighting panel was replaced with a portable, solid state control panel. This allowed safe lighting conditions for the many activities taking place at the Abbot.

Major repairs were made to the walk-in cooler unit and the Cirrus tower at the high school, and to the rubber roof at the Nabnasset elementary school. The repairs to the Nab roof resulted from numerous cuts to the roof from vandalism.

The cleanliness and safety of our school facilities are a reflection of the pride that we take in the Westford School Department.

ENROLLMENT COUNTS

October 2, 1989

<u>Grade</u>	<u>CAM</u>	<u>ERQ</u>	<u>NAB</u>	<u>ROB</u>	<u>ABB</u>	<u>DAY</u>	<u>W.A.</u>	<u>TOTALS</u>
Pre-School	4							4
K	29	25	80	96				230
Pre-First				27				27
1	20	23	84	105				232
2	42	23	68	97				230
3	41	23	72	94				230
4		22	74	127				223
5		22	63	106				191
6					91	121		212
7					100	93		193
8					83	117		200
9							212	212
10							224	224
11							215	215
12							209	209
SSC	14			4				18
TOTALS	150	138	441	656	274	331	860	2850

FISCAL REPORT - JUNE 30, 1990

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>EXPENDED</u>
1100 School Committee	33,720	53,623
1200 Superintendent's Office	382,222	380,416
2100 Supervision	252,498	253,916
2200 Principals	616,260	624,845
2300 Teaching	7,317,262	7,313,606
2400 Textbooks	117,568	121,060
2500 Library	137,395	125,368
2600 Audio/Visual	40,751	39,462
2700 Guidance	332,795	336,734
2800 Psychologists	87,684	90,069
3200 Health	95,553	108,739
3300 Transportation	754,144	782,661
3500 Student Activities	218,625	217,128
4100 Operation	754,856	854,681
4200 Maintenance	522,356	433,562
5200 Insurance	13,325	9,942
5300 Leasing	27,672	29,949
6200 Civic Activities	4,500	886
7000 Capital	166,298	138,507
9000 Tuition	433,741	336,142
TOTALS	12,309,225	12,251,296

SUMMARY OF FEDERAL PROJECTS 1989-1990

<u>FEDERAL GRANTS</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>PL89-313. Title I (Bal.)</u>	285.75		
Grant provides therapy for physically handicapped youth	10,873.00	9,914.75	1,244.00
<u>PL89-10. Chapter I</u>	16,726.00	16,726.00	0
Grant provides tutorial & remedial help for fiscally disadvantaged.			
<u>PL94-142. Title VIB (Bal.)</u>	2,023.22		
Grant provides elementary counseling & Special Needs Staff at secondary level.	114,177.00	116,200.22	0
<u>PL94-142. Early Childhood (Bal.)</u>	101.00		
Allocation Program "Fine/Gross Motor Service		101.00	0
<u>PL94-142. Early Childhood (Bal.)</u>	806.17		
Allocation "Screening/Outreach"	7,450.00	7,111.17	1,145.00
<u>Chapter 2 (Bal.)</u>	2,522.98		
Block Grant	8,630.00	9,164.40	1,988.58
<u>PL94-142. Title VIB (Bal.)</u>	220.00		
Technical Assistance Mini-Grant		220.00	0
 TOTALS 7/1/90	 163,815.12	 159,437.54	 4,377.58

SCHOOL ATHLETIC FUND FINANCIAL REPORT

1989 - 1990

Receipts

Balance 7/1/89	15,374.45
Football	8,733.00
Basketball - Boys/Girls	7,770.00
Wrestling	387.00
Gymnastics	663.00
Soccer - Boys/Girls	3,770.00
Field Hockey	614.00
Student Fees	<u>11,936.00</u>

49,247.45

Expenditures

Custodians, Officials, Supplies	
Transportation, Etc.	20,364.08

(Funded by Revolving Account only)

Balance 7/1/90

28,883.37

SCHOOL CAFETERIA 1989-1990 FINANCIAL REPORT

Doris Santaguida
Director of Food Services

Balance July 1, 1989

\$ 76,644.97

Receipts

Sales	\$ 346,792.70
State & Federal Aid	50,861.91
Other Receipts	<u>4,686.88</u>

TOTAL

\$ 402,341.49

Expenditures

Labor	\$ 218,989.23
Purchases - Food	178,507.31
Purchases - Other	<u>24,824.08</u>

TOTAL

\$ 422,320.62

Balance July 1, 1990

\$ 56,665.84

1990 GRADUATION PROGRAM

PROCESSIONAL: "Pomp and Circumstance"

Elgar

NATIONAL ANTHEM

INVOCATION

Reverend Brendan Sullivan

SALUTATORIAN

Ginny Friedman

PRESENTATION OF CLASS GIFT

President of Class of 1990 - Erik Anderson

ACCEPTANCE OF CLASS GIFT

President of Class of 1991 - John R. Crisafulli

"FOREVER FRIENDS"

Mike McClean

Together we are and always will be
Sharing our lives - - my best friend and me.
We've been through it all - - times hard and good.
Looking out for each other, as best friends should.
 You've taught me so much about myself
 So that now I understand,
 No matter how great someone seems to be,
 They can always use a hand.
 Those boring times that would've been bad
 If I had been alone,
 Together we managed to turn around,
 As if the time had flown.
 The time we've spent is so special to me,
 - - I've only one regret:
 That soon we'll part and things will change,
 - - I promise, I won't forget.

HONOR SPEAKERS

Scott Noonan
Lucinda Young

CLASS SONG

"With a Little Help From My Friends"

VALEDICTORIAN

Alison Craib

PRESENTATION OF AWARDS AND SCHOLARSHIPS

Trustees of Westford Academy Awards & Scholarships

Arnold Wilder

For Excellence in Art	Tara Balco, Erin Schroeder, & Ginny Friedman
For Excellence in Music	George Taylor
For Excellence in French	Alison Craib
For Excellence in German	David Kulis
For Excellence in Latin	Scott Noonan
For Excellence in Spanish	Ginny Friedman
For Excellence in English	Ginny Friedman
For Excellence in Science	Kimball Thurston
For Excellence in Mathematics	Kimbal Thurston & Dongwook Suh
For Excellence in Social Studies	Lucinda Young
For Excellence in Home Economics	Nonny Dagdigian
For Excellence in Industrial Arts	Sean Flanagan
For Excellence in Computer Science	Kimball Thurston
For Excellence in Physical Education	Marianne Shelvey
For Excellence in Secretarial Science	Michelle Lavigne

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1993 - Michael McCartney
Class of 1992 - John Kennedy
Class of 1991 - Brett L'Esperance
Class of 1990 - Randi Lowe & Michael Koester

Charles Colburn Memorial Award

Christine Colangelo

Fisher Family Memorial Award

Ginny Friedman

Forty Memorial Scholarship

Becky Lane

Richard Hall Memorial Scholarship

Kimball Thurston

Arthur G. Hildreth Memorial Scholarship

Michael McClean

Bertha N. Hildreth Memorial Scholarship	Amy Mills
Industrial Arts Merit Award	Michael Miller
Karen MacWilliams Memorial Scholarship	Jennifer Lee
Nabnasset Boosters Club Scholarships	Edward Priestly & Brian Miller
First Lt. Jeffrey H. Peterson Memorial Award	Erik Anderson
Ross/Hook Memorial Scholarship	Michael Koester
William C. Roudenbush Memorial Scholarship	Kristy Adams
Gordon B. Seavey Communications Scholarship	Christopher Hass
Dr. Clarence D. Wright Science Scholarship	Charles Donohue
Mary L. Westcott Achievement Award	Kathryn Roper & Lara Moore
Westford Academy Art Club Scholarship	Brett Terrien

Elva Judd Rollins Award	Linda Talbot
Charles L. Hildreth Award	Jose Ramirez

Presented by John J. Gagnon

Don W. Mason Memorial Scholarships	Robert O'Brien & Richard Perron
Presented by Patti Mason	

Kathy Mayer Memorial Scholarship	Robert Mason
Presented by Christine Mayer	

Charles E. McGregor Memorial Scholarship	Tara Balco
Presented by Susan McGregor Horn	

Andrea Norton Memorial Scholarship	Jennifer Thibodeau
Presented by Donna Harrill	

Shields Memorial Scholarship	Holly Atkinson
Presented by Len Kulikowski	

Steven B. Wright Memorial Scholarship	Timothy Kouble
Presented by William Wright, Jr.	

Westford Rotary Club (Edward M. Connolly Memorial) Scholarships George Taylor
Margaret Rodero
Roberta Overbaugh
Lucinda Young

Presented by Edward Connolly, Jr.

AROTC Scholarship Colin Campbell
NROTC Scholarship Craig Bacon

Digital Equipment Corporation Scholarships Dongwook Suh & Alison Craib
Presented by William Burke

H.E. Fletcher Social & Athletic Club Scholarships Ginny Friedman & Scott Noonan
Presented by Robert McCusker

Middlesex Savings Bank Scholarship Robert Guzas
Presented by Cecile Stefanski

Newcomers Club of Westford Scholarship Megan Walthers
Presented by Joan Swift

Westford Education Association Scholarships Amy Parker & Colleen Garrahan
Presented by Marilyn Frank

Westford Kiwanis Scholarships Christina Colangelo, Ginny Friedman,
Colleen Garrahan, Kimball Thurston III,
and Christopher Wrona
Presented by Bernhard Ziegner

Westford Partnership Scholarship Roberta Overbaugh
Presented by David Matheson

Westford Police Association Scholarships Christopher Rochon & Joseph Castagno
Presented by Patrolman David Connell

Thomas Pehrson Memorial Scholarship	Daniel Guzas
Presented by Tina Pehrson	
Chancellors Award	Laurie Magnuson
GenRad Foundation Science Award	Alison Craib
Frederick S. Healy American Legion Post 159 Scholarships	Christopher Sousa
	James Deveny, Jr.
Lehan Memorial Scholarship	Paul Sullivan
Evelyn Cenis Memorial Scholarship (Emblem Club)	Michael Raneri
Mattawanakee Post 6539 VFW Scholarships	Christopher Rochon
	James Deveny, Jr.
National Honor Society Scholarships	Colleen Garrahan
	Amy Mills
	Michael Koester
	Christopher Sousa
Westford Academy Athletic Boosters Scholarships	Jonathan Teague
	Megan Walthers
	Paul Sullivan
	Brooke Porteous
	Timothy Kouble
	Alison Craib
	Michael Koester
	Margaret Roderio
	James Deveny, Jr.
	Paul Garside
	Anne Marie Halstead
Westford Academy Faculty Scholarships	Christine Colangelo, George Taylor, Jennifer Davis, Christopher Genoter, and Dongwook Suh
For Perfect Attendance	Donna DeMarino
Westford Academy Ski Team Scholarships	Megan Walthers
	Erik Anderson
Westford Academy Student Council Scholarships	Ginny Friedman
	Dana Finnegan, Alison Craib
	Christopher Sousa, Randi Lowe
	Erik Anderson
Westford Garden Club Scholarship	Charles Donohue

Westford Junior Women's Club Scholarships

Kate Howarth & Dana Finnegan

Westford Lions Club Verna Zaher Memorial Scholarship

Leigh Eckel

Westford Sportsmen's Club Scholarship

Sean Flanagan

Presented by Joseph F. Lisi, Principal

ON BEHALF OF THE WESTFORD SCHOOL COMMITTEE

Congratulatory Remarks - Dr. John Crisafulli

AWARDING OF DIPLOMAS

Westford School Committee

WESTFORD ACADEMY ALMA MATER

To Thee, our Alma Mater dear,
We raise our voices high in cheer,
Our gratitude we would express
And pledge to thee our faithfulness,

Built high on Tadmuck Hill so fair,
By those whose mem'ry we revere,
She stands a beacon light for youth
To guide them in the way of truth

In field of battle and in peace
We strive thy glory to increase,
That ever shall dear Westford be
An emblem of fraternity.

Music by Pauline Ferguson Cariford

Music by Calkin

BENEDICTION

Reverend William H. Freeman

RECESSIONAL. Wagner

Played by Westford Academy Band, Blair Bettencourt, Director

CLASS MARSHALS John R. Crisafulli, Scott O'Neil
CLASS COLORS Green & White
CLASS FLOWER White Rose
CLASS SONG. With A Little Help From My Friends

RECEPTION FOR GRADUATES
Westford Academy Cafetorium
Hosted by Class of 1992

WESTFORD ACADEMY 1990 GRADUATES

Kristy Alaine Adams*
Diane L. Albert
Stacey Alcorn
Lisa M. Anastasia
Erik G. Anderson
Jennifer Anstey
Jeffrey Mark Arimento
Holly J. Ayotte
Craig Douglas Bacon
Tara N. Balco
Michael David Banks
Martha Ann Baron
Julie Marie Barr
Renee Marie Barry
Andrew Scott Barth
Jeremy J. Beers
Candy Benanti
Anna U. E. Berg
Petra Bokeloh
Heather Lee Bolger
Michelle Bonenfant
Daniel Botella
Greg A. Bourget
Gary P. Bowen
Leah Ellen Burnham
Graham Colin Campbell
Suzanne Cappucci
Garrett G. Carroll
Jacqueline Michelle Carrozza
Michael C. Carrozza
Joseph Castagno
Julie Ann Christian
Scott Dvid Cobleigh
Christine Colangelo*
Rebecca Suzanne Cole
Karla Llyn Collins
Jennifer Ann Copp
Jill Elizabeth Coxhead
Alison Marie Craib*
Stephen Crocker
Angela D. Cunha
Jeff Currier
Nonny Elizabeth Dagdigan
Christine Daniels
Jennifer Lynn Davis

Heather Elizabeth Day
Nicole Marie Dean
Donna DeMarino
James Raymond Deveny, Jr.
Jonathan Diette
Steven DiLello
Michele Ann DiStefano
Charles Michael Donohue
Lynne Marie Door
Leigh Andrea Eckel*
Stephen Edward Elliott
Renay Emmanuele
Shane Fabianek
Catherine Joy Farrar*
Stephen Michael Fazio
Brian Francis Ferney
Sarah Elizabeth Field
Dana Margaret Finnegan*
Glen Walter Fisher
Sean Edward Flanagan
Dustin Stevens Foster
Ginny Vanessa Friedman*
John Lawrence Haley Galipeau
Daniel James Gallo
Ainhua Garagalza
Colleen Jane Garrahan*
Paul J. Garside
Alexander Steven Geary
Christopher J. Genoter
Laura Elizabeth Greene
Daniel Michael Guzas
Rpbert Paul Guzas, Jr.
David Michael Hall
Scott Alex Hall
Anne Marie Halstead
Susan Jennings Hanley
Julie Lynn Hansell
Greg Alex Harding
Kristen Leigh Harkins
Lisa Louise Harvey
Christopher Michael Hass
Melinda Lee Hergenroeder
Hanne Kristin Hermansen
Deborah Ann Hickey
Darry Eric Holt

Kate Sara Howarth
 Kimberly Louise Hoyle
 Christopher Edward Jarvis
 Phil A. Jones
 Scott Edward Keins
 Steven Edward Keins
 Christopher Kelly
 Lauren Rachele Kendall*
 Rebecca Diane Kennedy
 Peter Daniel Kenney
 Erin Galvin Kierner*
 Adyn D. Kirkpatrick
 Gretchen Carmen Koe
 Michael Edward Koester*
 Timothy E. Kouble
 Kimberly Ann Kozimor
 Naohiro Kubota
 David M. Kulis*
 Thomas LaCourse
 Becky Elizabeth Lane*
 Sharon Lockhart Latch*
 Michelle Lavigne
 Christine Caren Leaver
 Han Lee
 Jennifer Nichole Lee
 Stacey Marie Lemieux*
 Theodore Lignos
 L. Charles Lind*
 Jennifer Jean Lindsay
 Lynn Marke Locklear
 Roberta Lohrman*
 David F. Loiselle
 Kevin David Lomet
 Randi Beth Lowe*
 Parker C. MacDonald
 Laurie Kristin Magnuson*
 Douglas J. Mahan
 Kimberly J. Malanson
 Deidre Jean Mamos
 Stephen Michael Mantville
 Amie Beth Marchand
 Robert Hutchins Mason*
 Jennifer Amy Matheson
 Kathleen Ann May
 Steven J. McCartney
 Michael D. McClean
 Thomas Patrick McKenzie
 Marcel C. McQuiggan
 Toby Elizabeth Meehan
 Kathleen Ellen Menzie
 Michael Joseph Miles
 Brian Matthew Miller
 Michael J. Miller
 Amy Beth Mills*

Dale W. Milot
 Jeffrey Michael Moore
 Lara Elaine Moore
 Michelle L. Morrill
 Satish Narayanan
 William Robert Nichols II
 Shauna K. Nickerson
 Scott Michael Noonan*
 Robert O'Brien
 Timothy N. O'Connell
 David Andrew Oliphant
 Daniel Brian Ostlund
 Roberta Clark Overbaugh*
 James L. Pantanella
 Amy Jo Parker
 Richard Theodore Perron, Jr.
 Jonathan David Pitts
 Nichole Poitras
 Brooke Ellen Porteous*
 Vanessa Marie Pratt*
 Edward John Priestly
 Gustavo D. Priyoltensky
 Jennifer Judith Proia
 Jose I. Ramirez, Jr.
 Erik Ramstrom
 Michael David Raneri
 Andrew Robert Richardson
 Christopher Anthony Rochon
 Margaret Lynn Rodero*
 Kathryn Charlotte Roper
 Stacey Helene Rosa
 Pamela T. Roux
 Juliann Elizabeth Schneider
 Ross David Schofield
 Richard Anthony Schott
 Christian Schroeder*
 Erin Schroeder
 Jeffrey Louis Shaw
 Marianne Shelvey
 Susan Marie Sherman*
 Nichole Elizabeth Shire
 Fritz Siegrist
 Jeffrey Brett Smith
 Robert W. Soubosky
 Christopher Matthew Sousa*
 Karen Beth Spiecker
 Kristin Lis Spiller*
 Dongwook Suh*
 Paul Douglas Sullivan*
 David Glenn Swift
 Linda Talbot
 Dawn Michelle Tandus*
 George Matthew Taylor
 Jennifer Carol-Lee Taylor

Jonathan William Teague
Brett Phillip Terrien
Jennifer Ellen Thibodeau
William Robert Thornley
Kimball Darr Thurston, III*
Kim Angeline Timmins
Dawn Marie Trask
Laura June Trimarchi
Kimberly Anne Tucker

Karen Ruth Ulrich
Nikki Lynn VanGemert
David Michael Walsh
Megan Cameron Walthers*
Laura Michele White
Sheri A. Witkum
James Philip Worthley*
Christopher Dennis Wrona*
Lucinda Louise Young*

Christina Sandra Ziegler

Class Advisors: Robert Kennedy
Mark Miller

* National Honor Society

Honorable Board of Selectmen
Town of Westford
Massachusetts 01886

Honorable Selectmen:

In accordance with the requirements of the Massachusetts General Laws, the Annual Financial Report of the Town Accountant for the Town of Westford, Massachusetts, for the fiscal year ended June 30, 1990 is herewith submitted.

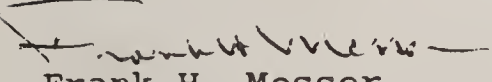
The data represents a fair and accurate presentation of all material aspects of the Town's financial position and results of its operations. Disclosures necessary to enable the reader to gain an understanding of the Town's financial affairs have been included.

The report is based on information recorded using the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue. The same information was used to prepare Schedule A.

An audit of the Town's financial records by Melanson, Greenwood and Company, P.A., Certified Public Accountants has been completed and the results of that audit will be available by mid February. The final audited statements are not expected to vary in any material respects from those presented in this report.

The books of the Town are open for public inspection during normal business hours.

Respectfully submitted,


Frank H. Messer
Finance Director

TOWN OF WESTFORD
COMBINED BALANCE SHEETS -
ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1990

ASSETS	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	ACCOUNT GRP	TOTALS (MEMO ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS			
Cash and Investments	(550,140)	1,102,057	1,329,866	1,358,547		3,240,331
Receivables:						0
Real Estate Taxes	1,329,772					1,329,772
Personal Property Taxes	26,915					26,915
Motor Vehicle Excise	219,379					219,379
Other Excise	3,868					3,868
Departmental	69,697	75,688				145,384
Special Assesments	115,588					115,588
Other Government	2,291,859		56,396		5,271,000	2,348,255
Tax Title	119,432					119,432
Amount Provided for Debt						5,271,000
Other	(4,507)					(4,507)
Exemptions & Abatements	(60,417)					(60,417)
Total Assets	3,561,445	1,177,745	1,386,262	1,358,547	5,271,000	12,755,000
LIABILITIES AND FUND EQUITY						
Liabilities:						
Warrants Payable	302,578	95,263	5,179	500		403,520
Accrued Other Liabilities	458,853	20,755				479,608
Deferred Revenue	1,624,881	75,688	56,396			1,756,965
Notes Payable						0
General Obligation Bonds					5,271,000	5,271,000
Other	112,556	537	116			113,209
Total Liabilities	2,498,867	192,242	61,691	500	5,271,000	8,024,301
FUND BALANCES:						
Reserved for Encumbrances	65,712	173,140				238,852
Reserved for Endowments						284,643
Unreserved:						0
Designated	(19,077)	257,323		60,793		299,038
Undesignated	1,015,942	555,041	1,324,571	1,012,612		3,908,166
Total Fund Equity	1,062,578	985,503	1,324,571	1,358,047	0	4,730,699
Total Liabilities & Equity	3,561,445	1,177,745	1,386,262	1,358,547	5,271,000	12,755,000

TOWN OF WESTFORD
Revenue Summary
FY 1990

GENERAL FUND REVENUE (FUND 01)

Taxes (Net of Refunds)		
Real Estate 1990	12,778,961	
Real Estate 1989	201,182	
Real Estate 1988	122,818	
Real Estate Prior Years	64,304	
Total Real Estate	-----	13,167,264
Personal Property 1990	172,878	
Personal Property 1989	3,555	
Personal Property 1988	40	
Personal Property Prior Years	1,682	
Total Personal Property	-----	178,156
Liens		21,026
Tax Titles		18,685
Motor Vehicle Excise 1990	618,936	
Motor Vehicle Excise 1989	267,343	
Motor Vehicle Excise 1988	45,837	
Motor Vehicle Excise Prior Years	14,607	
Total Motor Vehicle	-----	946,723
Boat Excise 1990	2,049	
Boat Excise 1989	90	
Boat Excise 1988	0	
Boat Excise Prior Years	0	
Total Boat Excise	-----	2,139
Forest Products		871
Penalties & Interest R.E. & Pers	110,953	
Penalties & Interest Motor Vehicle	2,694	
Penalties & Interest Betterments	223	
Total Penalties & Interest	-----	113,870
Other Taxes - Hotel/Motel Excise		168,769

Total Taxes		14,617,502

Charges For Services		
Fees - Cable Franchise	1,963	
Fees - Dog Officer	1,305	
Fees - Planning Board	32,187	
Fees - Conservation	11,813	
Fees - Board of Appeals	5,075	
Fees - Land Court	300	
Fees - Zoning Manual	820	
Fees - Town By-Laws	68	
Fees - Street Listing	262	
Fees - Town Clerk	6,583	
Fees - Cholesterol Screening	1,026	
Total Fees	-----	61,401
Rentals		105

Departmental - Cemetery	8,323	
Departmental - Recreation	50,161	
Departmental - Police	12,969	
Departmental - Fire	96	
Departmental - Veterans	3,454	
Departmental - Sealer Weights & Msr.	976	
Departmental - Other	15,716	
Total Departmental	-----	91,695
Total Charges For Service		----- 153,200 -----
Licenses and Permits		
Auction License	7,631	
Alcohol Beverage Licenses	19,175	
Sunday Entertainment	18,625	
Dog Officer	7,703	
Total Licenses	-----	53,133
Gas Storage Permits	1,350	
Police Firearm Permits	1,105	
Fire Permits	2,755	
Plumbing Permits	10,210	
Building Permits	98,004	
Gas Permits	6,370	
Wiring Permits	15,590	
Other Building Permits	3,703	
Health Installer Permits	2,350	
Board of Health Permits	1,530	
Other B.O.A. Permits	1,086	
Lot Testing Permits	14,300	
Septic Evaluation Permits	15,830	
Pump & Well Permits	4,030	
Stable Permits	50	
Total Permits	-----	178,263
Total Licenses & Fees		----- 231,396 -----
Revenue from State - Cherry Sheet		
Abatements to Veterans	4,989	
Abatements to Surviving Spouses	4,376	
Abatements to the Elderly	29,004	
Veterans' Benefits	28,130	
Additional Assistance	2,442,116	
Chap 70 School Aid	1,045,394	
Lottery, Beano & Charity	512,414	
Highway Funds	114,120	
Pupil Transportation	204,426	
Impact Aide	307	
School Construction	8,235	
Civil Defense	7,872	
Tuition State Ward	17,728	
Special Education	4,070	
Library	1,353	
Total State Cherry Sheet	-----	4,424,534 -----

Fines & Forfeitures		
District Court	153,611	
Parking Fines	3,755	
Other Restitution	556	

Total Fines & Forfeiture		157,922

Special Assessments		
Added To Tax 1990	5,867	
Added To Tax 1989	0	
Added To Tax Prior Yrs	0	
Committed Interest 1990	9,708	
Committed Interest 1989	0	
Committed Interest Prior Yrs	74	
Unapportioned	4,457	

Total Special Assessments		20,107

Investment Income		
Interest of Investments	171,349	
Interest Escrow	7,214	
Interest Savings	31,087	
Interest Tax Titles	1,273	
Interest Cem Sale of Lots	1,931	
Interest Library Addition	1,460	
Interest Sanitary Landfill	8,288	
Interest Recreation	479	

Total Investment Income		223,080

Bond Proceeds		
Fire Truck	135,000	

Total Bond Proceeds		135,000

Other Miscellaneous		1,015

TOTAL GENERAL FUND REVENUES		19,963,756
		=====

Town of Westford
Expenditure Analysis
June 30, 1990

Function/Department	Balance Carryforward 6/30/89	Appropriated Anul & Spec Twn Mtng	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/90
Gen Govt/Selectman		13,500.00	980.00	14,480.00	11,999.73	2,480.27	
Gen Govt/Exec Sec	33,774.96	109,145.00	1,611.14	144,531.10	110,644.73	111.41	33,774.96
Gen Govt/Finance		138,893.00	(43,633.79)	95,259.21	79,968.37	15,290.84	
Gen Govt/Assessors	45,715.00	136,558.00	5,864.00	188,137.00	157,668.64	6,202.96	24,265.40
Gen Govt/Treasurer		141,384.00	9,345.83	150,729.83	141,848.01	8,881.82	
Gen Govt/Tn Council		43,275.00	7,000.00	50,275.00	48,168.31	1,806.69	300.00
Gen Govt/Personnel		63,314.00		63,314.00	57,150.70	6,163.30	
Gen Govt/Town Clerk		69,431.00	2,059.16	71,490.16	70,666.10	824.06	
Gen Govt/Maintenance	11,520.85	174,262.00	6,878.00	192,660.85	181,169.96	10,814.89	676.00
Total Gen Gov't	91,010.81	889,762.00	(9,895.66)	970,877.15	859,284.55	52,576.24	59,016.36
Pub Sfty/Police	650.00	1,664,174.00	4,630.36	1,669,454.36	1,621,907.14	101,259.17	(53,711.95)
Pub Sfty/Fire		732,070.00		732,070.00	687,850.67	44,219.33	
Pub Sfty/Bldg Inspect		96,456.00	338.00	96,794.00	83,152.26	13,641.74	
Pub Sfty/Sealer Wgts		1,775.00		1,775.00	1,681.63	93.37	
Pub Sfty/Civil Def		3,000.00		3,000.00	1,102.60	1,897.40	
Pub Sfty/By-law Enf		32,555.00		32,555.00	30,683.55	1,871.45	
Pub Sfty/Tree Warden		31,000.00		31,000.00	30,999.60	0.40	
Total Pub Sfty	650.00	2,561,030.00	4,968.36	2,566,648.36	2,457,377.45	162,982.86	(53,711.95)

Function/Department	Balance Carryforward 6/30/89	Appropriated Anul & Spec Twn Mtng	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/90
Pub Wk Hwy/Highway	154,848.77	2,097,482.00	98.30	2,252,429.07	2,179,561.91	131,396.48	(58,529.32)
Pub Wk Hwy/Cemetery		44,852.00	1,754.00	46,606.00	46,920.49	(314.49)	
Total Pub Wk Hwy	154,848.77	2,142,334.00	1,852.30	2,299,035.07	2,226,482.40	131,081.99	(58,529.32)
Educ/School Dept		12,393,725.00		12,393,725.00	12,303,858.43	86,897.90	2,968.67
Educ/NVTHS Assessmt		457,226.00		457,226.00	457,226.00	0.00	
Educ/Building Comm		1,000.00		1,000.00	1,949.00	(949.00)	
Total Education	0.00	12,851,951.00	0.00	12,851,951.00	12,763,033.43	85,948.90	2,968.67
Hlth&Hum/B.O.H.		58,149.00		58,149.00	56,118.05	2,030.95	
Hlth&Hum/Inspectors		78,515.00		78,515.00	54,494.15	24,020.85	
Hlth&Hum/Cncil Aging		72,383.00		72,383.00	57,642.64	14,740.36	
Total Hlth&Hum	0.00	209,047.00	0.00	209,047.00	168,254.84	40,792.16	0.00
Veterans/Services		40,900.00		40,900.00	35,076.80	5,823.20	
Total Veterans	0.00	40,900.00	0.00	40,900.00	35,076.80	5,823.20	0.00
Cultr&Rec/Library	8,223.65	516,177.00		524,400.65	516,555.20	7,610.16	235.29
Cultr&Rec/Arts Cncil		300.00		300.00		300.00	0.00
Cultr&Rec/Recreation	3,889.36	124,144.00		128,033.36	124,353.01	798.89	2,881.46
Cultr&Rec/Museum		2,350.00	825.00	3,175.00	3,156.32	18.68	
Cultr&Rec/Comm Centr		83,903.00		83,903.00	76,617.46	6,195.54	1,090.00
Cultr&Rec/Mem Day		1,500.00		1,500.00	1,500.00	0.00	
Total Cultr&Rec	12,113.01	728,374.00	825.00	741,312.01	722,181.99	14,923.27	4,206.75

Function/Department	Balance Carryforward 6/30/89	Appropriated Anul & Spec Twn Mtng	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/90
Con&Dev/Conserv Coord	625.00	41,702.00		42,327.00	28,441.64	13,785.36	100.00
Con&Dev/Planning	2,113.21	64,397.00		66,510.21	46,804.55	10,434.68	9,270.98
Con&Dev/Zoning Board		7,900.00	2,250.00	10,150.00	4,865.10	5,284.90	
Total Con&Dev	2,738.21	113,999.00	2,250.00	118,987.21	80,111.29	29,504.94	9,370.98
Cap Otly\CATV		885.00		885.00		885.00	0.00
Cap Otly\Other		102,391.00		102,391.00		0.00	102,391.00
Total Cap Otly	0.00	103,276.00	0.00	103,276.00	0.00	885.00	102,391.00
Debt Ser/ Prin & Int		917,000.00		917,000.00	915,743.85	1,256.15	
Total Debt Service	0.00	917,000.00	0.00	917,000.00	915,743.85	1,256.15	0.00
Unclass/ Pension		535,000.00		535,000.00	530,856.00	4,144.00	
Unclass/ Unemployment		20,000.00		20,000.00	14,362.89	5,637.11	
Unclass/ Grp Health		540,000.00		540,000.00	540,000.00	0.00	
Unclass/ Medicare		40,000.00		40,000.00	47,685.96	(7,685.96)	
Unclass/ Sick Leave		20,000.00		20,000.00	14,731.94	5,268.06	
Unclass/ Settlement		72,500.00		72,500.00	72,500.00	0.00	
Unclass/ Dukakis	2,000.00			2,000.00	2,000.00	0.00	
Unclass/ Cmpr Insur		315,000.00		315,000.00	311,198.00	3,802.00	
Total Unclassified	2,000.00	1,542,500.00	0.00	1,544,500.00	1,533,334.79	11,165.21	0.00
TOTAL GENERAL FUND	263,360.80	22,100,173.00	0.00	22,363,533.80	21,761,210.19	536,939.92	65,712.49

Function/Department	Balance Carryforward 6/30/89	Appropriated Anul & Spec Twn Mtng	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/90
Pub Works/Water	608,857.87	674,069.00		1,282,926.87	1,264,936.35	(155,149.08)	173,139.60
TOTAL WATER FUND	608,857.87	674,069.00	0.00	1,282,926.87	1,264,936.35	(155,149.08)	173,139.60
Amounts Reclassified				0.00			0.00
To Other Fin Uses							0.00
Total Other Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	872,218.67	22,774,242.00	0.00	23,646,460.67	23,025,817.74	381,790.84	238,852.09

BIRTHS
Recorded by the Town Clerk - 1990

DATE	NAME OF CHILD	PARENTS
Aug 21	Abel, Meredith Lee	Brian C - Patricia A (Hurley)
Mar 19	Abend, Carolyn Rose	Michael R - Kathryn (Krakauer)
Dec 17	Adelstein, Megan C.	Stephen B - Diane (Callahan)
Feb 19	Alto, Michelle Elise	Glenn - Patricia (Stanton)
Feb 26	Anderson, Katherine Lynne	Andrew Jr. - Linda (Melancon)
Feb 25	Anklin, Stephanie Vanessa	Clemens G - Patricia B (Aue)
Sep 23	Apicco, Michael Ryan	James M - Ellen J (Nightingale)
Apr 28	Arace, Jeffrey Russell	Robert P - Catherine (Jehling)
Nov 03	Arena, Danielle Theresa	Natale N - Theresa I (O'Brien)
Jul 11	Azzolino, Alexandra Marie	Frank V - Regina (Spinosa)
Oct 02	Babon, Emily Catherine	Robert W - Wendy D (Selen)
Oct 20	Barry, Keith Patrick	Richard - Caroline (Doucette)
Sep 27	Beckwith, Ajia Lea	James M - Frances G (Kilroy)
Sep 23	Bedard, Jaime Nolan	Bruce J - Janet A Nolan
May 13	Bergin, Lucy Ann	James S - Barbara W (Bryan)
May 01	Bergwall, Meta Lynn	Reed G - Susan K (Kellogg)
Aug 10	Berner, Alexander John	Arthur J - Mary (Hagerty)
Aug 16	Bilodeau, Madeline Elizabeth	Thomas M - Elizabeth A (Barta)
Feb 26	Black, Jessica Anne	John L - Sheila A (Lelievre)
Sep 07	Bolton, Evan Timothy	Steven A - Karen M (Paduch)
Dec 08	Bonn, Joshua Joseph	Jerrold L - Martha E (Macaulay)
Feb 08	Boretti, Susan Lyn	Richard E - Lauren (Vail)
Apr 04	Bradford, Ashley Paige	Richard W - Alice L (Howard)
Apr 23	Bray, David Christian	Bruce C - Mary (Griffin)
Oct 18	Briere, Evan Andrew	Thomas R - Patricia A (Critch)
Dec 01	Bright, Gregory Thomas	Geoffrey T - Beth A (Kauffman)
Jan 16	Britten, Nicholas Martin	Martin W - Traci L (Secor)
Feb 07	Brown, Briana Amy	John R - Tina M (Eccher)
Mar 18	Brown, Colin Crisafulli	Rod M - Julie (Crisafulli)
Dec 17	Burd, Ryan Alan	Thomas W - Jennifer L (Doyle)
May 07	Burke, Laura Katherine	Francis X - Joanne T (Bak)
Nov 16	Cacciatore, Emily Marie	Raymond D - Mary (Schongar)
Jan 23	Calisi, Jonathan Scott	Anthony - Linda (Parechanian)
Mar 18	Campbell, Amy Louise	Ross E - Paulette L (Irving)
Sep 26	Campbell, Derek St. Clair	Alan D - Paula J (Wezniak)
Feb 08	Carr, Henry Owen	Nicholas G - Ann K (Poeltl)
Dec 26	Chambers, Sarah Louann	Robert - Laura A (Cosentino)
Oct 26	Chandler, Andrew David	David B - Judith R (Muisse)
Aug 16	Cheng, Michael Bin Li	Chia-Ming - Min-Jui (Chang)
Apr 20	Chiasson, Felicia Ann	Ronald J - Cynthia A (Roach)
Mar 22	Collins, Luke Michael	Russell B - Lisa E (Friedman)
Aug 10	Coon, Jonathan Edward	Gifford - Susan P (McLenna)
Jul 05	Cooper, Dustin Robert	Wallace Jr. - Susan (Linscott)
Feb 23	Cooper, Ian Birchard	Lorne J - Nancy A Birchard
Jan 26	Coughlan, Luke Anthony	Thomas E - Carmela J (Caruso)
Oct 08	Courtney, Thomas James	Thomas M - Nora (Doherty)
Oct 19	Cullen, Michael Richard	Paul D Jr. - Carol B (Wood)

BIRTHS
Recorded by the Town Clerk - 1990

DATE	NAME OF CHILD	PARENTS
Nov 16	D'Allewa, Brenda Nicole	Nicholas - Patricia (Vessey)
Oct 20	David, Elizabeth Ann	James R Jr. - Patricia (Hood)
May 02	Davidson, Steven Russell	Marc L - Kathleen M (Henderson)
Oct 21	Delaney, Teela Ann	Edwin J - Tammy Ann (Riessle)
May 29	Demikat, Matthew Jason	Emil J - Marijo L (Hawkins)
Jun 05	Devaney, David James	James Jr. - Lynne M (Hansberry)
Oct 03	Dichio, Alexa Maria	Anthony - Anna (DiLuca)
Feb 10	Dilworth, Ryan Patrick	Steven F - Dorothy A (Curtis)
Apr 18	Dolbany, Sandy Antoinette	Babboud - Merna (Ejja)
Aug 29	Doucette, Nicholas Salvatore	Richard Jr. - Diane (Giannetta)
Oct 08	Doyle, Meghan Catherine	John P - Margaret (Thomas)
Aug 27	Duane, Sean Crawford	William M - Diane M (Crawford)
Aug 27	Dunn, Barry Robert	Robert A - Audrey (Diette)
Dec 07	Duplak, Alexa Nicole	Frank J - Deanne (Brown)
Aug 02	Echols, Abriel Louise	Stephen C - Valerie J (Faith)
Mar 19	English, Brian James	James R - Frances A (Nogavero)
May 13	Estabrook, Kyle William	Mark A - Patricia E (Brown)
May 05	Fay, Brittany Leigh	Jon A - Elissa M (Westlake)
Apr 11	Fitzgerald, Brandon Scott	Scott A - Joanne M (Kane)
Sep 22	Fleming, Alexander Russell	Robert M - Kathleen A (Galvin)
Apr 15	Fontaine, Renee Joanne	David J - Kimberley (Weidner)
Dec 03	Fossey, Michael Francis	Paul L - Kathleen F (Hogan)
Jan 04	Franceschi, Lucia Dorothy	Gary A - Lauren (Cusolito)
May 02	Fulmer, Alison Rose	Mark C - Diana A (Stein)
Aug 01	Gagliardi, Michael Paul, Jr.	Michael P - Toni A (Oteri)
Sep 28	Gallagher, Kaitlin Maureen	Joseph A - Gayle C (Crowley)
Sep 28	Gallagher, Lindsay Marie	Joseph A - Gayle C (Crowley)
Dec 10	Gardner, Olivia Jeanette	Arnold F - Claudette (Bergeron)
Aug 06	Gaudino, Ryan James	William A - Diane M (Coffman)
Jun 20	Geraghty, James Edward III	James Jr. - Susan (Roderick)
Sep 02	Goodrich, Mallory Elizabeth	David J - Kathleen (Keegan)
Mar 09	Graham, Scott Robert II	Scott R - Christine (Caci)
Oct 30	Greaves, Andrew Goddard	David - Lizette (Panet-Raymond)
Jan 31	Greeno, Morgan Paige	Kenneth Jr. - Suzanne (Seifert)
Mar 09	Greenwood, Wilfred Clifton II	James C - Phyllis L (Mosher)
Feb 19	Greer, Jenna Teresa	Russell - Cathleen Y (Younger)
Aug 18	Halliday, George Daniel	Robert - Barbara E (Williams)
Jul 12	Hallowell, Spencer Charles	David C - Linda (Milani)
Jan 11	Harrington, Tyler James	David M - Deborah A (Doo)
Aug 10	Hathaway, Benjamin Ross	Robert J - Doris E (Fottler)
Nov 08	Henke, Ryan Edward	Russell E - Deborah D (Butts)
Aug 17	Hernandez, Will Ingalls	Robert L - Kristin M (Hall)
Jul 13	Higginbotham, Craig Matthew	John K - Claire M (Murphy)
Aug 13	Ho, Michelle	Pei-Gee - Yea-Ling (Yang)
Jul 09	Holmes, Taylor Catherine	Scott E - Eileen B (Schuler)
Apr 05	Holroyd, Christopher Duffy	John I - Susan L (Bernella)
Sep 18	Horton, William Albert	Eugene L - Cheryl A (Sullivan)

BIRTHS
Recorded by the Town Clerk - 1990

DATE	NAME OF CHILD	PARENTS
Jan 19	Jesuraj, Jonathan Anthony	Ramasamy - Eliz. (Santhosham)
Oct 26	Johnson, Courtney Elizabeth	Steven M - Deborah (Fisher)
Sep 17	Jordan, Timothy John	Christopher - Sandra (Gaines)
May 08	Kane, Meaghan Christine	Lawrence P - Sandra (Peterson)
Oct 06	Kane, Timothy Jeffrey	Timothy J - Bethany (MacMillan)
Sep 15	Kavanagh, Kristopher Alexander	John Jr. - Michele L (Swanson)
Feb 01	Kaye, Julie Katherine	Charles D II - Donna (Bulpett)
Nov 23	Kelley, Elizabeth Anne	Paul E - Daphne (Marsden)
May 08	Kelley, Kristina Jeanne	Thomas Jr. - Judith J (Gagne)
Feb 24	Kelly, Daniel Victor	Stephen R - Carolyn (Yanko)
Sep 01	Koung, Danny Jonathan	Rogert T.F. - Kan S.C. (Kan)
May 29	Kubick, Erika Anne	Wayne R - Kathleen M (Huber)
Aug 02	Lawson, Michael Scott	Randall S - Deborah J (Murphy)
Jun 13	LeBlanc, Rachel Katherine	George L - Lynn M (Carlson)
Jul 21	Lee, Michelle Wingyan	Lonniel H - Manyee (Hong)
Sep 05	Lemos, Ryan Matthew	Roger J Jr. - Mary P (Ashe)
Aug 03	Leo, Mary Elizabeth	James J - Cathy J (Scearbo)
Jul 11	Lerman, Alexander Michael	Gerlad S - Kathleen A Kania
Jan 10	Lin, Phi Hsuan	Ming Li Lin - Shu Nuan (Wu)
Mar 08	Lohnes, Tanya Marlene	John R - Audrey (Sedach)
Feb 12	Lombard, Alyssa Leigh	James J Jr. - Lori E (Riley)
Sep 23	Loring, Rushton Emery	Ronald L Jr. - Adell (Eaddy)
Jun 25	Lowrey, Casey Michael	Michael P - Lynne M (Lariviere)
Sep 19	Lunig, Emma Claire	Nicholas J - Laura M (Pedicini)
Jun 06	MacDonald, Shelley Christine	Neal E - Susan R (Wright)
Apr 14	Maggio, Michael Duke	Albert B Jr. - Linda (Duke)
Oct 22	Maguire, Margaret Kathryn	Joseph G - Kathryn L (Tucker)
Aug 20	Maillet, Roger Joseph 2nd	Roger A - Cynthia L (Rogers)
Feb 26	Mains, Alexandra Jane	Vincent R - Diane E (Fiorillo)
Oct 22	Marcouillier, James Mark	Steven R - Tina M (Meolk)
May 13	Mario, Christopher Michael	Joseph P - Karen M Young
Jan 31	McCann, Kent Allan	Benjamin E - Linda (Daniels)
Jun 06	McClellan, Sean Michael	Michael S - Debra A (Depanian)
Nov 29	McEnaney, Brendan Patrick	Thomas M - Lorraine A (Harhen)
Nov 29	McEnaney, Ian Burke	Thomas M - Lorraine A (Harhen)
Oct 30	McEvoy, Madison Marie	Dennis A - Kristen K (Churley)
Nov 27	McGrory, Andrew Charles	Malcolm P - Diane M (Dickinson)
Mar 27	McKenna, Jeffrey Emerson	James B - Cynthia L (Emerson)
Aug 23	McNeil, Devin James	Richard P - Carol A (Mireault)
Oct 06	Mettler, Matthew Johnson	Frederick W - Cynthia (Johnson)
Sep 12	Milisci, Brian John	Brian F - Margaret A (Gervais)
Nov 09	Millet, Alexandra Jeanne	John M - Jeanne A (Rucki)
Jan 23	Morse, Kerry Ellen	Denis J - Loretta (Tramontozzi)
Jan 23	Morse, Timothy Joseph	Denis J - Loretta (Tramontozzi)
Oct 28	Murphy, Denis Vincent III	Denis V II - Ann M (Herrmann)
Nov 02	Myers, Daniel Lee	Cory S - Joanna L (Fischler)
Jun 03	Natusch, Paul James, Jr.	Paul J - Mary E (Bancroft)
May 15	Neevan, Allison Rose	Paul R - Martha J (Dunbar)

BIRTHS
Recorded by the Town Clerk - 1990

DATE	NAME OF CHILD	PARENTS
May 17	Nelson, Benjamin Arthur	Joseph C - Celeste R (Zinck)
Jun 10	Newhard, Christopher Stewart	William F - Linda S (Wolff)
Oct 28	Norsworthy, Sarah Elizabeth	Richard W - Cheryl (Lemoureux)
Aug 30	O'Hear, Meredith Rose	Cornelius - Maryann (Cappello)
Feb 16	Osgood, Laura Elizabeth	Stephen K - Karen A (Lussier)
Nov 20	Parsons, Justin Andrew	Donald R - Theresa V (Thoms)
May 13	Pecora, Jennifer Read	James J - Jeanie L (Read)
Sep 28	Pereira, Jason	John - Christine (Martignetti)
Aug 02	Peters, William Thomas III	William T - Carolyn J (Cook)
Mar 21	Powell, Michael Fitzgerald	Stephen J - Donna (Fitzgerald)
Dec 13	Powers, Robert Emmett III	Robert Jr - Gayle M (Eldridge)
Dec 04	Puntambekar, Neha Kasturi	Arvind S - Shubhangi (Nimkar)
Aug 04	Reppucci, Micaela Fay	Paul S - Susan C (Boudreau)
Sep 04	Rhoderick, Jonathan William	David E - Angela (Cerniclia)
Sep 26,	Ricard, Adam Paul	Paul M - Pamela J (Lattime)
Jul 27	Ricard, Rebecca Danielle	Francis R - Deborah A (Dutton)
Oct 05	Richman, Jordan Emanuel	Edward G - Robin (Garfield)
May 03	Robbins, Dana Mathew II	Dana M - Bonnie M (Greenwood)
Feb 23	Rondeau, Meg Forrest	Joseph G - Alician M (Forrest)
Jan 25	Rooks, Robert Carlton, Jr.	Robert C - Colleen M (Delaney)
Apr 11	Roper, Douglas Howard	Richard D - Mary B (Cyr)
Sep 03	Ross, Lindsay Lee	Joel - Pamela (Mehring)
Feb 22	Rossetti, Tarryn Elizabeth	Richard R - Teresa (DiStefano)
Jan 31	Rossino, Katherine Ann	Sebastian J - Ann (Heidenrich)
Jul 12	Roy, Stephanie Marie	Joseph J - Mary Anne (Byrne)
Nov 24	Rucinski, Katrina Elise	Vincent J - Mary E (Kisiel)
Mar 13	Sanderson, Dana Newman	Paul L - Wendy (Newman)
Aug 28	Sandholm, Trevor Stephenson	Stephen K - Cynthia M (Judge)
Feb 15	Sandler, Robert Franchot	Scott A - Janet F (Paige)
Apr 08	Sandore, William Bennett	Paul J - Natalie J (Bennett)
May 25	Sczylvian, Kelsey Anne	Stephen Jr. - Margaret (Gower)
Jan 05	Selfridge, Paul Adam	Paul - Angela Jean (Spadano)
Jul 09	Shamash, Orry Raanan	Hooshang - Leann (Gershowitz)
Mar 27	Small, Jeffrey Ryan	John C - Susan M (McNanley)
Mar 16	Smith, Bridget O'Leary	Frank M - Jeanne (O'Leary)
Apr 30	Socorelis, Joseph Donald	Peter R - Kristin R (Shepherd)
Aug 11	Stankowski, Darien Jade	Ralph J - Karen L (Towle)
May 23	Stashko, Allison Lara	Edward R - Ilona (Kemeny)
Nov 18	St. Gelais, Dennis Wayne	Richard H - Marie E (Leahy)
Aug 11	Storey, Eric Michael	Michael A - Valentina (Geiger)
Sep 04	Stymiest, Brent Edward	Stephen J - Joan K (Daniels)
Apr 10	Sullivan, Andrew Charles	James B - Carolyn (Boyd)
Jun 01	Tagariello, Jacquelyn Michelle	Bernardo C - Mary C (Lacour)
Jun 18	Taverna, Andrew Paul	William Jr. - Deborah (Garside)
May 06	Taylor, Michael David	Kevin W - Susan E (McAvinew)
Jul 16	Terrio, Bethanie Sue	Paul F Jr. - Linda S (Kennedy)
Feb 19	Traverse, Laura Ann	Mark J - Robin (Murphy)
Jan 28	Tseng, Vincent	Wen-Chu - Shao-Ling (Lin)

BIRTHS
Recorded by the Town Clerk - 1990

DATE	NAME OF CHILD	PARENTS
May 18	Turner, Ryan Samuel	Jeffrey P - Joan M (LaRose)
Aug 08	Vaccaro, Carolyn Rose	John J - Kathleen (Sharples)
Sep 17	Varney, Stephen Michael	Scott A - Kathleen A (Clark)
Jul 11	Viarengo, Lauren Ann	Henry L - Gail (Monzon)
Jul 17	Webber, Jillian Kee	Stephen E - Elizabeth A (Coon)
Nov 03	Wheeler, Gregory Scott	Mark B - Margaret L (Green)
Jun 26	Wiffin, Erik Parker	Brian P - Jeannette I (Horner)
Jun 12	Wilcinski, Stephanie Danielle	Richard J - Maureen E (Noonan)
Jun 08	Witts, Zachary Joseph	Joseph G - Jill S (LaHaise)
Aug 18	Woitowicz, Lauren Jane	David A - Jane L (Miller)
May 05	Wright, Allison Adele	Kevin M - Ellen A (Fisher)
Oct 18	Wright, Johnathan Grant	Mark A - Jane M (Fallon)
Feb 26	Yelin, Benjamin Ashe	Mitchell G - Ann (Nicholson)

Males: 114

Females: 89

TOTAL: 203

MARRIAGES
Recorded by the Town Clerk - 1990

DATE	NAME	DATE OF BIRTH	RESIDENCE
Oct 20	Amichetti, Michael A.	09-19-62	Townsend, MA
	Sheridan, Juliana C.	06-03-61	Westford, MA
Sep 01	Barry, Kevin D.	12-24-65	Pepperell, MA
	Jacquelyn M. Francisco	02-15-67	Pepperell, MA
Mar 31	Bell, Douglas H.	08-31-60	Westford, MA
	Sokol, Jeanne M.	03-25-61	Westford, MA
May 26	Boczar, Kevin R.	06-29-61	Nashua, NH
	Crossley, Hayley D.	02-03-68	Westford, MA
Aug 27	Bryson, Harold Edwin	11-06-46	Columbia, MD
	Cometa, Ellen Theresa	05-24-53	Columbia, MD
Dec 01	Byrne, Frank J.	05-05-62	Lunenburg, MA
	Soar, Julie A.	06-08-65	Lunenburg, MA
Jun 09	Candlen, Timothy J.	01-12-62	Westford, MA
	Kennes, Christine M.	02-11-63	Westford, MA
Nov 03	Cannon, Erik S.	12-05-54	Medfield, MA
	Keins, Christine A.	05-02-65	Westford, MA
May 04	Carlo, Daniel E.	06-20-60	Westford, MA
	LaPan, Jo-Anne	07-12-63	Westford, MA
Jun 09	Chandonait, Glen F.	11-30-63	Lee, ME
	Kloppenburg, Diane M.	03-15-66	Lee, ME
Mar 24	Chaput, Michael J.	01-23-62	Chelmsford, MA
	Vitale, Valerie	06-18-62	Nashua, NH
Jan 07	Chiungos, John Charles	09-25-46	Westford, MA
	Smith, Carmen Maria	05-19-37	Tewksbury, MA
Sep 22	Chute, Jonathan F.	06-25-59	Waltham, MA
	Loring, Beth Anne	02-18-64	Waltham, MA
Sep 08	Corbett, Michael S.	03-16-66	Merrimack, NH
	Lamy, Jody L.	03-10-68	Westford, MA
Sep 15	Croft, Dale E.	11-08-67	Ayer, MA
	Marchand, Darlene M.	10-10-67	Westford, MA
Jan 20	Curtis, Richard L.	06-30-56	Westford, MA
	Roy, Michele M.	05-12-59	Westford, MA
Aug 10	Das, Sanjoy	02-18-46	Westford, MA
	Mallela, Videhi	08-04-64	Waltham, MA
Oct 06	Diskin, Kenneth D.	05-04-48	Maynard, MA
	Reggio, Elizabeth J.	01-25-50	Maynard, MA
Jan 11	Dwyer, Stephen E.	05-12-55	Burlington, MA
	Andrews, Kathlerine L.	04-09-48	Westford, MA
Sep 15	Edson, Paul D.	01-15-54	Westford, MA
	Morgan, Melody J.	12-30-58	Westford, MA
Jun 30	Fava, Joseph J.	06-17-47	Westford, MA
	Wood, Sandra A.	11-23-47	Westford, MA
Jun 30	Ferson, Scott Melbourne	12-08-61	Belmont, MA
	Pullen, Lucy Jennifer	05-17-63	Belmont, MA
Jan 27	Flannery, Frederick F.	01-03-55	Westford, MA
	Swanson, Kathryn A.	01-22-58	Westford, MA
Feb 10	Fleisher, Horace M.	08-30-16	Denver, CO
	Parker, Janet K.	11-22-16	Westford, MA

MARRIAGES
Recorded by the Town Clerk - 1990

DATE	NAME	DATE OF BIRTH	RESIDENCE
May 19	Foley, Paul M.	10-22-56	Nashua, NH
	Belinsky, Catherine A.	01-18-60	Nashua, NH
Nov 03	Garside, Andrew J.	09-06-64	Westford, MA
	Buretta, Amy E.	07-14-65	Westford, MA
Oct 27	Gifford, Barry L.	06-29-60	Westford, MA
	Carreiro, Cynthia Ann	09-15-62	Westford, MA
Apr 27	Green, James Lee	09-14-55	Westford, MA
	Blake, Marie Moore	01-21-54	Westford, MA
May 19	Haberman, Donald G.	02-25-29	Westford, MA
	Lawler, Donna L.	07-04-45	Westford, MA
Apr 14	Haberman, Donald G., Jr.	02-12-60	Lakeside, CA
	Rohlf, Deborah J.	05-07-63	Lakeside, CA
May 26	Hamilton, Richard M.	06-14-63	Highpoint, NC
	Lewis, Tracey M.	02-05-63	Highpoint, NC
Aug 04	Haywood, Daniel Alan	10-14-59	Granby, CT
	Murray, Stacey Anne	09-05-57	Westford, MA
Jun 22	Heller, David M.	04-20-65	Columbia, MD
	Rivet, Jennifer A.	05-19-67	Columbia, MD
Aug 11	Hereth, Michael R.	10-07-51	Westford, MA
	Paquette, Jeanne M.	01-03-43	Westford, MA
Dec 08	Higgins, Richard L.	05-31-50	Westford, MA
	Erbes, Barbara L.	07-09-48	Westford, MA
Sep 08	Holmes, Joseph M.	02-19-58	Westford, MA
	Avery, Susan R.	10-01-53	Westford, MA
Feb 17	Holmes, Scott E.	09-25-60	Westford, MA
	Kravetz, Eileen B.	10-28-54	Westford, MA
Oct 06	Hulett, John J., Jr.	08-10-60	Lowell, MA
	Magdalenski, Elizabeth R.	08-02-62	Lowell, MA
Jun 22	Hunt, Scott A.	01-07-70	Westford, MA
	Harnum, Jill M.	09-09-68	Westford, MA
Feb 10	Jean, Roland A.	08-08-53	Pelham, NH
	Haran, Kelly A.	03-15-63	Westford, MA
Jun 23	Jones, Brian M.	04-18-68	Westford, MA
	Brown, Traci A.	04-22-66	Westford, MA
Oct 27	Kimball, Peter J.	02-02-58	Westford, MA
	Kimball, Lucia M.	06-04-65	Westford, MA
Apr 28	Lacasse, Brian J.	02-19-58	Westford, MA
	Verrecchia, Judith J.	01-03-59	Westford, MA
Nov 10	Lacombe, Robert J. II	06-16-66	Groton, MA
	Costello, Kristin Marie	11-18-66	Westford, MA
May 19	Langell, Ronald E., Jr.	09-10-65	Westford, MA
	Langlois, Karen Ann	07-14-67	Westford, MA
Mar 10	LeGacy, Robert Lewis	07-19-25	Westford, MA
	Curtis, Nancy Mae	02-16-43	Westford, MA
Sep 29	Leighton, Donald R.	11-29-41	Nashua, NH
	Caves, Gail P.	03-20-61	Nashua, NH
Dec 22	Linville, Larry G.	10-14-56	Morehead, KY
	Marlin, Jane A.	11-22-52	Morehead, KY

MARRIAGES
Recorded by the Town Clerk - 1990

DATE	NAME	DATE OF BIRTH	RESIDENCE
Dec 29	Locke, Steven C.	09-28-67	Lancaster, PA
	Bradford, Katherine M.	04-24-68	Lancaster, MA
Oct 20	LoFrisco, Frank	09-19-54	W. Townsend, MA
	Iachetta, Beverly J.	05-23-55	W. Townsend, MA
Jun 30	Long, Douglas A.	04-03-43	Westford, MA
	Griffin, Andrea K.	07-10-43	Westford, MA
Mar 18	Loring, Ronald L., Jr.	02-26-63	Westford, MA
	Eaddy, Sylvia A.	12-08-58	Westford, MA
Sep 22	Lynam, Thomas	07-20-61	Lowell, MA
	Barrett, Mary Lou	03-10-62	Westford, MA
Jun 16	Martin, Joseph A.	01-19-64	Ayer, MA
	McAndrew, Kimberly A.	06-19-67	Ayer MA
Nov 10	McCarthy, Michael P.	01-14-57	Westford, MA
	Soucier, Robin M.	11-27-65	Westford, MA
Jan 06	McClellan, Michael Sean	08-06-62	Westford, MA
	Depanian, Debra Ann	04-23-59	Westford, MA
Nov 03	McCord, Stuart J.	04-07-62	Winchester, MA
	Flanagan, Ann M.	05-05-62	Westford, MA
Sep 08	McGeeney, Michael J.	07-13-65	Ashburnham, MA
	Cote, Deborah C.	10-29-66	Westford, MA
Sep 09	McKelvie, Curt A.	03-07-68	Acton, MA
	Genoter, Michelle L.	10-13-68	Westford, MA
Dec 24	Medina, Juan R.	10-29-28	Westford, MA
	Medina, Maria G.	11-10-36	Westford, MA
Oct 06	Melideo, Michael J.	02-08-56	Los Angeles, CA
	Kostka, Karen A.	09-11-58	Los Angeles, CA
Aug 18	Merrill, Steven C.	04-16-62	Westford, MA
	Arcese, Lisa A.	04-16-61	Westford, MA
May 06	Metcalf, Kenneth W.	09-04-60	Nashua, NH
	Mattoigno, Mary-Eileen	04-11-67	Westford, MA
Jun 02	Morey-Furman, Laurence F.	01-13-65	Charlestown, MA
	Jekanoski, Jill Anne	04-15-64	East Boston, MA
Dec 29	O'Connor, Daniel J.	02-13-64	Bridgeport, CT
	Murphy, Susan J.	12-16-67	Westford, MA
Feb 10	O'Donnell, William T., Jr.	04-09-67	Westford, MA
	Wieselquist, Jessica	08-20-67	Westford, MA
Jun 23	Oughton, Nigel Peter	03-22-55	Westford, MA
	Cullen, Doreen Frances	10-07-59	Westford, MA
May 26	Parsons, James H.	02-13-60	Westford, MA
	Hermans, Christine L.	09-06-70	Westford, MA
Jun 30	Paterson, James L.	07-08-67	Barre, VT
	Fitzpatrick, Sheila M.	10-07-67	Westford, MA
Sep 15	Perry, William J.	07-17-49	Westford, MA
	Coyle, Kathleen M.	09-01-56	Westford, MA
Sep 14	Pietras, Andrew D.	11-14-53	Westford, MA
	Geary, Margaret P.	09-06-50	Westford, MA
May 20	Rice, Arthur G.	04-08-68	Westford, MA
	Baillio, Kerry Ann	09-24-70	Westford, MA

MARRIAGES
Recorded by the Town Clerk - 1990

DATE	NAME	DATE OF BIRTH	RESIDENCE
May 12	Ross, Kurt R.	11-22-59	Westford, MA
	Munroe, Lynn A.	06-02-58	Nashua, NH
Oct 27	Russell, Edward E., Jr.	11-04-57	Chelmsford, MA
	Wilson, Linda B.	02-22-58	Chelmsford, MA
Feb 16	Ryder, Brian D.	04-07-60	Westford, MA
	Mariano, Catherine A.	08-08-61	Westford, MA
May 12	Sacco, Daniel A.	05-16-65	Chelmsford, MA
	Kline, Cindy M.	12-17-65	Chelmsford, MA
Jun 03	Shanahan, Gary W.	03-31-54	Westford, MA
	Austin, Marjorie J.	01-16-53	Westford, MA
Jun 09	Silva, Robert Michael	06-18-63	Westford, MA
	Wallace, Stephanie M.	10-12-65	Westford, MA
Aug 25	Smart, William I.	11-23-42	Westford, MA
	Jasperson, Sandra L.	11-28-50	Westford, MA
Jun 24	Smith, Edward B.	06-09-28	Needham, MA
	Laping, Ursula I.	06-27-38	Westford, MA
Dec 29	Smith, Philip O.	07-15-64	Washington, DC
	Malik, Amena K.	05-09-62	Newtonville, MA
Jun 16	Sorenson, John P.	10-16-33	Westford, MA
	Tousignant, June Ann	06-15-36	Westford, MA
Jun 02	Steeves, John W.	08-19-67	Westford, MA
	Duggan, Kathleen M.	03-29-68	Westford, MA
Sep 22	St.Jean, Chris R.	05-22-67	Lowell, MA
	Krysiak, Alicia C.	02-01-69	Lowell, MA
May 19	Sullivan, James	09-01-66	Westford, MA
	Quattrini, Lori M.	12-12-65	Westford, MA
Apr 07	Theide, David F.	01-13-70	Westford, MA
	Gawron, Melody J.	08-25-71	Chelmsford, MA
Sep 08	Townshend, Kevin T.	11-26-63	Lowell, MA
	Teague, Rosemary R.	02-06-65	Westford, MA
Sep 29	Trainor, Peter T.	07-20-59	Westford, MA
	Abbott, Kim Marie	08-03-62	Westford, MA
Feb 03	Tropp, Stephen J.	03-10-52	Westford, MA
	White, Deborah	04-18-63	Westford, MA
Apr 20	Walsh, Leo F.	05-20-32	Westford, MA
	McCormack, Janine H.	03-20-40	Westford, MA
Apr 28	Wark, George H.	03-30-20	Nashua, NH
	Maahs, Marjorie J.	06-21-38	Nashua, NH
Aug 18	Weiland, Franklin L.	10-17-45	Bolton, MA
	Hatch, Paula M.	03-31-53	Amherst, MA
Jan 06	Wells, Anthony K.	06-11-62	Nashua, NH
	Beal, Catherine E.	08-17-60	Nashua, NH
Jul 07	West, Michael Vincent	02-20-63	Washington, NH
	Pelletier, Dorothy A.	01-05-55	Littleton, NH

Total Marriages Recorded = 94

DEATHS
Recorded by the Town Clerk 1990

DATE	NAME	AGE
Jan 12	Alexander, George W. - (Hus - Mary A. Miller)	83
Jan 16	Askins, John L., Jr. - (Hus - Cynthia A. Quirbach)	32
Jul 08	Bell, Lucy Eleanor - (Wife - Robert H.)	63
Dec 03	Berner, Rupert - (Hus - Adelaide Matter)	86
Jun 15	Black, Vivian A. - (Wid - Herman E.)	86
Jan 14	Bohne, Carl Robert - (Hus - Madeline F. Bailey)	62
May 06	Burns, Edward Leo - (Hus - Gladys Marie Farrington)	72
Jul 25	Carpentier, Frederick - (Wid - Jessie Crossland)	83
Sep 07	Castanza, Joseph J. - (Hus - Catherine Dubey)	76
Jan 17	Chisholm, Cynthia - (Wife - Michael B.)	34
Oct 23	Clark, Mae Bernice - (Wid - Alton Thomas)	88
May 16	Collier, Dorothea H. - (Wid - Ivan C.)	81
Jun 01	Conefrey, Lillian Clara - (Wid - John F.)	96
Feb 28	Connolly, Helen - (Never Married)	88
Apr 27	Crimmins, Joseph Peter - (Wid - Evelyn Zirpolo)	80
Jan 15	Daly, Francis E. - (Hus - Winifred Connell)	69
Apr 05	Davan, Richard Adrian - (Hus - Patricia Hulick)	58
Sep 15	Ferency, Christina Rose - (Wife - Alex)	86
Apr 11	Foley, John J., Jr. - (Hus - Mary Leite)	61
Aug 12	Forslind, Helen Josephine - (Wid - Ivar E.)	83
Mar 07	Gilman, Richard Walter - (Hus - Josephine Dowdell)	80
Sep 28	Gormley, Helen M. - (Div - Henry)	67
Jan 13	Greenslade, Arthur Jr. - (Hus - Barbara Blanchard)	61
Mar 26	Healy, Virginia Claire - (Never Married)	82
May 13	Heckel, Esther Reiss - (Wid - A. Edward)	83
Dec 21	Hernandez, Michael Anthony - (Hus - Polly Taylor)	25
Jan 08	Hitchcock, Viola N. - (Never Married)	68
Apr 30	Huard, Lillian M. - (Wife - Maurice L.)	73
Jan 04	Hughes, Cora Lee - (Never Married)	99
Oct 14	Inzerilli, Robina Bernie - (Wife - Santo)	69
Sep 01	Jeddrey, John W. - (Wid - Rena Caron)	76
Jul 21	Jeffery, Russell L. - (Hus - Carol A. Lockwood)	52
Mar 26	Kelley, Joseph P. - (Never Married)	74
Feb 06	Lewis, Mary - (Never Married)	88
Feb 14	Lezcano, Fernando - (Hus - Hollis Cleveland)	35
Sep 27	Marson, Richard - (Hus - Grace L. Hablitz)	62
Aug 15	McCarthy, Janet M. - (Wid - Frank G.)	79
Aug 21	McGlinchey, Grace E - (Wid - Patrick J.)	79
Aug 14	Mealey, Phyllis - (Wife - Arthur F.)	73
May 10	Minko, Antanina - (Wid - Daniel)	94

DEATHS
Recorded by the Town Clerk 1990

DATE	NAME	AGE
Nov 10	Mullins, B. Irene - (Wid - John B.)	77
Aug 06	Officer, Samuel - (Hus - Sarah Harris)	65
Jul 17	O'Sullivan, Bertha C. - (Wid - William J.)	87
Apr 27	Ouellette, Mildred Mary - (Wid - Gerard J.)	68
Oct 31	Palmer, Leon P. - (Hus - Ann Hansen)	65
Jun 19	Perron, Rose A. - (Wid - Wilbrod)	84
May 11	Popolizio, Michael J. - (Hus - Therese Lamy)	67
Dec 25	Priest, Lisa Ann - (Never Married)	25
Apr 09	Reid, Vincent C. - (Hus - Mildred C. Gates)	76
Jul 08	Renson, Ethel M. - (Wid - Manny H.)	86
Mar 14	Richards, Jennie W. - (Wid - Samuel A.)	77
Jan 01	Sczylvian, Barbara - (Wife - Stephen)	61
Feb 19	Shea, Daniel D. - (Wid - Kathleen F. Connolly)	73
Mar 31	Shute, Sandra - (Wife - Roger D.)	50
Oct 14	Smith, Avery LeRoy - (Hus - Rita May Costello)	69
Jun 04	Sullivan, Brenda Mae - (Div - Edward T.)	48
Jun 22	Szabo, Bela - (Hus - Dona Lee Briner)	76
Nov 02	Teague, John Joseph, Sr. - (Hus - M. Kathleen Kelly)	74
Oct 17	Tzikopoulos, Anastasia - (Wife - Charles)	79
May 04	Waagonas, Betty - (Div)	71
Nov 25	Walsh, Margaret M. - (Wid - Edward)	93
Feb 25	Webster, Charlotte R. - (Never Married)	82
May 31	Williamson, MacFarlane - (Div - Rita H. Shamper)	67
Oct 24	Wright, Versa Mildred - (Wid - Otis R.)	91

Male = 28

Female = 36

Total Deaths = 64

**A Guide to
Town Meeting
in Westford**

prepared by
the Westford League of Women Voters

**Open
Town
Meeting**

In open Town Meetings, the registered voters discuss and decide the course of government. Annual meetings are held at the Abbot Middle School the first Saturday after the first Tuesday in May. Subsequent special town meetings are held as necessary throughout the year. Registered voters may speak and vote; non-registered citizens are welcome to observe.

Hearings

Publicized hearings are held by the Finance Committee, School Committee and other boards to offer voters an opportunity to prepare for Town Meeting discussion.

**The
Warrant**

The warrant for the Annual Town Meeting contains two parts: 1) Election Day information and 2) articles, including the budget, to be considered at the business session. Annual town meeting warrants are prepared by the Selectmen and mailed to the voters with recommendations from the Finance Committee in advance of the meeting. Notice of a Special town meeting is given by posting a copy of the warrant at the Town Hall and at each post office in Westford at least 7 days before the meeting.

Articles are taken up in the order in which they appear in the warrant. However in special cases an article may be taken up out of order if a majority vote is obtained.

Quorum

No quorum is needed for Annual Town Meeting.
A quorum of 2% of the registered voters is necessary for the transaction of business at a Special town meeting. However a number less than a quorum may adjourn any such meeting.

**Permission
To
Speak**

Any voter wishing to speak may raise his hand to be recognized by the Moderator. Once recognized, he should walk to the microphone and give his name and address. He may continue at the microphone as long as he speaks directly to the question under discussion and maintains acceptable conduct.

**Amend-
ments**

Not more than two amendments to any motion or article may be pending at one time. According to Westford bylaws, "a motion and amendments to a motion shall be voted on in inverse order; provided

that when two amounts of money have been presented for appropriation by motion and amendment thereto, the largest amount shall be voted upon first.

The bylaws further state that "All amendments shall be presented in writing if requested by the Moderator."

**Action
On The
Motions**

All articles appearing on the warrant must be acted upon before the meeting can adjourn. Usually articles are passed or rejected with or without amendment after debate, but they may also be withdrawn or placed on the table.

**To
Withdraw
(Or
Dismiss)
A Motion**

It is possible that an article's sponsor may move to "withdraw the motion." This motion to withdraw requires a majority vote and is usually made because new or additional information has been obtained after the preparation of the warrant indicating that action upon the motion could be unwise or illegal.

**Lay A
Motion On
The Table**

If, after an article has been presented as a motion and seconded and debate has begun, someone has sufficient reason to postpone the final vote, he may move to "lay it on the table." A simple majority places it on the table, as well as later taking it back to the floor for final action.

**Limits
On
Debate**

There are no prescribed limits to debate except common sense. The Moderator may at his discretion ask a speaker to terminate his remarks if he is straying from the subject or talking at unnecessary length.

Debate may also be terminated by two-thirds of those voting. A voter raises his hand to be recognized, and says, "Mr. Moderator, I move the previous question." If this motion is seconded and voted by a two-thirds majority, debate ends and the article under discussion is immediately put to a vote.

Voting

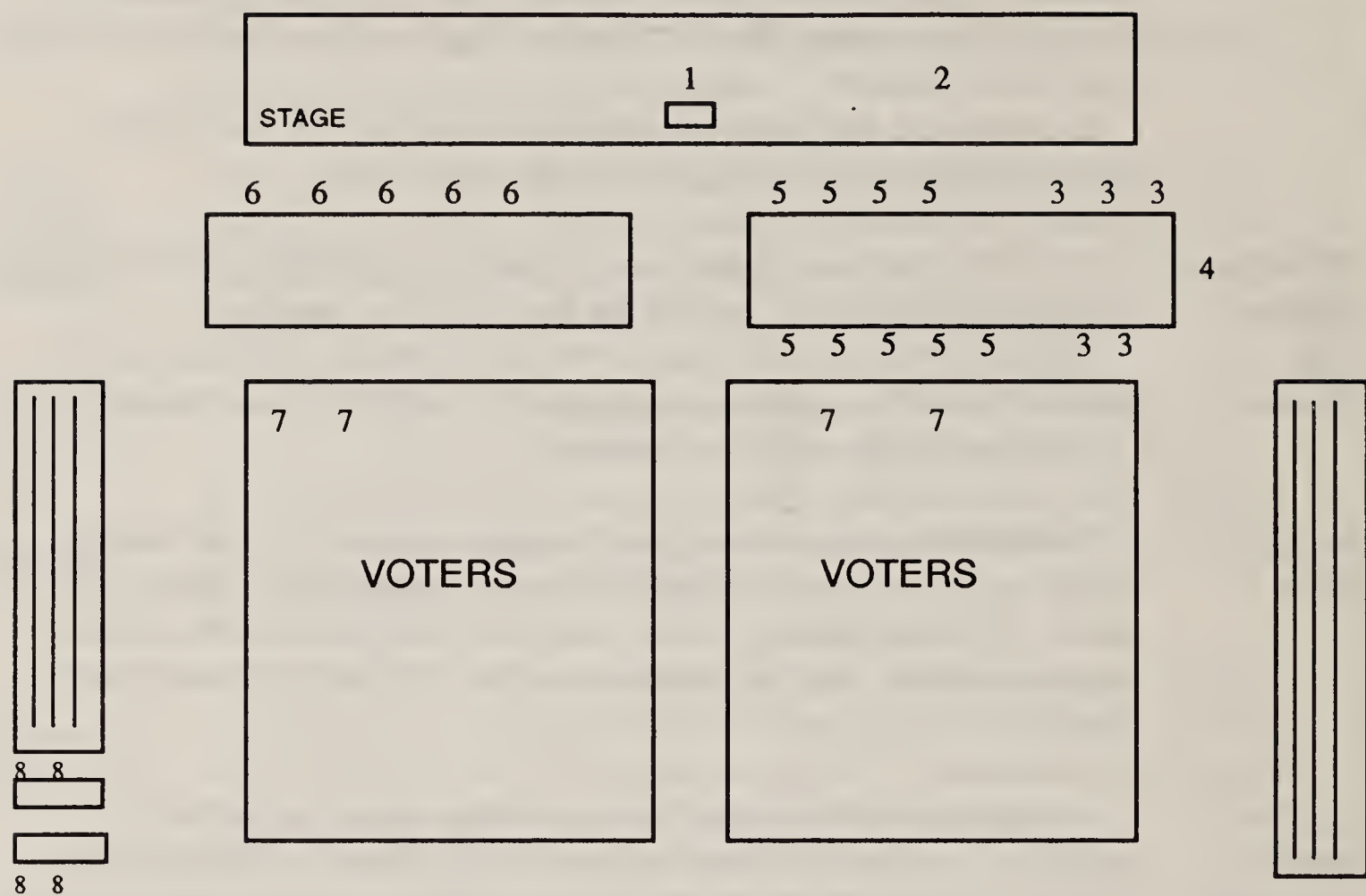
Most articles are decided by a majority vote unless a larger vote is required by statute or bylaw. Voting may be by voice or by a show of hands and the outcome is determined by the Moderator. His decision may be challenged by 7 voters standing to show their disagreement, at which time the tellers take an official count of hands.

A two-thirds majority is required for amendments to zoning bylaws, for taking land by eminent domain, and for bond issues. These votes must be counted by the tellers unless they are unanimous.

Westford bylaws allow secret balloting if requested by any twenty voters attending the meeting.

Reconsideration	<p>An article may be taken up again after it has been accepted or defeated if a majority of the voters approve a motion for reconsideration. If a motion is made at an adjourned session to reconsider an article acted on at the earlier meeting, Westford bylaws require a two-thirds vote on this motion for passage.</p> <p>In every case, the motion to reconsider must be made by a person who voted on the prevailing side in the original vote.</p>
Who May Address The Meeting	<p>The Moderator may allow guests in the back of the hall, but he clearly establishes that they are outside the bounds of the meeting.</p> <p>No person whose name is not on the list of voters is admitted to the floor of the hall or permitted to address the meeting unless invited to do so by a two-thirds vote of the meeting.</p>
Resolutions	<p>The Meeting may wish to give direction to a board without binding effect, or indicate the desire of the Town in a matter not subject to direct action by Town Meeting. It may also wish to express thanks or offer other courtesies. Such expressions may be made in the form of resolutions.</p>
Parliamentary Question	<p>A voter can interrupt the person speaking with a “parliamentary question” to obtain information from the Moderator on parliamentary rule or what procedures are permissible. The question must be relevant to pending business. No vote is taken.</p>
Point of Order	<p>A voter familiar with parliamentary rule may raise a point of order, indicating to the Moderator that he feels that something is wrong, e.g. an amendment is not germane to the issue or a motion is out of order. The Moderator may either make a decision himself with no debate, or put the question as a motion which may be debatable.</p>
Adjournment	<p>If the hour is late and there are still articles to be acted upon, the Moderator and the Selectmen may confer and ask for a motion to adjourn the meeting to a later time and place in order to complete the warrant.</p> <p>When all business on the warrant has been acted upon, the Moderator asks for a motion for adjournment, which must be seconded and voted upon.</p>

TOWN OFFICIALS AT TOWN MEETING



1. The **MODERATOR**, elected for a 3 year term, presides at Town Meeting. The proceedings are governed by the rules of practice contained in Robert's Rules of Order (1951 Ed.) except as modified by statute or Town bylaws.
2. The **TOWN CLERK**, appointed by the Manager, keeps the official record of the proceedings at the Meeting and notifies those elected by its actions. She may be accompanied on the stage by her assistant.
3. The **SELECTMEN**, elected for overlapping 3 year terms, prepare the warrant and have responsibility for carrying out the decision of the Town Meeting. The **TOWN MANAGER** sits with them and may speak on the Board's behalf.
4. **TOWN COUNSEL**, appointed by the Selectmen, is present to advise on legal matters.
5. The **FINANCE COMMITTEE**, appointed by the Moderator for overlapping 3 year terms, makes recommendations to the Meeting on all articles relating to the expenditure of money.
6. The **SCHOOL COMMITTEE**, elected for overlapping 3 year terms, presents the School Committee budget and speaks to school related issues. The **SUPERINTENDENT** and **BUSINESS MANAGER** may sit with the Committee to provide them with information requested by the voters.
7. Other Town boards and committees may occupy front tables or the front rows of the meeting if they are actively involved in sponsoring articles or proposals.
8. The **TELLERS**, appointed and paid by the Registrars, sign in the voters and count votes as requested by the Moderator or voted by the Meeting.

TOWN OF WESTFORD

CITIZEN ACTIVITY APPLICATION FORM

Good Government Starts With You

If you are interested in service on a Town committee, please fill out this form and mail to the Town Manager, 55 Main Street, Town Hall, Westford, MA 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date_____

Name_____Home Telephone_____

Address_____

Amount of Time Available_____

Interest In What Town Committee_____

Present Business Affiliation and Work_____

Business Experience_____

Education or Special Training_____

Date Appointed	Town Office Held	Term Expired
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Remarks_____

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TOWN OFFICES

Offices open Monday through Friday

All Offices in Town Hall	8:00 AM - 4:00 PM
Cemetery Department Fairview Cemetery Office	7:00 AM - 3:30 PM
Fire Department 51 Main Street Office Hours	7:00 AM - 4:30 PM
Housing Authority 65 Tadmuck Road	9:00 AM - 1:00 PM
J.V. Fletcher Library 50 Main Street	Mon - Thurs 10:00 AM - 9:00 PM Friday 1:00 PM - 5:00 PM Sat (Labor day - June) 10:00 AM - 2:30 PM Sunday (January - April) 1:00 PM - 5:00 PM Mon - Thurs (July & August) 10:00 AM - 8:00 PM Fri 1:00 PM - 5:00 PM
Police Department 53 Main Street Office Hours	9:00 AM - 5:00 PM
Roudenbush Community Center 65 Main Street Office Hours	Mon - Thurs 8:30 AM - 8:00 PM Fri 8:30 AM - 4:30 PM
Water Department 63 Forge Village Road	8:00 AM - 4:00 PM

